



Children's  
Service Society

Care About  
Childcare 

## at Children's Service Society Provider & Community Links

Fall Quarter Newsletter

October, November & December 2016

### CAC at CSS Staff

**Encarni Gallardo**- Program Director  
**Sarah Hansen**- Resource & Data Coordinator  
**Tina Kofford**- Referral & Community Specialist  
**Ana Santiago**- Referral Specialist, bilingual  
**Lyn Barker**- Quality Improvement Program Coordinator  
**Aida Peñúñuri**- Quality Improvement Consultant, bilingual  
**Sonia Aguilera**- Family Program Coach, bilingual  
**Sian Anderson**- CDA Consultant/Provider Coach  
**Barbara Johnson**- Early Childhood Specialist  
**Nelly Nunez**- Early Childhood Specialist, bilingual  
**Lilian Madrid**- Program Assistant, bilingual  
**Sandy Craft**- Professional Development Coordinator  
**Karen Stack**- Professional Development Specialist  
**Mary Corpuz**- Instructor  
**Carolyn Clark**- Instructor  
**Lynn Curtis**- Instructor  
**Carolyn Ellsworth**- Instructor  
**Ilse Wilson**- Instructor  
**Leticia Pedersen**- Instructor  
**Laura Morris**- Instructor  
**Melinda Jacobson**- Instructor  
**Adam Cunningham**- Instructor  
**Katrina Herd**- Instructor



**Utah Office of Child Care**  
A Division of the Utah Department of  
Workforce Services

### Exciting News For CDA Seeking Providers!

The Utah Legislature appropriated \$500,000 in the last legislative session to provide support for individuals working in the early childhood field to complete a pre-school based Child Development Associate (CDA) Credential. How might this benefit you? The Care About Child Care Agencies all across the state will be adding additional **classes that will be offered at no cost** to providers that apply for and are selected for this new program.

Those accepted in to the program will **receive free classes, CDA books, portfolio materials and portfolio support**. In addition, the CDA fee of \$425.00 will be paid **for on behalf of the candidate** when completion of all requirements are demonstrated and they are ready to apply. Providers will have to commit to the entire process, which will take approximately 14 months. This opportunity is for a limited time and there are limited spaces available. Be watching for additional information in the coming weeks through Care About Child Care emails.

*All Care About Childcare programs are funded by the Federal Child Care and Development Fund, the Department of Workforce Services, and the Office of Child Care.*

# Important News

Care About Childcare is now accepting appointments for your **Live Scan Fingerprinting** needs. In order to use CAC services you will need to schedule an appointment. To schedule your appointment please call 801-355-4847.

## **Things you need to know before your appointment:**

- You need to call Child Care Licensing and pay the \$52.75 FBI processing fee for each scan that needs to be completed-**for those over the age of 18** –You can call Child Care Licensing at 801-273-6617 to make a payment over the phone
- Submit, Authorize and pay for the Back Ground Screenings which have a fee of \$15.00 per-person- **for those over the age of 12-** You can call Child Care Licensing at 801-273-6617 to make a payment over the phone
- When scheduling your appointment with CAC, please tell us the exact name **AND LOCATION** of your program such as: “Center #1” or “Center #2” or if the city it is located in is part of the name- Riverton, Sandy, Redwood etc.

## **When you come to your appointment you will need to bring:**

- A copy of the receipt stating your fees have been paid- there are times we don't see a payment has been made even though it has. A copy from you helps expedite the process.
- State Issued I.D. such as: a Driver's License, Military I.D., or an Identification Card

## **Hours we are available:**

- Monday 9:00 a.m.- 4:00 p.m.
- Tuesday 9:00 a.m.- 4:00 p.m.
- Wednesday 9:00 a.m.- 4:00 p.m.
- Thursday 9:00 a.m.- 4:00 p.m.
- Friday 9:00 a.m.- 4:00 p.m.
- The third Wednesday of each month 7:00p.m.-8:30 p.m.- **REMEMBER by appointment only!**

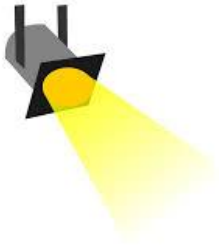
**If you choose to use other agencies to complete your fingerprints you may do so. Below are the instructions and information you will need:**

By ink: You will need to take ONE copy of each card to Child Care Licensing located at 3760 S Highland Drive- **DO NOT MAIL YOUR CARDS.** You can pay the fee at that time or over the phone  
Live Scan Site: If you chose to go to another location you will need to bring this code with you **B2086** and give it to the agency doing your scan. This code links your prints to the Department of Health

If you have any questions feel free to give us a **call-801-355-4847**

We look forward to hearing from you soon!

Your CAC staff



## **CARE ABOUT CHILD CARE NEW STAFF SPOTLIGHT**



### **Welcome! Karen Stack Our New Professional Development Specialist**

I am excited to be working here at Care About Childcare at Children's Service Society. I was born and raised in Salt Lake City. I love skiing, hiking, and hanging out with elephants in Thailand. I am a student at the University of Utah finishing up a degree in Human Development with an emphasis in Child Life. Before working here I was a Professional Organization Consultant, and enjoy tidying up spaces and organizing schedules.

I started babysitting at age 12 and continued to become more and more passionate about quality child care. I spent many wonderful years as a volunteer at Primary Children's Medical Center and was a nanny to four incredible children. I understand how providing care for children can be a difficult job and I am here to help in any way I can.

# Congratulations to the following providers for receiving Professional Development Program Awards! April – June 2016

## Career Ladder Recipients

<p>Al Shreayda, Rosel – Level 9          Arneson, Karina – Level 6 &amp; 7          Arriaga, Maria – Level 8          Arrington, Stephanie – Level 1          Arter, Jessica – Level 2          Callaway, Felica – Level 7          Carston, Kathryn – Level 4          Coe, Emily – Level 3          Davis, Amanda – Level 7          Dossett, Shannon – Level 7 &amp; 8          Falk, Amberli – Level 10          Farnworth, Terry – Level 6          Garrett, Neusa – Level 8          Hill, Cindy – Level 7          Hjorth, Leslie – Level 7</p>	<p>Jensen, Sarah – Level 1          Jones, Amanda – Level 2          Laudenback, Misty – Level 7          Losee, Drive – Level 2          Ledding, Sunny – Level 2          Lintz, Amber – Level 3          Lippmann, Heather – Level 6          Lopez, Basia – Level 10          Rodriguez, Veronica – Level 4, 5, 6          Magnuson, Caitlin – Level 7 &amp; 8          Marcelis, Allison – Level 4          Marrero, Grinilda – Level 4, 5, &amp; 6          Martinez, Lina – Level 3, 4, 5, 6, 7, 8          Martinez, Rosario – Level 5          McGuire, Danica – Level 4</p>	<p>McKalister, Kari – Level 1          Mejia, Estela – Level 5          Murdock, Mackenzie – Level 1          Poetker, Jeremy – Level 1          Rask, Marcia – Level 2          Renteria, Lidia – Level 4          Rowley, Samantha – Level 1          Shields, Lara – Level 1          Tippetts, Michelle – Level 5          Turgeon, Jodi – Level 4          Villar, Valeria – Level 8          Wally, Hannah – Level 10          Webb, Hope – Level 6          Weller, Bethany – Level 9</p>
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## Career Ladder Endorsement Recipients

<p>Arneson, Karina – GEW          Giles, Aimee – IT          Martinez, Lina – FCC, GEW, IT, TBP          Mejia, Estela – IT</p>	<p>Shurtleff, April – RT          Tilley, Deborah – SA          Tuttle, Diane – RT          Webb, Hope – IT</p>
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## Professional Development Award Recipients

Al Shraeyda, Rosel  
 Aldred, VeOnna  
 Allen, Jamie  
 Anderson, Rhonda  
 Arneson, Karina  
 Arriaga, Maria  
 Arrington, Stephanie  
 Arter, Jessica  
 Bailey, Racheal  
 Barral, Lilian  
 Bemis, Haley  
 Burns, Amy  
 Callaway, Felica  
 Camden, Linda  
 Caro, Gloria  
 Caro Martinez, Yaritza  
 Carston, Kathryn  
 Carter, Tina  
 Casper, Lacey  
 Castillo, Ana  
 Chennault, Tiffany  
 Coe, Emily  
 Comstock, Maureen  
 Condie, Kelly  
 Coppers, Narda  
 Cowley, Claudia  
 Creel, Theresa  
 Cuenca, Elizabeth  
 Curtis, Charlynn  
 Davis, Amanda  
 De Figueiredo, Fernanda  
 Dossett, Shannon  
 Dunn, Jaimie

Ellis, Kristen  
 Ertmann, Holly  
 Falk, Amberli  
 Farnworth, Terry  
 Flores, Delia  
 Fraley, Jared  
 Futch, Brittny  
 Garrett, Neusa  
 Gibbons, Dana  
 Gomez, Richard  
 Graham, Maria  
 Haile, Annie  
 Healy, Donna  
 Henrikson, Hannah  
 Hill, Cindy  
 Hjorth, Leslie  
 Jacobsen, Sheila  
 Jaramillo, Sonia  
 Jensen, Sarah  
 Jones, Amanda  
 Jones, Joeleen  
 Kausch, Katherine  
 Kelleher, Sheri  
 Kingston, Deborah  
 Laudenback, Misty  
 Lawrence, Debra  
 Lenhart, Debbie  
 Lintz, Amber  
 Lippmann, Heather  
 Locher, Deborah  
 Lopez, Basia

Magneson, Kristin  
 Magnuson, Caitlin  
 Martinez, Lina  
 Martinez, Rosario  
 May, Amber  
 McCall, Corinne  
 McCall, Redonna  
 McDonald, Molly  
 McGuire, Danica  
 McKalister, Kari  
 Medina, Christine  
 Mesa, Samantha  
 Moody, Julie  
 Murdock, Mackenzie  
 Murphy, Bree Ann  
 Nelson, Veronica  
 Ollerton, Rachel  
 Olsen, Peggy  
 Ortega, Cindy  
 Pannunzio, Stephanie  
 Plott, Tamara  
 Poetker, Jeremy  
 Puentes, Carmen  
 Radka, Ashley  
 Ramon, Norma  
 Rask, Marcia  
 Read, Karee  
 Renteria, Lidia  
 Rios, Claudia  
 Rixe, Elaine

Robinson, Julli  
 Rojas, Mirna  
 Rose, Sheena  
 Rowley, Samantha  
 Sanborn, Melinda  
 Scoffield, Melissa  
 Scott, Melinda  
 Serrano, Cecilia  
 Shurtleff, April  
 Smith, Kerry  
 Snyder, Kristine  
 Strobelt, Rachel  
 Terry, Emily  
 Ticich, Nichole  
 Tilley, Deborah  
 Tilley, Timothy  
 Tilley, Timothy  
 Tippets, Ruth  
 Tippetts, Michelle  
 Tucker, Hannag  
 Tuttle, Diane  
 Uigaese, Jennifer  
 Villar, Rosa  
 Villar, Valeria  
 Volden, Amanda  
 Wachter, Terrie  
 Weise, Samantha  
 Weller, Bethany  
 Zaugg, Dicksie  
 Zeeman, Krista



## CONGRATULATIONS!

Did you know that 506 providers received an incentive last quarter for updating their vacancies for two out of three months? (April, May, June)



We would like to thank those that have updated their information! Remember to continue to update your rate and vacancy information and if you update at least twice in a quarter **you can receive an incentive** too ...

You don't want to miss out!

### Updating your vacancies for parents is simple and benefits your program

Here are a few ways you can update your program's information:

- Go online and do it yourself:  
[CAC Facility Update](#)
- Call to speak with a Referral Specialist:  
**801-355-4847** or **1-866-438-4847**
- Leave a message on our Provider Update Hotline:  
**Call 801-783-5566**



## MAXIMIZE YOUR REFERRALS

Having your **updated** information in our database **may** assist you in receiving additional referrals. Referrals are matched based on your availability and the parents' needs including:

- Transportation to and from schools in your area
- Ages of children accepted and vacancies
- Extended hours and weekend care
- Special Needs care



Don't miss out on referrals. Call us today to update.  
**801-355-4847** or **1-866-438-4847**

## Felicidades!

¿Sabía Ud. que 506 proveedores recibieron un Libro por actualizar sus vacantes dos de cada tres meses? (Abril, Mayo, Junio).

Queremos agradecer a las personas que has actualizado su información! Recuerde actualizar sus vacantes mensualmente, pero si actualiza al menos dos veces cada trimestre también puede recibir un incentivo!

¡Usted no quiere perder la oportunidad!

## ¡Calificar es fácil!

**Llame al 801-326-4393 o 801-355-4847** para hablar con una Especialista de Referencias.  
**Llame al 801-783-5566** para dejar un mensaje.

## APROVECHE AL MÁXIMO EL PROGRAMA DE REFERENCIAS

El tener información actualizada en la oficina de referencias le ayudará a que su programa reciba más referencias. Las referencias se envían basadas en su disponibilidad y las necesidades de los padres.

- Transporte a/o desde la escuela
  - Programa preescolar
- Edades de los niños aceptados y Puestos vacantes.
- Horas extendidas y fines de semana
- Cuidado de necesidades especiales

No pierda la oportunidad de recibir más referencias!  
Llame ahora al **801-355-4847**  
**Español 801-326-4393**

**April, May, & June Referrals Given by City/Zip Codes:**

Downtown – 84101, 84102, 84103, 84111	6	Magna – 84044	5
University – 84112, 84113, 84108, 84109	0	West Jordan – 84084, 84088, 84081	18
Rose Park – 84116	3	South Jordan – 84095, 84009	2
Glendale – 84104	3	Herriman – 84096	2
Sugarhouse – 84105, 84106, 84115	18	Riverton/Bluffdale – 84065	0
Murray – 84107	1	Draper – 84020	0
Taylorsville – 84123, 84129	11	Sandy – 84094, 84070	4
Holladay – 84117, 84124	3	Midvale – 84047	7
West Valley City – 84119, 84120, 84128	16	East Bench – 84121, 84092 ,84093	4
Kearns – 84118	8	Tooele - 84029, 84074, 84083	2

**April, May, & June Special Needs Referrals Given by City/Zip Codes:**

Downtown – 84101, 84102, 84103, 84111	2	Magna – 84044	2
University – 84112, 84113, 84108, 84109	0	West Jordan – 84084, 84088, 84081	7
Rose Park – 84116	0	South Jordan – 84095, 84009	1
Glendale – 84104	0	Herriman – 84096	0
Sugarhouse – 84105, 84106, 84115	2	Riverton/Bluffdale – 84065	0
Murray – 84107	0	Draper – 84020	0
Taylorsville – 84123, 84129	0	Sandy – 84094, 84070	1
Holladay – 84117, 84124	0	Midvale – 84047	7
West Valley City – 84119, 84120, 84128	3	East Bench – 84121, 84092 ,84093	1
Kearns – 84118	0	Tooele - 84029, 84074, 84083	2



## Current Slots and Vacancies

City	Slots	Vacancies
Alta	46	20
Cottonwood Heights	209	27
Draper	911	132
Grantsville	193	24
Herriman	180	31
Holladay	257	102
Kearns	549	133
Lake Point	8	3
Magna	269	48
Midvale	290	74
Murray	933	128
Riverton	658	174

City	Slots	Vacancies
Salt Lake City	5,592	806
Sandy	1,595	325
Snowbird	44	5
Solitude	15	0
South Jordan	605	53
South Salt Lake	43	14
Stansbury Park	180	19
Taylorsville	1,350	202
Tooele	450	58
Wendover	16	2
West Jordan	2,051	277
West Valley City	2,261	573

## Current Number of Programs

City	In Home	Center
Alta	0	1
Cottonwood Heights	3	2
Draper	4	8
Grantsville	2	2
Herriman	7	1
Holladay	5	2
Kearns	18	3
Lake Point	1	0
Magna	9	2
Midvale	5	3
Murray	15	11
Riverton/Bluffdale	5	7

City	In Home	Center
Salt Lake City	48	61
Sandy	27	16
Snowbird	0	1
Solitude	0	1
South Jordan	12	6
South Salt Lake	4	1
Stansbury Park	3	1
Taylorsville	43	9
Tooele	7	2
Wendover	1	0
West Jordan	44	10
West Valley City	77	14



# Exploring Creative Curriculum

## Clowns & Midway Games

**Saturday DECEMBER 17th** (bilingual instructor available)

**Monday December 19th**

Remember, these are individual 2.5 hour classes.  
You make the choice on the date you'd like to attend

Every Quarter offers a fun 2.5 hour class, on a theme especially for children. The theme for this quarter will be "CLOWNS & MIDWAY GAMES". This is the 2nd class in the Circus series, if you missed the last one don't wait, sign up for this one and watch for "CLOWNS & MIDWAY GAMES" in December.



Exploring Creative Curriculum is a Make and Take style class. You will receive handouts with activities to do with the children, you will receive the materials and have the time to create several teaching aids to take back and use in your classroom the very next day or when you next have a circus themed week!

Weeknight classes are from 6:30 pm to 9:00 pm  
Saturday classes are 10:00 am to 12:30 pm

**Classes are just \$16.00 for either session**



## Training Opportunities from the Child Care Licensing Program

Classes are held at venues independent of the Child Care Licensing Program. If you have any questions about the class, please do not contact the venue.

**Kathleen Sanders** teaches the classes in the northern part of the state. You can contact Kathleen at 801-698-3244 by phone or text or email: [ksanders@utah.gov](mailto:ksanders@utah.gov).

**Joyce Hasting** teaches the classes in the southern part of the state. You can contact Joyce at 801-828-8497 by phone or text or email: [jhasting@utah.gov](mailto:jhasting@utah.gov).

**All classes are free.** Completion of a **New Center Provider** class is a requirement to get a new center license. Completion of a **New Home Provider** class is a requirement to get a new family license and to get a new **Residential Certificate**. New Center Directors must complete a **Center Director** Training Class. Completion of classes in the licensing rules can count toward the required training hours and topics.

**No children are allowed in classes.**

Due to changes in federal laws, all providers and caregivers are required to have training in new topics. The 2016 Required Federal Topics classes cover all these topics.

**Pre-registration is required.** Please register for the class of your choice. If no one is registered within 48 hours, the class will be cancelled.

- You can call the North Region office at 801-273-6617.
- You can call the South Region office at 801-374-7688.
- You can call or text Kathleen Sanders at 801-698-3244 or email her at [ksanders@utah.gov](mailto:ksanders@utah.gov).
- You can call or text Joyce Hasting at 801-828-8497 or email her at [jhasting@utah.gov](mailto:jhasting@utah.gov).

# CAC Online Training Registration Instructions

To register for classes online you must first log-in to the Care About Childcare website at <https://www.careaboutchildcare.utah.gov>. If you need assistance please call 801-326-4403

- Once you are logged-in, choose the Training Calendar link from the menu on the left side of the screen. Each class you see with a shopping cart next to it is available for online registration. Clicking on that cart adds that class to your list. When you are done adding the classes you wish to register for, you must click on the cart in the green box on the top right of the screen. Choose complete registration and follow the instructions to checkout.
- Online registration can only be completed for one person at a time by each person logging-in with their own username and password.
- Be sure to view and/or print your class schedule. **Please Note:** Online registrations will not receive a confirmation in the mail. Schedules can be viewed by clicking on *My Class Registration* on the menu to the left of the screen.
- **Be sure to print your receipt. It is your only option to get a receipt.**
- Once logged in you can also view other things such as your transcript of previous classes taken, your progress on the Career Ladder and your Annual Award eligibility date. This is also where family providers and center directors can view and update their CAC Marketing Page and view and submit verification for quality criteria.

If you have any questions about the Care About Childcare website, contact Karen or Sandy at 801-326-4403, [karen@cssutah.org](mailto:karen@cssutah.org) or [sandy@cssutah.org](mailto:sandy@cssutah.org)



# CAC - CSS Fall 2016 Class Schedule

View training schedule online at <http://www.cssutah.org/providers/training>

Class Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Growing Up Wild	Oct 1 Sat 9 am-3 pm	TBA	\$16	5 Lic 5 CDA	Levels 1-8
School Readiness, Course 2	Oct 1 & 8 Sat 9 am- 3 pm	Kids Park of Stansbury 199 Millpond (84074)(Tooele)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Ages & Stages	Oct 3, 6, 10 & 13 Mon & Thurs 7-9:30 pm	Boys And Girls Club of Sugarhouse 986 E Sugarmont Dr. (2225 S) (84106)	\$16	10 Lic 10 CDA	Level 1
Child Development: Healthy Care	Oct 4, 6, & 8 Tue & Thurs 7-9:30 pm Sat 9 am-3 pm	Mt. Olympus Christian Child Care 3280 E 3900 S (84124)	\$16	10 Lic 10 CDA	Level 1
Professionalism in Child Care-More than Babysitting	Oct 4, 6, & 8 Tue & Thurs 7-9:30 pm Sat 9 am-3 pm	Children's Academy 6910 S Highland Dr. (84121) Located behind Whole Foods	\$16	10 Lic 10 CDA	Levels 2-3
Child Development: Learning in the Early Years	Oct 8 & 15 Sat 9 am- 3 pm	Kids Kampus 232 W 800 S (84101)	\$16	10 Lic 10 CDA 1 CEU	Level 1
Relationship Touchpoints, Course 3: Preschoolers age 3-4 years	Oct 11, 13, & 15 Tues & Thurs 7-9:30 pm Sat 9 am- 3 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA	Levels 5-8
Infant & Toddler Care, Course 2 Social-Emotional Growth & Development	Oct 10,12, & 15 Mon & Wed 7- 9:30 pm Sat 9 am – 3 pm	Kid Care Co. 475 S Redwood Rd (84104)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
School Age, Course 2: School Age Development	Oct 15 & 22 Sat 9 am- 3 pm	Neighborhood House 1050 West 500 South 84104	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Advanced Child Development: Theories of Development	Oct 17,19, 24 & 26 Mon & Wed 7-9:30 pm	Children's Academy 6910 S Highland Dr. (84121) Located behind Whole Foods	\$16	10 Lic 10 CDA	Levels 2-3
STAR Night Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	Oct 19 Wed 5-8 pm	CAC-CSS 655 E 4500 S #200 (84107)	None	1 Lic (only for 7-8 pm)	None
Theory & Best Practices, Course 3: Piaget & Brain Development	Oct 22 & 29 Sat 9 am – 3 pm	Salt Lake County Building Rm. N4 850 (north bldg.) 2001 S. State St 84190	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Guidance & Emotional Wellness, Course 4: Social Emotional Teaching Strategies	Oct 29 & Nov 5 Sat 9 am- 3 pm	St. John's Child Dev Center 475 E Herbert Ave (1045 S) (84111)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Family Child Care, Course 4: Professional & Business Practices	Oct 18, 20, 25, & 27 Tues & Thurs 7- 9:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Level 5-8



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Class Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Infant & Toddler Care, Course 4: Working With Families of Infants & Toddlers	Nov 1, 3, & 5 Tues & Thurs 7-9:30 pm Sat 9 am- 3 pm	Kid Care Co 475 S. Redwood Rd. 84104	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Desarrollo Infantil: Los Primeros Años de Aprendizaje: equivalente a Child Development: Learning in the Early Years	Nov 1,8, 15, & 22 Tues 7-9:30	CAC-CSS 655 E 4500 S #200 (84107)	\$16	10 Lic 10 CDA	Level 1
CDA Orientation- A Great Place to Start	Nov 2 Wed 6:30-9 pm	CAC-CSS 655 E 4500 S #200 (84107)	None	2.5 CDA	None
A Great Place For Kids!	Nov 7, 10, & 12 Mon & Thurs 7-9:30 pm Sat 9 am-3 pm	Mt. Olympus Christian Child Care 3280 E 3900 S (84124)	\$16	10 Lic 10 CDA	Level 2-3
Child Development: Healthy Care	Nov 7, 9, & 12 Mon & Wed 7-9: 30 pm Sat 9 am-3 pm	Boys & Girls Club of Sugarhouse 968 E Sugarmont Dr (2225 S) 84106	\$16	10 Lic 10 CDA	Level 1
ASQ- 3	Nov 7, 9, & 12 Mon & Wed 7-9: 30 pm Sat 9 am-3 pm	Neighborhood House 1050 West 500 South 84104	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Ages & Stages	Nov 14,16, & 19 Mon & Wed 7-9: 30 pm Sat 9 am-3 pm	Kids Kampus 232 West 800 South 84101	\$16	10 Lic 10 CDA	Level 1
Guidance & Emotional Wellness Course 3: Promoting Social Emotional Competence	Nov 8, 10, & 12 Tues & Thurs 7-9:30 pm Sat 9 am- 3 pm	SLCC South City 1575 S. State 84115 Room 2-145	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Looking To Learn- Observing & Recording Children's Behavior	Nov 14, 17, & 19 Mon & Thurs 7-9:30 pm Sat 9 am-3 pm	Salt Lake County Building Rm. N4 850 (North bldg.) 2001 S. State St 84190	\$16	10 Lic 10 CDA	Levels 2-3
Infant & Toddler Care, Course 3: Learning in Infancy & Toddlerhood	Nov 14, 16, & 19 Mon & Wed 7-9:30 pm Sat 9 am-3 pm	St. Paul's 261 South 900 East 84104	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
CAC Website Training <small>Learn how to use the Facility Updates, Marketing Page, Submit Criteria and answer questions on portals.</small>	Nov 15 Tues 6:30-8:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	None	2 Lic	None
Strong & Smart- Promoting Young Children's Physical & Intellectual Development	Nov 19, 21 & 23 Sat 9 am- 3 pm Mon & Wed 7-9:30 pm	Salt Lake County Building Rm. N4 850 (North bldg.) 2001 S. State St 84190	\$16	10 Lic 10 CDA	Level 2-3
STAR Night <small>Divided into 3 sessions: You can participate in any or all 3; Resource &amp; General Store, Technical Assistance, &amp; Training</small>	Nov 16 Wed 5-8 pm	CAC-CSS 655 East 4500 South #200 (84107)	None	1 Lic <small>(only for 7-8 pm)</small>	None
Child Development: Learning in the Early Years	Nov 21, 23, 28, & 30 Mon & Wed 7-9:30 pm	Children's Academy 6910 South Highland Drive (2000 East) 84121	\$16	10 Lic 10 CDA	Level 1
Infant & Toddler Care, Course 1: Infant & Toddlers in Child Care Settings	Nov 29 & Dec 1 & 3 Tues & Thurs 7-9:30 pm Sat 9 am-3 pm	SLCC South City 1575 S. State, SLC 84115 Room 2-145	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Special Needs Course 2: Communication	Nov 28 & 30 & Dec 3 Mon & Wed 6:30-9 pm Sat 9-3:00	Kid Care Co. 475 S Redwood Rd (84104)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Relationship Touchpoint Course 4: School Age 5-6 Years	Nov 29, Dec 1 & 3 Tues & Thurs 7-9:30 pm Sat 9 am-3 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8

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View training schedule online at <http://www.cssutah.org/providers/training>

Class Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Creating Good Child Care- Effective Program Management	Dec 5,8, & 10 Mon & Thurs 7-9:30 pm Sat 9 am-3 pm	Kids Kampus 232 West 800 South 84101	\$16	10 Lic 10 CDA	Levels 2-3
Child Development: Healthy Care	Dec 6, 8, & 10 Tues & Thurs 7-9:30 pm Sat 9 am-3 pm	Salt Lake County Building Rm. N4 850 (North bldg.) 2001 S. State St 84190	\$16	10 Lic 10 CDA	Level 1
Working Together	Dec 6, 8, & 10 Tues & Thurs 7-9:30 pm Sat 9 am-3 pm	Kid Care Co 475 S. Redwood Rd. 84104	\$16	10 Lic 10 CDA	Levels 2-3
Theory & Best Practices Course 4: Gardner, Moral Development, Vygotsky And Montessori If you've taken Advanced Child Development and are looking for the next step, this is the class for you.	Dec 12, 14, & 17 Mon & Wed 7-9:30 pm Sat 9 am-3 pm	SLCC South City 1575 S. State, SLC 84115 Room 2-145	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Learning to Get Along	Dec 12, 14, 19, & 21 Mon & Wed 7-9:30 pm	Children's Academy 6910 S Highland Dr. (84121) Located behind Whole Foods	\$16	10 Lic 10 CDA	Levels 2-3
CAC Website Training Learn how to use the Facility Updates, Marketing Page, Submit Criteria and answer questions on portals.	Dec 13 Tues 6:30-8:30 pm	CAC-CSS 655 E 4500 S #200 (84107)	None	2 Lic	None
Exploring Creative Curriculum: Clowns & Midway Games	Dec 17 Sat 10 am-12:30 pm	CAC-CSS 655 E 4500 S #200 (84107)	\$16	2.5 Lic	None
Exploring Creative Curriculum: Clowns & Midway Games	Dec 19 Mon 6:30-9 pm	CAC-CSS 655 E 4500 S #200 (84107)	\$16	2.5 Lic	None



# CAC - CSS Registration & Training Policies

- Fill out **all** information on the registration form. **Email addresses are required** now to use the system. **Only one person per form.** Registration form may be copied or download a copy from the CSS web site at [www.cssutah.org](http://www.cssutah.org) or call 801-326-4403 to have a form mailed to you. **Care About Childcare at Children's Service Society only accepts pre-registration and payment through the mail, no telephone or walk-in registration.**
- Mail Registration form with check or money order made payable to Children's Service Society to:

CHILDREN'S SERVICE SOCIETY  
Attn: Karen Stack  
655 East 4500 South, Suite 200  
Salt Lake City, Utah 84107

- Approximately one week after mailing a registration form you will be able to go to the Utah's Caregiver Registry <http://careaboutchildcare.utah.gov> to check your class schedule or call Sandy or Karen at 801-326-4403. If your email address is current you will receive a reminder email 24 hours before the first session of class(es) you have registered for (Email may go to SPAM (Junk Mail) folder so check there.
- **IMPORTANT:** *Care About Childcare at Children's Service Society (CAC - CSS) does not refund course fees for full classes when paid for with one check.*
- **EXAMPLE:** If you send in payment and registration for 4 classes and one is full you will receive a Credit Voucher for the full class. If you send payment and registration for just one class and it is full we will return your check. If you do not wish to receive a Credit Voucher, you must write a separate check for each class you want to register for.
- Pre-paid class fees are non-refundable
- All returned checks will be assessed a fee of \$15.00
- **\*\*** Please be aware that **several class schedules overlap** with each other. CAC - CSS will not be responsible for overlapping classes in your schedule. Please double check your schedule to ensure you are not enrolled in two classes that will be taught on the same dates.
- *Make-up slots are limited.* You may register for two make-ups per quarter.
- **ATTENTION CHILD CARE CENTER DIRECTORS:** CAC - CSS will not be responsible for informing staff regarding the classes their director registered them to attend. If you are filling out a registration form for staff, make sure you make a copy **BEFORE** mailing it to CAC - CSS and give your staff a copy.
- The **Participant Code of Conduct must be read, signed, and mailed in with each registration form.**
- In an effort to help minimize delays with Professional Development Award Applications at CCPDI, all information requested on this registration form is ***required*** to register for classes at Care About Child Care at Children's Service Society. If all of the information is not complete you will not be enrolled into classes until we are able to contact you for the missing information. Thank you for your cooperation.





# Training Registration Form

To register by mail, fill out this form, and include your payment (check or money order payable to Children's Service Society), and send to:

Children's Service Society  
Attn: Karen Stack  
655 East 4500 South, Suite #200  
Salt Lake City, UT 84107

Registration is done by pre-payment only. The registration form must be received in our office two business days before the class begins. **Please remember registration is accepted only by mail or online.** Only one person per form. Make as many copies of this form as you need, be sure to include all three pages. One-page forms will not be accepted. The Participant Code of Conduct must be read signed and mailed in with each form, for each person.

Your full legal name:		Your birthdate:	
(REQUIRED) Email Address:		Home phone:	
		Work phone:	
Home Address:		City, State Zip:	
Please circle which type of child care you work in: Licensed Family   Residential Certificate   Licensed Center   Exempt Center Other		Name of Child Care program/center you work in: (REQUIRED) Position: (REQUIRED) Age Group: (REQUIRED) Start Date (date hired):	

I have read, and included a signed copy of the Statewide Training Participant Code of Conduct with this registration form. (The Code of Conduct can be found on page three of this form.)

✓	Class Title	Date	Class Fee	Amount Enclosed
<input type="checkbox"/>	Growing Up Wild	MU Oct 1	\$16	
<input type="checkbox"/>	School Readiness, Course 2	MU Oct 1 & 8	\$16	
<input type="checkbox"/>	Child Development: Ages & Stages	MU Oct 3, 6, 10 & 13	\$16	
<input type="checkbox"/>	Child Development: Healthy Care	MU Oct 4, 6, & 8	\$16	
<input type="checkbox"/>	Child Development: Learning in the Early Years	MU Oct 8 & 15	\$16	
<input type="checkbox"/>	Professionalism in Child Care	MU Oct 4, 6, & 8	\$16	
<input type="checkbox"/>	Relationship Touchpoints, Course 3	MU Oct 11, 13, & 15	\$16	
<input type="checkbox"/>	Infant & Toddler Care, Course 2	MU Oct 10, 12, & 15	\$16	
<input type="checkbox"/>	School Age, Course 1	MU Oct 15 & 22	\$16	
<input type="checkbox"/>	Advanced Child Development	MU Oct 17, 19, 24, & 26	\$16	
<input type="checkbox"/>	STAR Night	Oct 19	None	
<input type="checkbox"/>	Theory & Best Practices, Course 3	MU Oct 22 & 29	\$16	
<input type="checkbox"/>	Guidance & Emotional Wellness, Course 4	MU Oct 29 & Nov 5	\$16	
<input type="checkbox"/>	Family Child Care, Course 4	MU Oct 18, 20, 25, & 27	\$16	
<input type="checkbox"/>	Infant & Toddler Care, Course 4	MU Nov 1, 3, & 5	\$16	
<input type="checkbox"/>	Desarrollo Infantil: Los Primeros Años de Aprendizaje	MU Nov 1, 8, 15, & 22	\$16	
<input type="checkbox"/>	CDA Orientation	Nov 2	None	
<input type="checkbox"/>	A Great Place for Kids!	MU Nov 7, 10, & 12	\$16	
<input type="checkbox"/>	Child Development: Healthy Care	MU Nov 7, 9, & 12	\$16	
<input type="checkbox"/>	ASQ- 3	MU Nov 7, 9, & 12	\$16	
<input type="checkbox"/>	Guidance & Emotional Wellness Course 3	MU Nov 8, 10, & 12	\$16	
<input type="checkbox"/>	Child Development: Ages & Stages	MU Nov 14, 16, & 19	\$16	
<input type="checkbox"/>	Looking To Learn- Observing & Recording Children's Behavior	MU Nov 14, 17, & 19	\$16	
<input type="checkbox"/>	Infant & Toddler Care, Course 3	MU Nov 14, 16, & 19	\$16	

<input type="checkbox"/> CAC Website Training		Nov 15	None
<input type="checkbox"/> STAR Night		Nov 16	None
<input type="checkbox"/> Strong & Smart	MU	Nov 19, 21 & 23	\$16
<input type="checkbox"/> Child Development: Learning in the Early Years	MU	Nov 21, 23, 28, & 30	\$16
<input type="checkbox"/> Infant & Toddler Care, Course 1	MU	Nov 29 & Dec 1 & 3	\$16
<input type="checkbox"/> Special Needs Course 2	MU	Nov 28 & 30 & Dec 3	\$16
<input type="checkbox"/> Relationship Touchpoint Course 4	MU	Nov 29, Dec 1 & 3	\$16
<input type="checkbox"/> Creating Good Child Care	MU	Dec 5, 8, & 10	\$16
<input type="checkbox"/> Child Development: Healthy Care	MU	Dec 6, 8 & 10	\$16
<input type="checkbox"/> Working Together	MU	Dec 6, 8, & 10	\$16
<input type="checkbox"/> Theory & Best Practices Course 4:	MU	Dec 12, 14, & 17	\$16
<input type="checkbox"/> Learning to Get Along	MU	Dec 12, 14, 19 & 21	\$16
<input type="checkbox"/> CAC Website Training		Dec 13	None
<input type="checkbox"/> Exploring Creative Curriculum		Dec 17 & Dec 19	\$16
Office Use Only ( Please DO NOT write in this space) Date Received: <input type="checkbox"/> Voucher <input type="checkbox"/> MO <input type="checkbox"/> Check <input type="checkbox"/> Ctr. pd. #		Total Amount Enclosed:	

*The class fees collected from participants is a registration fee and does not offset the actual cost of training. All Care About Childcare programs are funded by the Federal Child Care and Development Fund, the Department of Workforce Services, and the Office of Child Care.*

*No refunds are available, credit vouchers will be issued to those who cancel at least two days before the class starts and a replacement participant is available.*

**\*\*PLEASE DO NOT FORGET to Read, Sign & Mail  
the Participant Code of Conduct\*\*  
with each Registration Form (see next page)**



## Care About Childcare

- **Punctuality /Attendance:** I understand that I must be in class at or before the time scheduled for class to begin in order to obtain credit for the class. If I arrive after the time that class is scheduled to begin, I can use the time that I was actually in attendance for licensing credit, but I will have to repeat the full 2 1/2 hour session to get Career Ladder credit for the course. This includes returning on time from breaks and lunch. Class will begin when the trainer determines that it is time to start. I understand that if I am not present during the entire class period, I will not receive Career Ladder credit for the session, and will have to repeat the full 2 1/2 hour session in order to receive credit for the course.
- **Disruptive Behavior:** I will be respectful to all personnel that support the Professional Development System (ie: Care About Childcare/CCR&R staff, CCPDI staff, OCC staff, etc.). I will not use obscene, profane, threatening, discriminatory, harassing or abusive language. During class, I will be respectful to the trainer and others in attendance during each class session. I will not engage in any conversation or behavior that is disruptive or disrespectful to the trainer or other participants in the class. I will attentively participate in class. I will not text message or make cell phone calls during class time. I understand that I am required to turn my cell phone and/or other electronic devices off or turn them to vibrate during class time. I will limit all cell phone calls to break time or after class time. I will not engage in disruptive private conversations during class time. If I must bring food or drink to class, I will eat quietly and will not allow food or drink to become disruptive or distracting to the trainer or other class participants.
- **Illegal Activity/Health & Safety:** I understand that any illegal activity, including behavior that threatens the health or safety of the trainer or another class participant before, during or after class will be cause for my immediate expulsion from class and permanent suspension from participation in the Career Ladder and the Professional Development Award, and that such behavior may be reported to law enforcement. I understand that I may be asked to leave a training if my condition prevents me from participating or is disruptive to the class environment.
- **Children:** I understand that adult training classes are not a developmentally appropriate environment for children of any age. I will not bring children to class.
- **Class Roll:** I understand that in order to receive credit for each class session, I must sign my full legal name on the roll before class begins. I understand that failure to do so will result in my not receiving credit for the class session. I understand that I may not sign the roll for someone else.
- **Confidentiality:** I understand that confidentiality is extremely important. I understand that I must keep all names and other identifying information confidential when I am relating a story during class or asking for guidance regarding certain issues. I also understand that it is my responsibility to keep sensitive issues discussed during class in confidence, and not discuss it with family or friends outside of that classroom setting.
- **Refunds:** I understand that class registration fees are non-refundable. I understand that if I notify CAC/CCR&R a minimum of three days in advance that I am unable to attend a course for which I am registered, that my registration fee may be able to be credited toward another class. I understand that it is my responsibility to contact CAC/CCR&R to make these arrangements.
- **Non-Compliance:** I understand that, in cases of infractions of a minor severity (behavior that has been determined to be disruptive but not illegal), that I will be allowed one issued verbal warning upon the first violation of the above listed rules. I understand that upon the second such infraction, I will be suspended from participation in the Career Ladder and Training and Professional Development Award for one year from that infraction date. I understand that upon the third such infraction I will be permanently barred from participation in the Career Ladder and Professional Development Award System. I understand that upon the first incident of any violation in which I engage in illegal activity (including threatening or intimidating behavior), that I will be permanently banned from participation in the Career Ladder and Training and the Professional Development Award System, and that such action may be cause for intervention by law enforcement and/or other legal action.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Last revised: July 1, 2016

Date \_\_\_\_\_

# Instrucciones para Registrarse

Cada persona que se matricule en una clase debe firmar el Código de Conducta del Participante y enviarlo conjuntamente con la hoja de registro. Este documento se encuentra en el centro del boletín con la hoja de registro. Usted deberá hacer esto cada vez que se inscriba en una clase.

1. Use la página de la red [www.cssutah.org](http://www.cssutah.org) o llame al 801-326-4373, pregunte por Aída, para comprobar las plazas disponibles en cada clase que desea asistir antes de enviar su matrícula y su dinero. La matrículas y pagos se aceptarán solo por correo. La matrícula y pago deben recibirse en la oficina 2 días antes de la fecha de comienzo de la clase tanto para asistir a una clase completa como para recuperar alguna sesión. Solo los participantes que se han matriculado con anterioridad podrán asistir a las clases de entrenamiento. No se admiten niños o acompañantes. Si usted tiene un bebé que todavía toma el pecho, por favor llame antes de la clase para hacer los arreglos necesarios.
2. Complete toda la información en su hoja de matrícula. Solo una persona por hoja. Usted puede hacer fotocopias si necesita más hojas o puede bajar una copia de la página de Care About Childcare, [www.cssutah.org](http://www.cssutah.org) Guarde un registro de las fechas y clases en las que se matriculó. Aproximadamente una semana después de haber enviado por correo una forma de registración, podrá ir al Registro de Utah para Cuidadores: <http://careaboutchildcare.utah.gov> para revisar su calendario de clases.
3. Envíe su matrícula con su cheque o giro postal al siguiente nombre y dirección:

Children's Service Society  
Attn: Karen Stack  
655 East 4500 South, Suite 200  
Salt Lake City, Utah 84107

- Las clases se pagan por adelantado y la tarifa no es reembolsable
- Todos los cheques devueltos tendrán una tarifa añadida de \$15.00

## De acuerdo con el Acta de Americanos con Minusvalías:

Se proveerán la acomodaciones razonables (incluyendo ayudas para la comunicación y otros servicios) a aquellos individuos que lo soliciten con cinco días de antelación al comienzo de la clase. **Por favor llame a Aída 801-326-4373**

## CAC at CSS Clases en Español

Vea nuestro calendario de entrenamiento en línea <http://www.cssutah.org/providers/training>

Class Title & Description	Location	Date & Time	Cost	Credit	Career Ladder
Desarrollo Infantil: Los Primeros Años de Aprendizaje, Child Development Learning in the Early Years	CAC-CSS 655 E. 4500 S. #200 (84107)	Noviembre 1, 8, 15 & 22 el Martes Mie 7-9:30pm	\$16	10 Lic 1 CDA	Level 1

# Clases en Español

## Care About Childcare at Children's Service Society

Nombre Legal:		Fecha de Nacimiento:	
(REQUERIDA):Correo Electrónica:		Teléfonos: Casa:	
		Trabajo:	
Dirección:		Ciudad, Código Postal:	
Por favor marque uno: <input type="checkbox"/> Licencia Familiar <input type="checkbox"/> Certificado Residencial <input type="checkbox"/> Licencia Centro <input type="checkbox"/> Head Start <input type="checkbox"/> No es regulada		Nombre de la guardería donde trabaja: (REQUERIDA) Posición: (REQUERIDA) Edad del grupo: (REQUERIDA) Fecha en que comenzó su empleo vigente:	
<b>**Por favor, firme el contrato de Código de Conducta en la pagina siguiente**</b>			
✓	Class Title	Date	Class Fee    Amount Enclosed
<input type="checkbox"/>	Desarrollo Infantil: Los Primeros Años de Aprendizaje, Child Development Learning in the Early Years	Noviembre 1, 8, 15 & 22	\$16
<i>Office use only (Please DO NOT WRITE IN THIS SPACE)</i> Date received: <input type="checkbox"/> Voucher <input type="checkbox"/> MO <input type="checkbox"/> Check <input type="checkbox"/> Center Paid # _____			Total Amount Enclosed:



**Contrato de Código de Conducta  
para Participantes durante las Sesiones de Entrenamiento  
de Care About Childcare at Children's Service Society**

**Puntualidad/ Asistencia:** Entiendo que debo estar presente en la clase a la hora o, antes de la hora establecida para el comienzo de la misma para obtener crédito por la totalidad de la clase. Si llego después de la hora de comienzo establecida, puedo utilizar el tiempo real presente en la clase para obtener crédito para el mantenimiento de mi licencia, pero tendré que repetir las 2 horas y media de la sesión para obtener crédito para el curso de Career Ladder. Esto incluye regresar a tiempo después de los descansos y el almuerzo. La clase comienza cuando el entrenador/a determine el comienzo. Entiendo que si no estoy presente o/y atento durante todo el período de la clase, no obtendré el crédito para mi curso de Career Ladder y tendré que repetir la sesión completa para recibir crédito por el curso.

**Comportamiento Desconsiderado:** Seré respetuoso con el entrenador/a y hacia los participantes de la clase. No usaré lenguaje abusivo, amenazador discriminatorio, profano u obsceno. No me involucraré en ningún comportamiento que sea desconsiderado o irrespetuoso hacia el entrenador/a o los participantes de la clase. Participaré activamente en la clase. No enviaré mensajes de texto o haré llamadas telefónicas durante la clase. Entiendo que durante la clase, debo apagar o mantener en vibración mi teléfono celular y/ u otros aparatos electrónicos. Limitaré mis llamadas de teléfono a los tiempos de descanso y/o al finalizar la clase. No me involucraré en conversaciones privadas que distraen durante el tiempo de la clases. Si tengo que comer durante el tiempo de la clase, lo haré con cuidado y en silencio, y no permitiré que la comida se convierta en una distracción para el entrenador/a o los participantes de la clase.

**Actividades Ilegales/Salud y Seguridad** Entiendo que cualquier actividad ilegal, incluyendo cualquier comportamiento que amenace la salud o la seguridad del entrenador/a u otros participantes de la clase durante o después del tiempo de la misma, será causa de expulsión inmediata y suspensión permanente de mi participación en los programas de Career Ladder y Sistema de Desarrollo Profesional, y que ese comportamiento puede ser notificado a las autoridades. Entiendo que se me pedirá abandonar la clase si no estoy en condición de participar en la clase o si mi condición es perjudicial para el ambiente de la clase.

**Niños:** Entiendo que las clases de entrenamiento para adultos no es el ambiente apropiado para el desarrollo de los niños. Por favor, no traiga niños a clase.

**Lista de Asistencia:** Entiendo que para recibir crédito por cada sesión, debo de firmar la lista de asistencia antes de que la clase comience. Entiendo que, al no hacerlo, no recibiré crédito por la sesión. Entiendo que no puedo firmar la lista de asistencia por otra persona.

**Confidencialidad:** Entiendo que la confidencialidad es extremadamente importante. Entiendo que debo mantener los nombres y otra información identificadora confidencial cuando comparto una historia durante la clase o cuando necesito ayuda con ciertas situaciones. También entiendo que es mi responsabilidad mantener estas situaciones delicadas que se discuten en la clase confidenciales, y no discutir las con mi familia y amigos fuera de la clase.

**Devoluciones:** Entiendo que la tarifa de matriculación de las clases no es reembolsable. Entiendo que si notifico la oficina de Care About Childcare con un mínimo de tres días de antelación del comienzo de la clase, para informarles de que no puedo asistir a la misma, mi tarifa de matriculación puede ser usada para otra clase. Entiendo que es mi responsabilidad comunicarme con Care About Childcare para hacer estos arreglos.

**Incumplimiento del Contrato:** Entiendo que, en casos de infracciones leves (comportamientos que ha sido determinado perjudiciales pero no ilegales) será extendido/a una advertencia verbal a la primera infracción de cualquiera de las normas explicadas anteriormente. A la segunda infracción, será suspendido/a de la participación en el programa de Career Ladder y Sistema de Desarrollo Profesional durante un año desde la fecha de la infracción. Entiendo que después de la tercera infracción me será totalmente prohibido el participar en el programa de Career Ladder o Sistema de Desarrollo Profesional. Entiendo que después de la primera vez que me involucre en una actividad ilegal (incluyendo amenazas o comportamiento intimidante), me será prohibida la participación en los programas de Career Ladder y Sistema de Desarrollo Profesional para siempre, y tal acción puede ser causa de la intervención de las autoridades y/o de acción legal.

**Entiendo y estoy de acuerdo con las normas expresadas en este documento.**

Firma del Participante: \_\_\_\_\_ Nombre: \_\_\_\_\_ Fecha: \_\_\_\_\_



# CAC Resource Open House/STAR Night



Our newest addition to the Lending Library: CriCut Expressions!



Call Lilian to make an appointment today!



**LENDING LIBRARY**

**HOURS**



**MONDAY - FRIDAY  
8:30 A.M. TO 5:00 P.M.**

★ **Creative Resources & General Store** with Lilian from 5:00 p.m. to 8:00 p.m.

- \* Check out materials from the Lending Library to use in your program with the children
- \* Laminate for \$.50 cents a foot and purchase materials from the General Store
- \* Learn how to use the die cut machines, CriCut & binding machines

★ **Computer Assistance for Providers** with Sarah from 6:00 p.m. to 6:55 p.m.

- \* Learn to upload your documents & photos for criteria you have completed
- \* Have your questions answered about your Marketing Page or CAC criteria that you are working on



## STAR Night

★ **Provider Support and Training** with Sonia from: 7:00 p.m. to 8:00 p.m.

- \* Come learn how to improve the quality of child care in your program
- \* Meet other caregivers and share ideas!
- \* Please register to attend, materials are purchased based on the number of people attending

**STAR Night** is the 3rd Wednesday of every month

**Regular Hours for the Lending Library: Monday- Friday 8:30- 5:00**

**We Are Located at:**

655 East 4500 South Suite #200

Salt Lake City, UT 84107

**Lending Library Specialist:** Lilian Madrid

Phone: 801-326-4377 / [lilian@cssutah.org](mailto:lilian@cssutah.org)





# STAR Night

## PROVIDER SUPPORT & TRAINING

3<sup>rd</sup> Wednesday of every month  
7:00 to 8:00 p.m.

- ★ Learn about CAC indicators to improve the quality of your program
- ★ One specific criterion covered each month
- ★ Receive a one hour training certificate

### October 19<sup>th</sup>

#### **Indoor Environment # 13**

Additional Materials to Enrich Areas and Maintain Interest

### November 16<sup>th</sup>

#### **Administration # 6**

Program has Written Caregiver Handbook

### December 21<sup>st</sup>

#### **Outdoor Environment # 13**

Any Climbing Structure with a Play Surface Higher than  
the Correct Use/Fall Zone and Cushioning

### **Registration is required to attend!**

Incentives are purchased according to the number of people attending.

Enroll on line at <https://careaboutchildcare.utah.gov/provider/calendar.aspx>  
or call Lilian at 801-326-4377

# Provider Training & Resource Contacts

CPR & First Aid Training		
Steve Thorkalson (English & Spanish)	<a href="http://www.utahsafetycouncil.org">www.utahsafetycouncil.org</a>	801-201-0699
Save-A-Heart (\$5.00 Discount for Providers)	<a href="http://www.saveaheartofutah.com">http://www.saveaheartofutah.com</a>	801-582-7114
An Act of Caring	<a href="http://www.anactofcaring.com">http://www.anactofcaring.com</a>	801-598-8370
American Red Cross	<a href="http://www.redcross.org/what-we-do/training-education">http://www.redcross.org/what-we-do/training-education</a>	801-323-7000
Utah Emergency Medical Training Council	<a href="http://www.coleholland.edu">http://www.coleholland.edu</a>	801-562-2663
First Response (Jill Wallace)		801-352-7353
Julie Hessheimer (will come to your location)		801-450-7774
Anabel Olguin (Classes in English & Spanish)		801-930-0458
D&R First Aid/CPR		801-967-8292

Food Handlers Permit--\$30.00 fee		
Granite Peaks Learning Center	Mondays- Bring Cash and your ID	385-646-5447
West High School	Tuesday- Bring Cash and your ID	801-578-8515
Entrada High School	Tuesday- Bring Cash and your ID	801-826-6675
Taylorville High School	Wednesday- Bring Cash and your ID	385-646-5461
On-Line Course	<a href="http://www.statefoodsafety.com/">http://www.statefoodsafety.com/</a>	801-494-1416

Kitchen Inspection--\$60.00 fee		
Salt Lake Valley Health Department	<a href="http://slcohealth.org/programs/foodProtection/resDayCareInspect.html">http://slcohealth.org/programs/foodProtection/resDayCareInspect.html</a>	385-468-3845

New Licensee Training		
Home Provider Training	<a href="http://childcarelicensing.utah.gov/forms/All/HomeRulesTraining.pdf">http://childcarelicensing.utah.gov/forms/All/HomeRulesTraining.pdf</a>	801-273-6617
Center Provider Training	<a href="http://childcarelicensing.utah.gov/forms/All/CenterRulesTraining.pdf">http://childcarelicensing.utah.gov/forms/All/CenterRulesTraining.pdf</a>	801-273-6617

Food & Nutrition Programs		
Child Care Food Program	<a href="http://www.fns.usda.gov/cacfp/child-and-adult-care-food-program">http://www.fns.usda.gov/cacfp/child-and-adult-care-food-program</a>	801-538-7680
Helping Hands	<a href="http://www.helpinghandsutah.com/">http://www.helpinghandsutah.com/</a>	801-955-6234

Fingerprints		
Care About Childcare Children's Service Society	<a href="mailto:Katie@cssutah.org">Katie@cssutah.org</a>	801-355-4847
Department of Public Safety	<a href="http://bci.utah.gov/">http://bci.utah.gov/</a>	801-965-4445



## Care About Childcare CDA Program

### Interested in advancing your Professional Development?

Are you a child care provider working in a center or running an in-home program? Are you interested in obtaining your Child Development Associate (CDA) credential, or are you trying to figure out if a CDA is right for you?

In any case, Care About Childcare at Children's Service Society would like to assist you in achieving your CDA!

There is a growing trend for child care providers to show demonstrated competency in the Early Childhood field, and a CDA is a great way to do it! Receiving this credential is not only one of the ways to achieve Level 4 on the Career Ladder, but it will also show your ability to put what you learn into action each day with the children in your care. The services we offer, and materials we provide, are FREE for providers in licensed programs and designed to assist you through each step of the process!

If you believe pursuing a CDA is right for you, or you are still deciding if it is, please register for an upcoming FREE CDA Orientation offered on the Class Schedule for this quarter. The Orientation covers an overview of the process, the eligibility and training hour requirements, what classes to register for next, how the classes you take fit into the Career Ladder system, etc. Also, at the Orientation, you will be able to create an individual plan for the next CDA Support Workshops to attend as well.

Support Workshops cover various topics including:

- The NAEYC Code of Ethical Conduct
- The 6 Competency Standards and 13 Functional Areas as defined by the CDA Council
- The philosophy of Developmentally Appropriate Practice and how it relates to the CDA
- Organization and components of the Professional Portfolio
- Family Questionnaires
- Verification Visit, including the Observation, Reflective Dialogue, and CDA Exam
- Renewal Procedures

As part of the process, everyone interested in a CDA is required to obtain 120 hours of formal early childhood training. In addition to registering for an upcoming CDA Orientation, you can also begin to register for, and attend, classes listed as Levels 1-3, which will put you on track to have almost all of the 120 hours completed!

**If you have any questions about the support available, please contact the CDA Consultant:**

**Sian Anderson**  
**801.326.4383**  
**[sian@cssutah.org](mailto:sian@cssutah.org)**



Thank you for Caring About Childcare and making a difference in the lives of Utah's children.

## Provider Coaching Program

The Provider Coaching program is designed for family and center providers to improve the quality of care in their program. Care About Childcare at Children's Service Society has coaches to assist you in setting and achieving your professional goals. Goals may include achieving criteria on the CAC Quality Indicator program.

Receive on-site support and training hours at no cost to you. Upon the completion of up to 20-30 hours providers will be able to purchase \$400 worth of materials or equipment for their program at NO COST.

Call and find out how you can get started with this educational and rewarding program. Space is limited but a waiting list is available.

**To receive more information, contact the Provider Coach:**

Sonia Aguilera  
801-326-4397 / [sonia@cssutah.org](mailto:sonia@cssutah.org)

El Programa de Entrenamiento para Proveedores está diseñado para mejorar la calidad de los programas de cuidado infantil. Establezca sus metas y trabaje uno-a-uno con un entrenador el cual le apoyará a alcanzar sus metas profesionales. Sus metas pueden incluir indicadores de calidad de CAC.

Reciba entrenamiento en su hogar sin costo alguno. Al finalizar las 20-30 horas recibirá un equipo PC con un valor de \$400 en materiales para su programa.

Llame y averigüe como puede matricularse y ser parte de este programa. Las plazas vacantes para este programa se llenan rápido, y tenemos una lista de espera.

**Para recibir más información contacte a**

Sonia Aguilera al 801-326-4397 o [sonia@cssutah.org](mailto:sonia@cssutah.org)

## Do You Know Someone Who Has Recently Lost Their Job?



**Kids In Care  
Job Search Support Fund** is  
Available To Pay Up To **150 Hours** Of  
Child Care per family. **FREE** child care  
for qualifying families!

The goal of the Kids in Care Job Search Fund is to ensure that recently unemployed parents have access to regulated child care at **no cost** while they engage in formal job search activities. Do you have a parent in your program who could use some help?

**For Eligibility Requirements or to apply contact Tina**

Phone: 801-326-4399

Email: [KIC@cssutah.org](mailto:KIC@cssutah.org)

## Providers, Join the **TOP Star Program** Now!

*"Targeting Obesity in Preschool and Childcare Settings"*

TOP Star is easy to do, can  
be done at your own pace  
and can be **FREE!**

Improve the health &  
well-being of yourself, your  
staff, & the children in  
your care.



Receive up to 10 hours  
of Licensing Credit, &  
Career Ladder Credit in  
Health & Safety  
(Level 1 & Levels 5-8).

Free Resources &  
Support throughout your  
Endorsement!

Call 385.468.4064 or Email [JMaple@slco.org](mailto:JMaple@slco.org)



# Children's Service Society



## ADOPTION PROGRAM

### Adoption Services



*Milo, adopted in 2014*

Milo's birth mother felt that caring for her child with severe medical issues was more than she was able to handle, and she chose to place him for adoption. The hospital social worker referred her to CSS because of our positive reputation in the community and our expertise in special needs adoptions. We located a family who had experience with Milo's diagnosis, and they were happy to adopt this beautiful child.

Children's Service Society's adoption program has completed more than 2,700 adoptions since 1930. We take great pride in the ethical nature of our adoption services; and more than just following our state laws, we strive to meet high standards of social work practices. It is in part because of these values that CSS is the only private agency in the state of Utah contracted to write home studies for the Utah Division of Child and Family Services.

### Connections

Our Connections program is invested in more than just helping CSS's former clients to reunite with biological families separated by adoption. Currently all adoption records in Utah are sealed whether a birthparent wants them to be or not, despite the majority of today's birthparents requesting an open adoption. The Connections program has worked very hard, though yet unsuccessfully, on a bill to allow adoptees access to their adoption records. CSS will continue to strive towards creating ethical adoption practices for all involved in the State of Utah.

#### CSS Adoption Services include:

- Ethical options counseling
- Post-adoption birth parent counseling
- Domestic infant and special needs adoptive placements
- Home studies for Utah DCFS adoptions
- Domestic infant home studies
- Domestic special needs home studies
- International home studies
- Post-placement services

#### CSS Connections services include:

- Confidential intermediary services
- Non-identifying information reports

Since its creation in 2002, the Connections program has helped to facilitate more than 100 adoption reunions.

Do you know someone with an ***unplanned pregnancy?*** Adoption is an option.

To speak with an options counselor for free call or text 801-656-8527.

Below: A Children's Service Society birthmother and adoptive family visit with each other at a local park.







The Professional Family Childcare Association of Utah (PFCCA) provides support and benefits to Family Child Care providers all over the state. We'd love to have you join us!



Thank you to all providers and community members that joined us for our Spring Provider Appreciation Conference! Our day with Emily Plank was a wonderful opportunity for learning and growth. Thank you to everyone who makes this association. We are excited to announce our Fall Conference and Annual PFCCA Meeting! John Funk will be presenting for us on November 12, 2016 in Salt Lake City. Watch for the additional details to be released soon!



Your PFCCA Board continues to work hard at bringing valuable benefits to its members and advocating for high quality family child care for Utah's families. We will be meeting together in Cedar City at the Southern Utah Early Childhood Conference in September and would love to see you there as well. Visit [childcarehelp.org](http://childcarehelp.org) for more information on the conference and come find us there!



PFCCA Book Club Pick – This quarter's book club pick is *You Can't Say You Can't Play* by Vivian Gussin Paley. The book explores the moral dimensions of the classroom and social relations amount children. Vivian Paley's work comes to me highly recommended and I'm excited to dig in!



Chapter Meetings - We continue to provide quality and fun trainings every month at chapters throughout Utah. These trainings count as face-to-face trainings for licensing purposes. For more information about your local chapter visit our website at [www.pfcca.org](http://www.pfcca.org)

**There are 4 Chapters in the Salt Lake and Tooele County Area, including a Spanish speaking Chapter. For information on the closest one to you please check our website.**

**Contact us: PO Box 57931 SLC, UT 84157, 1-800-430-6026**

**The Professional Family Childcare Association of Utah (PFCCA) provides support and benefits to Family Child Care providers all over the state. We'd love to have you join us!**



The CDC has developed interim guidance for child care, Head Start, and kindergarten through grade 12 (K–12) schools and facilities for public health actions pertaining to **Zika virus infection**.

A summary of this guidance from AAP can be found here:

<http://www.aappublications.org/news/2016/07/15/ZikaSchools071516>

The guidance from CDC can be found here: <http://www.cdc.gov/zika/schools.html>

This guidance is intended to address concerns about the risk for **Zika virus infection in educational settings** in the continental United States and Hawaii, provide educational settings with information for planning activities, and recommend actions that can be taken, in consultation with local public health authorities and government officials, to reduce the potential risk for Zika virus transmission in educational settings and among students.

This guidance provides an overview of the potential roles and responsibilities of public health authorities and school officials, describes prevention measures that schools can take to reduce mosquito exposure, and provides information on responding to a case of travel-associated Zika virus infection or confirmed local mosquito-borne transmission of Zika virus.

# HELP ME GROW UTAH

## What is Help Me Grow Utah?

**Help Me Grow Utah** is a universal information and referral network connecting families and providers to community resources and child development information at **no cost**. More specifically, we offer

- **Information** on pregnancy, child development and parenting
- **Referrals** to community resources
- **Developmental screening questionnaires** (ASQ-3) for children ages 0-5 years old
- **Postpartum Depression Screening** (Edinburgh Postnatal Depression Scale) for mothers prenatally and postpartum
- **Care coordination** to ensure that families successfully connect with resources

Help Me Grow Utah supports prenatal parents and families with children through age 8. Offering services at no cost in both English & Spanish.

## How can you connect families to us?

With parent permission, **you can easily refer** a family to Help Me Grow Utah

- Fill out a Help Me Grow referral form (available at [helpmegrowutah.org](http://helpmegrowutah.org))
- Fax the form to 801-374-2591

## Eager to learn more?

Help Me Grow Utah has Community Liaisons throughout the state that are here to help you! Get connected with one today and they can

- **Answer** your resource questions
- **Explain** how Help Me Grow can help your agency
- **Keep you informed** of things going on in your community

**Call 801-691-5322 to find a Community Liaison in your area today!**



Salt Lake Donated Dental is offering **free sedation for children needing extensive dental work** on eleven dates throughout 2016. The sedations will be given to children who have seen a dentist previously so a referral can be made for sedation. All patients must income qualify for services. **For more information please contact Laura at 801-972-2747.**

The dates for the sedations are:

- October 14, 2016
- November 11, 2016
- December 9, 2016

**These services are currently being underutilized and will be discontinued if the spots are not filled.** Thank you for helping to spread the word!!

**For more information please contact Laura at 801-972-2747**



Serving young children and their families is what childcare programs are all about. You do what you do because you care. At the Bureau of Child Development in the Utah Department of Health, we understand that, we honor that, and we want to help you do it. Our Early Childhood Utah program currently offers two game-changing tools to assist you in the good work you're already doing. The Ages and Stages Questionnaire (ASQ) and the Strengthening Families Protective Factor Framework can help improve clarity and precision in your work with families.

The Bureau is offering to partner with interested childcare programs in the service of families; we provide access to training, materials, tools, and ongoing support in integrating the ASQ into your program. In addition to providing insight on how to work with a specific child in the moment, screening is the first step to identifying children who could benefit from additional services to improve their outcomes now and down the road.

We're also in the process of applying and adapting the Strengthening Families Protective Factors Framework to a variety of fields across the state. This strengths-based framework puts the work that we do with individual children every day in the larger context of the family, and what each partner, program, and provider contributes to that family's development of the five protective factors:

- Parental Resilience
- Social Connections
- Knowledge of parenting and child development
- Concrete support in times of need
- Social and emotional competence of children

To learn more about either of these efforts, please reach out to your local Care About Childcare agency, or contact the Program Coordinator within the Bureau of Child Development, Justin Nuckles, directly at:

**Justin Nuckles**

**Email: [jnuckles@utah.gov](mailto:jnuckles@utah.gov)**

**Office: 801-273-2908**

**Cell: 385-232-6366**





## **Free Divorce Education for Children from Utah State Courts**

When adults go through a divorce, there are programs available to assist them in making the transition, including a class offered through the Utah State Courts. But what about the children of divorcing parents? Nearly 12,000 Utah children are impacted by divorce each year, including more than 5,000 children in Salt Lake County. A gap exists between programs that are available for adults and classes available for children of divorcing parents. Because of this gap children are often left confused and full of mixed emotions when going through the divorce process.

To fill this need, the Utah State Courts has developed a program called Divorce Education for Children. This class is available for children ages 9 to 12 and offered free of charge. The program's curriculum provides children with skills they can use to better communicate their feelings to parents and is designed to minimize the adverse effects divorce has on children. Mental health professionals teach the class with assistance from state court judges and commissioners.

### **FREE Class Information:**

The Divorce Education for Children class is available for children ages 9 to 12 and offered free of charge. The program is taught by a mental health professional and provides children with skills they can use to better communicate their feelings to parents and is designed to minimize the adverse effects divorce has on children. Classes are offered in Logan, Ogden, Provo and Salt Lake City.

To register your child or children for an upcoming Divorce Education for Children class in your area go to [www.utcourts.gov/specproj/dived/children.html](http://www.utcourts.gov/specproj/dived/children.html).

**For more information please contact:**

**Suzy Lee at (801)578-3897 or [suzyl@utcourts.gov](mailto:suzyl@utcourts.gov)**

# Family Mealtimes

What every family needs!

## Why have Family Meals?

- Lowers risk of obesity
- Meals served are healthier
- Improves school performance
- Reduces risk of drug and alcohol use
- Improves communication between parent and child

BROUGHT TO YOU BY  
UTAH'S PUBLIC HEALTH  
DEPARTMENTS

- ✓ **Cook Together.** Family-fun recipes are a great way to have quality time with the whole family.
- ✓ **Be Creative!** Have the whole family create a table centerpiece.
- ✓ **Share Jobs.** For example, have the children set the table.
- ✓ **Mix it up!** Have a picnic at a park or in your backyard.
- ✓ **Extend your mealtime.** Take a family walk after eating.
- ✓ **Too busy?** Instead of dinner, plan a family breakfast!



## Ideas for Healthy Meals:



Serve low-fat milk at mealtimes



Serve fruits & veggies at each meal



Have kids help plan & prepare the meal



Make 1/2 your grains whole grains

For more information on family mealtimes, visit [UtahFamilyMeals.org](http://UtahFamilyMeals.org)

# Comida en Familia

¡Lo que toda familia necesita!

## ¿Por qué comer en familia?

- Disminuye el riesgo de obesidad
- Los platillos son más saludables
- Mejora el desarrollo escolar
- Reduce el riesgo de uso de drogas y alcohol
- Mejora la comunicación entre padres e hijos

TRAÍDO A USTED POR LOS  
DEPARTAMENTOS DEL  
SALUD PÚBLICA DE UTAH

- ✓ **Cocinen juntos.** Recetas que incluyan a toda la familia son una buena manera para compartir y disfrutar tiempos juntos.
- ✓ **¡Sea creativo!** Trabajen juntos para crear un centro de mesa.
- ✓ **Comparta el trabajo.** Por ejemplo, pida a sus hijos que pongan la mesa.
- ✓ **¡Cambie la cosas!** Organice un día de campo en el parque o en patio.
- ✓ **Amplíe la hora de la cena.** Camine con su familia después de cenar.
- ✓ **¿Muy ocupado?** ¡En vez de cena, planee un desayuno!



## Ideas para comidas saludables.



Sirva leche baja en grasa con la cena



Sirva frutas y verduras con cada comida



Permita que sus hijos organicen y preparen la comida



Asegúrese que la 1/2 de los granos sean granos enteros

Para más información visite [UtahFamilyMeals.org](http://UtahFamilyMeals.org)