Grant Information

EMPLOYER CHILDCARE STARTUP GRANT

ELIGIBILITY REQUIREMENTS

• Be a startup childcare center or family provider, in the process of becoming licensed by the state

• OR be a currently licensed, regulated facility, that is expanding its childcare program by increasing the licensed capacity.
  - The increase must be reflected by a change on the license from the Utah Department of Health and Human Services, Child Care Licensing.

APPLICATION PROCESS

• Provider will mail in the following:
  - Application
  - Budget Plan
  - Business Plan
  - Childcare Provider and Business Partner Contract

  • All applications will be post stamped by mail carrier
  • 30 day application review process
  • Letter of approval and budget amount is sent

BUDGET PLAN

• All funding requested must be necessary to be operational according to Child Care Licensing, Local Business Licensing, Fire Marshall, and County Health Department
  - Organize cost breakdown by classroom, age group, and/or area (ex: Outside, Kitchen, Infant Room)
  - Commercial-grade childcare materials and equipment from reputable childcare brands
  - For more budget specific questions please schedule a meeting with the ECCS Grant team.

BUSINESS PLAN

• Detailed description of the sustainability and reliability of the childcare program
  - Plans to keep enrollment consistent
  - Provider and teacher qualifications and training
  - The ages of children the program will care for

• Detailed Business Goals
  - Mission Statement
  - Curriculum Type
  - Tuition Rates
  - Sample Weekly Menu

CHILDCARE AND EMPLOYER PARTNERSHIP CONTRACT

• The contract must be a minimum of 3 years

• Outline benefits to employees in employer partnership contract from both the childcare and business partner

• Review the employer partnership contract options handout for more ideas on how this can look for your childcare and business partner.

• For questions please reach out to eccsgrant@cssutah.org

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