



Children's  
Service Society

Kinship Care · Adoption · Caregiver Support

# Grant Information

## EMPLOYER CHILDCARE STARTUP GRANT

### ELIGIBILITY REQUIREMENTS

- Be a **startup** childcare center or family provider, in the process of becoming licensed by the state
- OR be a currently licensed, regulated facility, that is **expanding** its childcare program by increasing the licensed capacity.
  - The increase must be reflected by a change on the license from the Utah Department of Health and Human Services, Child Care Licensing.

### APPLICATION PROCESS

- Provider will mail in the following:
  - Application
  - Budget Plan
  - Business Plan
  - Childcare Provider and Business Partner Contract
- All applications will be post stamped by mail carrier
- 30 day application review process
- Letter of approval and budget amount is sent

### BUDGET PLAN

- All funding requested must be necessary to be operational according to Child Care Licensing, Local Business Licensing, Fire Marshall, and County Health Department
  - Organize cost breakdown by classroom, age group, and/or area (ex: Outside, Kitchen, Infant Room)
  - Commercial-grade childcare materials and equipment from reputable childcare brands
  - For more budget specific questions please schedule a meeting with the ECCS Grant team.

LEARN MORE ABOUT THE  
EMPLOYER CHILD CARE  
STARTUP GRANT



SCHEDULE A MEETING  
USING THE QR CODE

### BUSINESS PLAN

- Detailed description of the sustainability and reliability of the childcare program
  - Plans to keep enrollment consistent
  - Provider and teacher qualifications and training
  - The ages of children the program will care for
- Detailed Business Goals
  - Mission Statement
  - Curriculum Type
  - Tuition Rates
  - Sample Weekly Menu

### CHILDCARE AND EMPLOYER PARTNERSHIP CONTRACT

- The contract must be a minimum of 3 years
- Outline benefits to employees in employer partnership contract from both the childcare and business partner
- Review the ***employer partnership contract options handout*** for more ideas on how this can look for your childcare and business partner.
- For questions please reach out to [eccsgrant@cssutah.org](mailto:eccsgrant@cssutah.org)