



Children's
Service Society

Care About
Childcare

at Children's Service Society Provider & Community Links

Fall Quarter Newsletter

October, November & December 2017

CAC at CSS Staff

Encarni Gallardo- Program Director
Sarah Hansen- Resource & Data Coordinator
Tina Kofford- Referral & Community Specialist
Cindy Barrientos- Referral Specialist, bilingual
Lyn Barker- Quality Improvement Program Coordinator
Aida Peñúñuri- Quality Improvement Consultant, bilingual
Sonia Aguilera- Family Program Coach, bilingual
Sian Anderson- CDA Consultant/Provider Coach
Barbara Johnson- Early Childhood Specialist
Nelly Nunez- Early Childhood Specialist, bilingual
Lilian Madrid- Program Assistant, bilingual
Carolyn Ellsworth- Professional Development Coordinator
Denise Waagen- Professional Development Specialist
Mary Corpuz- Instructor
Carolyn Clark- Instructor
Lynn Curtis- Instructor
Ilse Wilson- Instructor
Aurora Howell- Instructor
Laura Morris- Instructor
Melinda Jacobson- Instructor
Adam Cunningham- Instructor
Heather Adams- Instructor
Molly Poirier- Instructor
Amy Larson- Instructor
Taylor Barlow- Instructor

TIME IS RUNNING OUT!
PREPARE
 FOR THE BIG CHANGE!
 GET YOUR DEMONSTRATED
COMPETENCY TODAY!

**IF YOU ARE PARTICIPATING IN THE
 PROFESSIONAL DEVELOPMENT INCENTIVE
 (FORMALLY KNOWN AS THE PROFESSIONAL DEVELOPMENT AWARD),
 YOU HAVE UNTIL JULY 1, 2018
 TO GET A DEMONSTRATED COMPETENCY(DC)
 FOR YOUR LEVEL 4, OR YOU WILL LOSE THE
 FINANCIAL INCENTIVE ASSOCIATED
 WITH YOUR CAREER LADDER LEVEL.**



FOR INFORMATION ON DEMONSTRATED COMPETENCIES AND SCHOLARSHIPS,
 PLEASE VISIT URPD.USU.EDU

FOR HELP ACHIEVING YOUR CDA CREDENTIAL PLEASE CONTACT
 SIAN ANDERSON 801-326-4383 OR SIAN@CSSUTAH.ORG.



Funding is provided by Department of Workforce Services, Office of Child Care

Important News

Care About Childcare is now accepting appointments for your **Live Scan Fingerprinting** needs. In order to use CAC services you will need to schedule an appointment. To schedule your appointment please call 801-355-4847.

Things you need to know before your appointment:

- You need to call Child Care Licensing and pay the \$37.00 FBI processing fee for each scan that needs to be completed. You can call Child Care Licensing at 801-273-6617 to determine who needs to complete fingerprints and to make a payment over the phone.
- Submit, authorize and pay for the Background Screenings which have a fee of \$15.00 per person- **for those 12 years old and older-** you can call Child Care Licensing at 801-273-6617 to make a payment over the phone.
- When scheduling your appointment with CAC, please tell us the exact name **AND LOCATION** of your program such as: "Center #1" or "Center #2" or if the city it is located in is part of the name i.e. Riverton, Sandy, Redwood etc.

When you come to your appointment you will need to bring:

- A copy of the receipt stating your fees have been paid- there are times we don't see a payment has been made even though it has. A copy from you helps expedite the process.
- State Issued I.D. such as: a Driver's License, Military I.D., or an Identification Card

Hours we are available:

- Monday - Friday 9:00 a.m. - 5:00 p.m.
- The third Wednesday of each month 7:00 p.m. - 8:30 p.m.

REMEMBER by appointment only!

If you choose to use other agencies to complete your fingerprints you may do so.
Below are the instructions and information you will need:

- **By ink:** You will need to hand deliver or mail ONE copy of each card to Child Care Licensing. You can pay the fee at that time or over the phone. There are two options for getting your ink cards to Child Care Licensing:
 - You may **hand-deliver** to **3760 S Highland Drive. DO NOT MAIL TO THIS ADDRESS**
 - To **mail** your ink cards **send them to: PO Box 142003, Salt Lake City, Utah 84114-2003.**
- **Live Scan Site:** If you chose to go to a different location, not CAC, you will need to bring this code with you: **B2086** and give it to the agency doing your scan. This code links your prints to the Department of Health

If you have any questions feel free to give us a **call-801-355-4847**

Thank you- we look forward to hearing from you soon!

Your CAC staff

Care About Childcare at Children's Service Society Course Cancellation Due to Weather or Disaster Policy

CAC at CSS will only cancel a course due to extreme weather, disaster or other safety/emergency situations. If a course is cancelled there will be a recording on the voicemail system of the Professional Development Coordinator's line at: **801-326-4379** stating that the course has been cancelled. The decision to cancel a course due to weather conditions will occur approximately at 4:00 pm for weekdays and by 7:00 am on Saturdays. The instructor will be notified of the decision and an attempt to notify the course participants that a course is cancelled will be made by the PD Department by telephone and email.

The decision will not be made before 4:00 pm for weather reasons. Cancelled sessions of courses will be rescheduled as soon as possible. Participants will be notified when the make-up session for a cancelled course has been scheduled.



UPCCA Annual Fall Retreat-November 11, 2017

New Location! Midway, Ut at the Homestead Resort. Only a 45 minute drive from downtown SLC.

Attending this event will earn you 6 NAC credit hours.

Available seminars include: * Budgeting * Adding Value to Your Business * Going Paperless Effectively
* Marketing

Registration opens September 1, 2017 at www.upcca.info

- \$99.00 for UPCCA members *
- \$129.00 for non-members

For questions or more information about the UPCCA, becoming a member or upcoming events, visit www.upcca.info, or email upccainfo@gmail.com.

Congratulations to the following providers for receiving Professional Development Incentives! 2017

Career Ladder Recipients

<p>Aguayo, Ana – Level 4 Aldred, VeOnna – Level 7 Alvarez Olaya, Gina – Level 4 Araujo Marquez, Lexy – Level 1 Arter, Jessica – Levels 4 & 5 Bemis, Haley – Level 5 Benson, Kenna – Level 1 Bleach, Carmen – Levels 4-7 Brunsvik, Amy – Level 9 Callaway, Felicia – Level 8 Carman, Judy – Level 8 Clark, Bridgett – Level 1 Collado, Sonia – Levels 7,8 & 10 Collins, Kelli-Lynne – Level 1 Cook, Halie – Level 10 Delewski, Katherine – Level 10 Diaz, Mahalia – Levels 4 & 5 Egan, Amy – Level 1 Ellis, Kristen – Level 6</p>	<p>Estrada, Veronica – Level 1 Evensen, Kira – Levels 1-3 Farnworth, Terry – Level 7 Fraley, Jared – Level 3 Hill, Jennifer – Level 9 Kingston, Benny – Level 1 Larsen, Hannah – Level 1 Ledding, Sunny – Level 4 Lippmann, Heather – Level 7 Mafi, Nicole – Level 1 Magnuson, Caitlin – Level 10 Marrero, Aurora – Level 7 & 8 McGaughey, Samantha – Level 3 McKallister, Kari – Level 2 Mejia, Estela – Level 6 Mendoza, Maribel – Level 4 Mohammad, Safiya – Levels 2, 4 & 5 Moody, Julie – Level 5 Muhhidin, Mariam – Level 9</p>	<p>Noorlander, Melissa – Level 10 Obonnon, Tiffany – Level 5 Ortega, Cindy – Level 7 Ortega, Kaia – Level 10 Pepper, Mikell – Level 1 Peterson, Makenzie – Levels 1 & 2 Quiroz, Charity – Level 9 Rasband, Pamela – Level 8 Read, Karee – Level 6 Rodriguez, Rachael – Level 8 Rowley, Samantha – Levels 2-5 Salgado, Elizabeth – Level 3 Silver, Tiffany – Levels 4-8 Smith, Annice – Level 1 Snyder, Kristine – Level 8 Vasquez, Josie – Level 2 Villar, Rosa – Levels 4-6 Virga, Karlene – Level 1 Weller, Bethany – Level 10 Wilson, Juliane – Level 7</p>
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Career Ladder Endorsement Recipients

<p>Aldred, VeOnna – IT Avila, Nora – RT Collado, Sonia – GEW Hanson, Mackenzie - IT</p>	<p>Kanell, Kendra – IT Mohammad, Safiya – IT Rascon, Norma – IT Silver, Tiffany - CD</p>
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Professional Development Incentive Recipients

Al Shreyda, Rosel	Derby, Valeria	Lamm, Amber	Rascon, Norma
Aldred, VeOnna	Dipo, Peggy	Larsen, Hannah	Rask, Marcia
Allen, Jamie	Dominguez, Cecilia	Lawrence, Debra	Read, Karee
Almaida, Destani	Dossett, Rhonda	Leary, Laura	Reyes Garcia, Maria
Anderson, Rhonda	Dossett, Shannon	Lenhart, Debbie	Ricks, Emily
Araujo Marquez, Lexy	Dunn, Jaimie	Lintz, Amber	Rigby, Rhonda
Arnesen, Heidi	Dykstra, Briana	Lippmann, Heather	Rios, Claudia
Arneson, Karina	Egan, Amy	Lowry, Katie	Rivas, Deysi
Arriaga, Maria	Ellis, Kristen	Lund, Nicole	Robinson, Julli
Arter, Jessica	Estrada, Veronica	Mafi, Nicole	Robles-Villalobos, Monica
Avila, Nora	Farnworth, Terry	Magneson, Kristin	Rodriguez, Rachael
Bailey, Racheal	Fedderson, Melanie	Magnuson, Caitlin	Rojas, Mirna
Barral, Lilian	Flores, Delia	McCall, Corinne	Rowley, Samantha
Barraza Beltran, Guadalupe	Fraley, Jared	McDonald, Molly	Salgado, Elizabeth
Bemis, Haley	Gallardo, Lisbia	McGuire, Danica	Sanborn, Melinda
Benson, Kenna	Galloway, JamieLynn	McKallister, Kari	Scoffield, Melissa
Berindean, Anca	Garcia Cardenas, Ericka	Medina, Christine	Serrano, Cecilia
Bruce, Larayne	Garcia-Vela, Grecia	Mejia, Estela	Sharp, Melinda
Brunsvik, Amy	Garrett, Amy	Mesa, Samantha	Smith, Annice
Cabrera, Yenny	Gibbons, Dana	Mohammad, Safiya	Smith, Kerry
Callaway, Felicia	Glidden, Augusta	Moody, Julie	Snyder, Kristine
Camden, Linda	Gomez, Richard	Murphy, Bree Ann	Strobelt, Rachel
Carman, Judy	Graham, Maria	Nelson, Veronica	Stuart, Diana
Caro, Gloria	Griego, Christina	Noorlander, Melissa	Terry, Emily
Caro Martinez, Yaritza	Haile, Annie	Obonnon, Tiffany	Ticich, Nichole
Carter, Tina	Harris, Jenifer	Ollerton, Rachel	Tilley, Deborah
Casper, Lacey	Healy, Donna	Ortega, Cindy	Tilley, Timothy
Chavez, Maria	Hill, Cindy	Ortega, Kaia	Tippets, Adelia
Collado, Sonia	Hill, Jennifer	Ortega, Victoria	Vasquez, Josie
Collins, Kelli-Lynne	Hjorth, Leslie	Palmer, Lisa	Villar, Rosa
Comstock, Maureen	Homer, Cassie	Pannunzio, Stephanie	Virga, Karlene
Condie, Kelly	Jacobsen, Sheila	Pepper, Mikell	Volden, Amanda
Cowley, Claudia	Jacobson, Melinda	Petatan, Juana	Wachter, Terrie
Creel, Theresa	Jones, Nancy	Peterson, Makenzie	Weise, Samantha
Crookston, Michelle	Kausch, Katherine	Plott, Tamara	Weller, Bethany
Curtis, Charlynn	Kelly, Megan	Puentes, Carmen	White, Courtnee
Davidson, Jill	Kingston, Benny	Radka, Ashley	Wilson, Juliane
Davis, Amanda	Kingston, Deborah	Ramon, Norma	Young, Melinda
Delewski, Katherine	Klein, Shawnda	Rasband, Pamela	Zeeman, Krista



We would like to thank those that have updated their information! Your updates help parents have accurate information about your child care program. Remember to continue to update your rate and vacancy information on a monthly basis!

**Updating your vacancies for parents is simple and benefits your program.
Here are a few ways you can update your program's information:**

- Go online to Care About Childcare and do it yourself:
[CAC Facility Update](#)
- Call to speak with a Referral Specialist:
801-355-4947 or 1-866-438-4847
- Leave a message on our Provider Update Hotline:
Call 801-783-5566

MAXIMIZE YOUR REFERRALS

Having your **updated** information in our database **may** assist you in receiving additional referrals. Referrals are matched based on your availability and the parents' needs including:



- Transportation to and from schools in your area
- Ages of children accepted and vacancies
- Extended hours and weekend care
- Special Needs care

Don't miss out on referrals. Call us today to update.
801-355-4847 or 1-866-438-4847



Queremos agradecer a las personas que han actualizado su información! Su información actualizada ayuda a padres tener información precisa. Recuerde actualizar sus vacantes mensualmente.

Actualizar su información es fácil y su programa se beneficia. Aquí es como puede actualizar su información:

- Actualice su información usted mismo en nuestra página de la red
www.careaboautchilcare.utah.gov
- **Llame al 801-326-4393 o 801-355-4847** para hablar con una Especialista de Referencias.
- **Llame al 801-783-5566** para dejar un mensaje.

APROVECHE AL MÁXIMO EL PROGRAMA DE REFERENCIAS

El tener información actualizada en la oficina de referencias le ayudará a que su programa reciba más referencias. Las referencias se envían basadas en su disponibilidad y las necesidades de los padres que incluyen:

- Transporte a/o desde la escuela
- Programa preescolar
- Edades de los niños aceptados y puestos vacantes.
- Horas extendidas y fines de semana
- Cuidado de necesidades especiales
- No pierda la oportunidad de recibir más referencias!
- Llame ahora al **801-355-4847 y en Español 801-326-4393**



South Redwood Public Health Center
7971 South 1825 West
West Jordan Ut 84088

WHAT IS TOP STAR?

TOP Star helps childcare providers improve their nutrition and physical activity environments for their kids AND employees!

WHY TOP STAR ENDORSEMENT?

Parents look for childcare providers dedicated to the health and well being of their kids; TOP Star endorsement can make your center stand out.

HOW TO BECOME ENDORSED?



HOW DO I GET STARTED?

Call or e-mail your local TOP Star consultant at 385-468-5341 or TOPStarslco.org



Training Opportunities from the Child Care Licensing Program

All classes are free. Child Care Licensing offers several different types of trainings. There are no costs for attending any of the classes offered. However, pre-registration is required. If no one is registered within 48 hours, the class will be cancelled. Participants may register by contacting any of the following persons:

- Call or text Kathleen Sanders 801-698-3244 or email at ksanders@utah.gov.
- Call or text Charlotte Woodward 801-828-8497 or email at cwoodward@utah.gov
- Call the North Region Office 801-273-6617.
- Call the South Region Office 801-374-7688.

Classes are held at venues independent of the Child Care Licensing Program. If you have any questions about the class, please contact the trainer rather than the venue.

Ongoing rules trainings. These trainings are offered as a means to help providers and caregivers gain a better understanding of the rules. There are five different sessions that can be taken in any order. None of these classes are required trainings. These classes are separated by license type. A three-month schedule may be found at childcarelicensing.utah.gov.

New providers are required to attend a New Provider Training. These classes review the application process and the steps required to obtain a license. These classes are general classes that can be attended by any provider seeking a license.

New center directors are required to attend a New Center Director Training. This class reviews what the expectations are for compliance with the rules and the responsibilities of the directors.

No children are allowed in classes. These trainings are not conducive to children and are geared for adult learners. Children may be disruptive and make it hard for others to listen. Please make other arrangements for your children.

For more information on training and requirements please go to <http://health.utah.gov/licensing/Trainings.html>

Licensing Rules Training Schedule (Family & RC)

Please Note:

As of this printing, Licensing Rules Training for Family & RC has not yet been scheduled for this quarter. Information for classes offered in October, November and December will be available soon at <http://health.utah.gov/licensing/Trainings.html>

If you have questions, please contact Kathleen Saunders at 801-698-3244 or email at ksaunders@utah.gov

Licensing Rules Training Schedule for Child Care Centers

Please Note:

As of this printing, Licensing Rules Training for Child Care Centers has not yet been scheduled for this quarter. Information for classes offered in October, November and December will be available soon at <http://health.utah.gov/licensing/Trainings.html>

If you have questions, please contact Kathleen Saunders at 801-698-3244 or email at ksaunders@utah.gov

New Provider Training Classes

October 12 – Salt Lake City
9:00 a.m. to 11:30 a.m.
Highland Plaza – Room 342
3760 South Highland Drive
Salt Lake City, UT 84106

Trainer – Kathleen Sanders

To register online go to:
<https://gl/forms/o9vkVmoPkTyyhm02>

October 24 – Salt Lake City
10:00 a.m. to 12:30 p.m.
Care About Child Care at Children’s Service Society
655 East 4500 South #200
Salt Lake City, UT 84107

Trainer – Charlotte Woodward

To register online go to:
<https://gl/forms/21gPRCEsNjCljgCf2>

New Center Director Classes

October 11 – Salt Lake City
9:00 a.m. to 12:00 p.m.
Highland Plaza – Room 140
3760 South Highland Drive
Salt Lake City, UT 84106

Trainer – Kathleen Sanders

To register online go to:
<https://gl/forms/Ec8FeTIQS4YTko002>

Information for classes offered in October, November and December will be available soon at <http://health.utah.gov/licensing/Trainings.html>

If you have questions, please contact Kathleen Saunders at 801-698-3244 or email at ksaunders@utah.gov

CAC Online Training Registration Instructions

To register for courses online you must first log-in to the Care About Childcare website at <https://www.careaboutchildcare.utah.gov>. If you need assistance please call 801-326-4403

- Once you are logged-in, choose the Training Calendar link from the menu on the left side of the screen. Each course you see with a shopping cart next to it is available for online registration. Clicking on that cart adds that class to your list. When you are done adding the classes you wish to register for, you must click on the cart in the green box on the top right of the screen. Choose complete registration and follow the instructions to checkout.
- Online registration can only be completed for one person at a time by each person logging-in with their own username and password.
- Be sure to view and/or print your class schedule. **Please Note:** Online registrations will not receive a confirmation in the mail. Schedules can be viewed by clicking on *My Class Registration* on the menu to the left of the screen.
- **Be sure to print your receipt. It is your only option to get a receipt.**
- Once logged in you can also view other things such as your transcript of previous classes taken, your progress on the Career Ladder and your Annual Award eligibility date. This is also where family providers and center directors can view and update their CAC Marketing Page and view and submit verification for quality criteria.

If you have any questions about the Care About Childcare website, contact Denise or Carolyn at 801-326-4403, denise@cssutah.org or carolyn@cssutah.org



CAC - CSS Fall 2017 Course Schedule

View training schedule online at <http://www.cssutah.org/providers/training>

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Theory & Best Practices, Course 3: Piaget and Brain Development	Oct 2, 4, 9 & 11 Mon & Wed 7-9:30 pm	Millcreek Activity Center 4405 S. 1025 E. 84124 **Enter from 4500 S ONLY	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Desarrollo Infantil: Los Primeros Anos de Aprendizaje: equivalente a Child Development: Learning in the Early Years	Oct 2, 16, 23 & 30 Mondays 7-9:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA	Level 1
Relationship Touchpoints, Course 3: Preschoolers 3-4 Years	Oct 3, 7 & 10 Tuesdays 7-9:30 pm Sat 9 am – 3 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Creating Good Child Care: Effective Program Management	Oct 7 & 14 Sat 9 am – 3 pm	CAC-CSS 655 East 4500 South #200 (84107) – South Conference Room	\$16	10 Lic 10 CDA	Levels 2-3
Infant & Toddler Care, Course 1: Infants & Toddlers in Child Care Settings	Oct 9, 11 & 14 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Learning in the Early Years	Oct 10, 12 & 14 Tues & Thurs 7-9:30 pm Sat 9 am – 3pm	SLCC South City 1575 South State St. (84115) Room 2-160	\$16	10 Lic 10 CDA	Level 1
School Readiness Standards, Course 2: Mathematics	Oct 10, 12, 17 & 19 Tues & Thurs 7-9:30 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside(800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids Building	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Advanced Child Development: Theories of Development	Oct 16, 18, 23 & 25 Mon & Wed 7-9:30 pm	SLCC South City 1575 South State St. (84115) Room 2-160	\$16	10 Lic 10 CDA	Levels 2-3
Child Development: Healthy Care	Oct 17, 19 & 21 Tues & Thurs 7-9:30 pm Sat 9 am – 3 pm	Salt Lake County Building 2001 S. State St. (84190) Room S1-120	\$16	10 Lic 10 CDA	Level 1
Special Needs, Course 2: Communication	Oct 17, 19 & 21 Tues & Thurs 7-9:30 pm Sat 9 am – 3 pm	St. John's Child Development Center @ Sugarhouse 1955 E. Stratford Ave. (about 2560 S) (84106)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	Oct 18 Wed 5 - 8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE
Core Essentials - en espanol. Cubre todos los temas requeridos por CCDF y licencias de cuidado infantil. Esta clase está disponible para todos los proveedores.	Oct 21 Sat 10 am – 12:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
Infant & Toddler Care, Course 3: Learning in Infancy & Toddlerhood	Oct 21 & 28 Sat 9 am – 3 pm	Kids Park of Stansbury 199 Millpond(Stansbury Pkwy) 84074	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
A Great for Place Kids: Creating Positive Learning Environments for Young Children	Oct 23, 25, 30 & Nov 1 Mon & Wed 7-9:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA	Levels 2-3
From Babysitter to Business Owner- NEW! A Basic/Pre-Service training. Is opening a Family Child Care right for you? Includes business skills, contracts & policies training.	Oct 28 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE

CAC - CSS Fall 2017 Course Schedule

View training schedule online at <http://www.cssutah.org/providers/training>

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Child Development: Healthy Care	Nov 1, 8 & 11 Wed 7-9:30 pm Sat 9 am – 3 pm	St. Paul's Preschool 261 South 900 East (84104)	\$16	10 Lic 10 CDA	Level 1
Guidance & Emotional Wellness, Course 3: Promoting Social Emotional Competence	Nov 4, 7 & 9 Sat 9 am – 3 pm Tues & Thurs 7-9:30 pm	St. John's Child Development Center @ Sugarhouse 1955 E. Stratford Ave. (about 2560 S) (84106)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Infant & Toddler Care, Course 2: Social-Emotional Growth & Development	Nov 4 & 11 Sat 9 am – 3 pm	Salt Lake County Building 2001 S. State St. (84190) Room N3-930	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Relationship Touchpoints, Course 4: School Age 5-6 Years	Nov 4 & 18 Sat 9 am – 3 pm	CAC-CSS 655 East 4500 South #200 (84107) – South Conference Room	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Learning in the Early Years	Nov 6, 13, 20 & 27 Mondays 7-9:30 pm	CAC-CSS 655 East 4500 South #200 (84107) – South Conference Room	\$16	10 Lic 10 CDA	Level 1
Child Development: Ages & Stages	Nov 6, 9, 13 & 16 Mon & Thurs 7-9:30 pm	SLCC South City 1575 South State St. (84115) Room 2-160	\$16	10 Lic 10 CDA	Level 1
Intro to Basic Child Care- NEW! For new Family & Center providers . Principles of child growth & development, best practices for positive guidance, physical activity & nutrition.	Nov 6 & 8 Mon & Wed 6:30-9 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE
CDA Orientation: A Great Place to Start!	Nov 7 Tues 6:30 - 9 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	2.5 CDA	NONE
From Babysitter to Business Owner- NEW! A Basic/Pre-Service training. Is opening a Family Child Care right for you? Includes business skills, contracts & policies training.	Nov 11 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE
Family Child Care, Course 4: Professional & Business Practices - Great for Tax season! **This course is for Family Providers ONLY**	Nov 13, 18 & 20 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
The Director's Toolbox, Course 2: From the Inside Out & Making the Most of Meetings	Nov 13, 15 & 18 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	Nov 15 Wed 5 - 8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE
Guidance & Emotional Wellness, Course 4: Social Emotional Teaching Strategies	Nov 15, 18 & 20 Wed & Mon 7-9:30 pm Sat 9 am – 3 pm	Millcreek Activity Center 4405 S. 1025 E. 84124 **Enter from 4500 S ONLY	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Infant & Toddler Care, Course 4: Working with Families of Infants & Toddlers	Nov 18, 20 & 22 Sat 9 am – 3 pm Mon & Wed 7-9:30 pm	Salt Lake County Building 2001 S. State St. (84190) Session 1 – RM S3-010 Sessions 2-4 – RM S1-120	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Diving into Developmental Screening: ASQ- 3	Nov 27, 29 & Dec 2 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8

CAC - CSS Fall 2017 Course Schedule

View training schedule online at <http://www.cssutah.org/providers/training>

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Strong & Smart: Promoting Young Children's Physical & Intellectual Development	Nov 28, 30 & Dec 2 Tues & Thurs 7-9:30 pm Sat 9 am – 3 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside(800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids Building	\$16	10 Lic 10 CDA	Levels 2-3
It's Child's Play- NEW! Make & Take class with a focus on different materials and how to use them in your program	Nov 30 Thurs 6:30 – 9 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
It's Child's Play- NEW! Make & Take class with a focus on different materials and how to use them in your program	Dec 2 Sat 10 am – 12:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
Working Together: Productive Relationships with Families	Dec 2 & 9 Sat 9 am – 3 pm	Salt Lake County Building 2001 S. State St. (84190) Room S1-950	\$16	10 Lic 10 CDA	Levels 2-3
Learning to Get Along: Supporting Young Children's Social & Emotional Development	Dec 4, 6 & 9 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	SLCC South City 1575 South State St. (84115) Room 2-160	\$16	10 Lic 10 CDA	Levels 2-3
Theory & Best Practices, Course 4: Gardner, Moral Development, Vygotsky & Montessori	Dec 4, 6 & 9 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Healthy Care	Dec 5, 7 & 9 Tues & Thurs 7-9:30 pm Sat 9 am – 3 pm	SLCC South City 1575 South State St. (84115) Sessions 1 & 2 – Room 2-160 Sessions 3 & 4 – Room 2-164	\$16	10 Lic 10 CDA	Level 1
From Babysitter to Business Owner- NEW! A Basic/Pre-Service training. Is opening a Family Child Care right for you? Includes business skills, contracts & policies training.	Dec 9 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE
School Age, Course 2: Behavior & Positive Guidance	Dec 11, 13 & 16 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Looking to Learn: Observing & Recording Children's Behavior	Dec 11, 13 & 16 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	Salt Lake County Building 2001 S. State St. (84190) Room S1-950	\$16	10 Lic 10 CDA	Levels 2-3
Professionalism in Child Care: More Than Babysitting	Dec 11, 13 & 16 Mon & Wed 7-9:30 pm Sat 9 am – 3 pm	St. John's Child Development Center @ Sugarhouse 1955 E. Stratford Ave. (about 2560 S) (84106)	\$16	10 Lic 10 CDA	Levels 2-3
Child Development: Ages & Stages	Dec 12, 14 & 16 Tues & Thurs 7-9:30 pm Sat 9 am – 3 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside(800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids Building	\$16	10 Lic 10 CDA	Level 1
Core Essentials- Covers all CCDF & Childcare Licensing required topics. This class is open to all providers.	Dec 19 Tues 6:30 – 9 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	Dec 20 Wed 5 – 8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE

CAC - CSS Registration & Course Policies

- Fill out **all** information on the registration form. **Email addresses are now required** to use the system. **Only one person per form.** Registration form may be copied or download a copy from the CSS web site at www.cssutah.org or call 801-326-4403 to have a form mailed to you. **Care About Childcare at Children's Service Society only accepts pre-registration and payment through the mail, no telephone registration.**
- Mail Registration form with check or money order made payable to Children's Service Society to:

CHILDREN'S SERVICE SOCIETY
Attn: Denise Waagen
655 East 4500 South, Suite 200
Salt Lake City, Utah 84107

- Approximately one week after mailing a registration form you will be able to go to the Utah's Caregiver Registry <http://careaboutchildcare.utah.gov> to check your course schedule or call Carolyn or Denise at 801-326-4403. If your email address is current you will receive a reminder email 24 hours before the first session of course(s) you have registered for (Email may go to SPAM (Junk Mail) folder so check there.
- **IMPORTANT:** *Care About Childcare at Children's Service Society (CAC - CSS) does not refund course fees for full classes when paid for with one check.*
- **EXAMPLE:** If you send in payment and registration for 4 courses and one is full you will receive a Credit Voucher for the full course. If you send payment and registration for just one course and it is full, we will return your check. If you do not wish to receive a Credit Voucher, you must write a separate check for each course you want to register for.
- Pre-paid course fees are non-refundable
- All returned checks will be assessed a fee of \$15.00
- ****** Please be aware that **several course schedules overlap** with each other. CAC - CSS will not be responsible for overlapping courses in your schedule. Please double check your schedule to ensure you are not enrolled in two courses that will be taught on the same dates.
- Make-up slots are limited. You may register for two make-ups per quarter.
- **ATTENTION CHILD CARE CENTER DIRECTORS:** CAC - CSS will not be responsible for informing staff regarding the courses their director registered them to attend. If you are filling out a registration form for staff, make sure you make a copy **BEFORE** mailing it to CAC - CSS and give your staff a copy.
- The **Participant Code of Conduct must be read, signed, and mailed in with each registration form.**
- In an effort to help minimize delays with Professional Development Incentive Applications at URPD, all information requested on this registration form is **required** to register for courses at Care About Child Care at Children's Service Society. If all of the information is not complete you will not be enrolled into courses until we are able to contact you.



Course Registration Form

To register by mail, fill out this form, and include your payment (check or money order payable to Children's Service Society), and send to:

Children's Service Society
Attn: Denise Waagen
655 East 4500 South, Suite #200
Salt Lake City, UT 84107

Registration is done by pre-payment only. The registration form must be received in our office two business days before the course begins. **Please remember registration is accepted only by mail or online.** Only one person per form. Make as many copies of this form as you need, be sure to include all three pages. One-page forms will not be accepted. The Participant Code of Conduct must be read signed and mailed in with each form, for each person.

Your full legal name:		Your birthdate:	
(REQUIRED) Email Address:		Home phone:	
		Work phone:	
Home Address:		City, State Zip:	
Please circle which type of child care you work in: Licensed Family Residential Certificate Licensed Center Exempt Center Other		Name of Child Care program/center you work in: (REQUIRED) Position: (REQUIRED) Age Group: (REQUIRED) Start Date (date hired):	

I have read, and included a signed copy of the Statewide Training Participant Code of Conduct with this registration form. (The Code of Conduct can be found on page three of this form.)

✓	Course Title		Date	Course Fee	Amount Enclosed
<input type="checkbox"/>	Theory & Best Practices, Course 3	MU	Oct 2, 4, 9 & 11	\$16	
<input type="checkbox"/>	Desarrollo Infantil: Los Primeros Anos de Aprendizaje	MU	Oct 2, 16, 23 & 30	\$16	
<input type="checkbox"/>	Relationship Touchpoints, Course 3	MU	Oct 3, 7 & 10	\$16	
<input type="checkbox"/>	Creating Good Child Care	MU	Oct 7 & 14	\$16	
<input type="checkbox"/>	Infant & Toddler Care, Course 1	MU	Oct 9, 11 & 14	\$16	
<input type="checkbox"/>	Child Development: Learning in the Early Years	MU	Oct 10, 12 & 14	\$16	
<input type="checkbox"/>	School Readiness, Course 2	MU	Oct 10, 12, 17 & 19	\$16	
<input type="checkbox"/>	Advanced Child Development	MU	Oct 16, 18, 23 & 25	\$16	
<input type="checkbox"/>	Child Development: Healthy Care	MU	Oct 17, 19 & 21	\$16	
<input type="checkbox"/>	Special Needs, Course 2	MU	Oct 17, 19 & 21	\$16	
<input type="checkbox"/>	STAR Night		Oct 18	NONE	
<input type="checkbox"/>	Core Essentials – en español		Oct 21	\$16	
<input type="checkbox"/>	Infant & Toddler Care, Course 3	MU	Oct 21 & 28	\$16	
<input type="checkbox"/>	A Great Place for Kids!	MU	Oct 23, 25, 30 & Nov 1	\$16	
<input type="checkbox"/>	Babysitter to Business Owner		Oct 28	\$16	
<input type="checkbox"/>	Child Development: Healthy Care	MU	Nov 1, 8 & 11	\$16	
<input type="checkbox"/>	Guidance & Emotional Wellness, Course 3	MU	Nov 4, 7 & 9	\$16	
<input type="checkbox"/>	Infant & Toddler Care, Course 2	MU	Nov 4 & 11	\$16	
<input type="checkbox"/>	Relationship Touchpoints, Course 4	MU	Nov 4 & 18	\$16	
<input type="checkbox"/>	Child Development: Learning in the Early Years	MU	Nov 6, 13, 20 & 27	\$16	
<input type="checkbox"/>	Child Development: Ages & Stages	MU	Nov 6, 9, 13 & 16	\$16	
<input type="checkbox"/>	Basic Child Care		Nov 6 & 8	\$16	
<input type="checkbox"/>	CDA Orientation		Nov 7	NONE	

<input type="checkbox"/> Babysitter to Business Owner		Nov 11	\$16
<input type="checkbox"/> Family Child Care, Course 4 **This course for Family Providers ONLY**	MU	Nov 13, 18 & 20	\$16
<input type="checkbox"/> The Director's Toolbox, Course 2 **NEW for Center Directors**	MU	Nov 13, 15 & 18	\$16
<input type="checkbox"/> STAR Night		Nov 15	NONE
<input type="checkbox"/> Guidance & Emotional Wellness, Course 4	MU	Nov 15, 18 & 20	\$16
<input type="checkbox"/> Infant & Toddler Care, Course 4	MU	Nov 18, 20 & 22	\$16
<input type="checkbox"/> Diving into Developmental Screening: ASQ- 3	MU	Nov 27, 29 & Dec 2	\$16
<input type="checkbox"/> Strong & Smart	MU	Nov 28, 30 & Dec 2	\$16
<input type="checkbox"/> It's Child's Play – Blocks!		Nov 30	\$16
<input type="checkbox"/> It's Child's Play – Blocks!		Dec 2	\$16
<input type="checkbox"/> Working Together	MU	Dec 2 & 9	\$16
<input type="checkbox"/> Learning to Get Along	MU	Dec 4, 6 & 9	\$16
<input type="checkbox"/> Theory & Best Practices, Course 4	MU	Dec 4, 6 & 9	\$16
<input type="checkbox"/> Child Development: Healthy Care	MU	Dec 5, 7 & 9	\$16
<input type="checkbox"/> Babysitter to Business Owner		Dec 9	\$16
<input type="checkbox"/> School Age, Course 2	MU	Dec 11, 13 & 16	\$16
<input type="checkbox"/> Looking to Learn	MU	Dec 11, 13 & 16	\$16
<input type="checkbox"/> Professionalism in Child Care	MU	Dec 11, 13 & 16	\$16
<input type="checkbox"/> Child Development: Ages & Stages	MU	Dec 12, 14 & 16	\$16
<input type="checkbox"/> Core Essentials		Dec 19	\$16
<input type="checkbox"/> STAR Night		Dec 20	NONE
Office Use Only (Please DO NOT write in this space) Date Received: <input type="checkbox"/> Voucher <input type="checkbox"/> MO <input type="checkbox"/> Check <input type="checkbox"/> Ctr. pd. #		Total Amount Enclosed:	

The course fees collected from participants is a registration fee and does not offset the actual cost of training.

All Care About Childcare programs are funded by the Federal Child Care and Development Fund, the Department of Workforce Services, and the Office of Child Care.

No refunds are available, credit vouchers will be issued to those who cancel at least two days before the class starts.

****PLEASE DO NOT FORGET to Read, Sign & Mail
the Participant Code of Conduct**
with each Registration Form (see next page)**





Professional Development System Participant Code of Conduct

1. Punctuality / Attendance: I understand that I must be in class at or before the time scheduled for class to begin in order to obtain credit for the class. If I arrive after the time that class is scheduled to begin, I can use the time that I was actually in attendance for licensing credit, but I will have to repeat the full 2 1/2 hour session to get Career Ladder credit for the course. This includes returning on time from breaks and lunch. Class will begin when the instructor determines that it is time to start. I understand that if I am not present during the entire class period, I will not receive Career Ladder credit for the session, and will have to repeat the full 2 1/2 hour session in order to receive credit for the course.

2. Disruptive Behavior: I will be respectful to all personnel that support the Professional Development System (ie: Care About Childcare/CCR&R staff, URPD/CCPDI staff, OCC staff, etc.). I will not use obscene, profane, threatening, discriminatory, harassing or abusive language. During class, I will be respectful to the instructor and others in attendance during each class session. I will not engage in any conversation or behavior that is disruptive or disrespectful to the instructor or other participants in the class. I will attentively participate in class. I will not text message or make cell phone calls during class time. I understand that I am required to turn my cell phone and/or other electronic devices off or turn them to vibrate during class time. I will limit all cell phone calls to break time or after class time. I will not engage in disruptive private conversations during class time. If I must bring food or drink to class, I will eat quietly and will not allow food or drink to become disruptive or distracting to the instructor or other class participants.

3. Illegal Activity/Health & Safety: I understand that any illegal activity, including behavior that threatens the health or safety of the instructor or another class participant before, during or after class will be cause for my immediate expulsion from class and permanent suspension from participation in the Career Ladder and the Professional Development Incentive, and that such behavior may be reported to law enforcement. I understand that I may be asked to leave a class if my condition prevents me from participating or is disruptive to the class environment.

4. Children: I understand that adult training classes are not a developmentally appropriate environment for children of any age. I will not bring children to class.

5. Class Roll: I understand that in order to receive credit for each class session, I must sign my full legal name on the roll before class begins. I understand that failure to do so will result in my not receiving credit for the class session. I understand that I may not sign the roll for someone else.

6. Confidentiality: I understand that confidentiality is extremely important. I understand that I must keep all names and other identifying information confidential when I am relating a story during class or asking for guidance regarding certain issues. I also understand that it is my responsibility to keep sensitive issues discussed during class in confidence, and not discuss it with family or friends outside of that classroom setting.

7. Refunds: I understand that class registration fees are non-refundable. I understand that if I notify CAC/CCR&R a minimum of three days in advance that I am unable to attend a course for which I am registered, that my registration fee may be able to be credited toward another class. I understand that it is my responsibility to contact CAC/CCR&R to make these arrangements.

8. Non-Compliance: I understand that, in cases of infractions of a minor severity (behavior that has been determined to be disruptive but not illegal), that I will be allowed one issued verbal warning upon the first violation of the above listed rules. I understand that upon the second such infraction, I will be suspended from participation in the Career Ladder and Training and Professional Development Incentive for one year from that infraction date. I understand that upon the third such infraction I will be permanently barred from participation in the Career Ladder and Professional Development Incentive System. I understand that upon the first incident of any violation in which I engage in illegal activity (including threatening or intimidating behavior), that I will be permanently banned from participation in the Career Ladder and Training and the Professional Development Incentive System, and that such action may be cause for intervention by law enforcement and/or other legal action.

Print Name _____

Signature _____

Date _____

Instrucciones para Registrarse

Cada persona que se matricule en una clase debe firmar el Código de Conducta del Participante y enviarlo conjuntamente con la hoja de registro. Este documento se encuentra en el centro del boletín con la hoja de registro. Usted deberá hacer esto cada vez que se inscriba en una clase.

1. Use la página de la red www.cssutah.org o llame al 801-326-4373, pregunte por Aída, para comprobar las plazas disponibles en cada clase que desea asistir antes de enviar su matrícula y su dinero. La matrículas y pagos se aceptarán solo por correo. La matrícula y pago deben recibirse en la oficina 2 días antes de la fecha de comienzo de la clase tanto para asistir a una clase completa como para recuperar alguna sesión. Solo los participantes que se han matriculado con anterioridad podrán asistir a las clases de entrenamiento. No se admiten niños o acompañantes. Si usted tiene un bebé que todavía toma el pecho, por favor llame antes de la clase para hacer los arreglos necesarios.
2. Complete toda la información en su hoja de matrícula. Solo una persona por hoja. Usted puede hacer fotocopias si necesita más hojas o puede bajar una copia de la página de Care About Childcare, www.cssutah.org Guarde un registro de las fechas y clases en las que se matriculó. Aproximadamente una semana después de haber enviado por correo una forma de registración, podrá ir al Registro de Utah para Cuidadores: <http://careaboutchildcare.utah.gov> para revisar su calendario de clases.
3. Envíe su matrícula con su cheque o giro postal al siguiente nombre y dirección:

Children's Service Society
Attn: Denise Waagen
655 East 4500 South, Suite 200
Salt Lake City, Utah 84107

- Las clases se pagan por adelantado y la tarifa no es reembolsable
- Todos los cheques devueltos tendrán una tarifa añadida de \$15.00

De acuerdo con el Acta de Americanos con Minusvalías:

Se proveerán la acomodaciones razonables (incluyendo ayudas para la comunicación y otros servicios) a aquellos individuos que lo soliciten con cinco días de antelación al comienzo de la clase. **Por favor llame a Aída 801-326-4373**

CAC at CSS Clases en Español

Vea nuestro calendario de entrenamiento en línea <http://www.cssutah.org/providers/training>

Course Title & Description	Location	Date & Time	Cost	Credit	Career Ladder
Desarrollo Infantil: Los Primeros Anos de Aprendizaje: equivalente a Child Development: Learning in the Early Years	CAC-CSS 655 E. 4500 S. #200 (84107)	Oct 2, 16, 23 & 30	\$16	10 Lic 10 CDA	Level 1

Clases en Español

Care About Childcare at Children's Service Society

Nombre Legal:		Fecha de Nacimiento:		
(REQUERIDA):Correo Electrónica:		Teléfonos: Casa:		
		Trabajo:		
Dirección:		Ciudad, Código Postal:		
Por favor marque uno: <input type="checkbox"/> Licencia Familiar <input type="checkbox"/> Certificado Residencial <input type="checkbox"/> Licencia Centro <input type="checkbox"/> Head Start <input type="checkbox"/> No es regulada		Nombre de la guardería donde trabaja: (REQUERIDA) Posición: (REQUERIDA) Edad del grupo: (REQUERIDA) Fecha en que comenzó su empleo vigente:		
Por favor, firme el contrato de Código de Conducta en la pagina siguiente				
✓	Course Title	Date	Course Fee	Amount Enclosed
<input type="checkbox"/>	Desarrollo Infantil: Los Primeros Anos de Aprendizaje: equivalente a Child Development: Learning in the Early Years	Oct 2, 16, 23 & 30 MU	\$16	
Date received: <input type="checkbox"/> Voucher <input type="checkbox"/> MO <input type="checkbox"/> Check <input type="checkbox"/> Center Paid # _____			<i>Office use only (Please DO NOT WRITE IN THIS SPACE)</i> Total Amount Enclosed:	



**Contrato de Código de Conducta
para Participantes durante las Sesiones de Entrenamiento
de Care About Childcare at Children's Service Society**

Puntualidad/ Asistencia: Entiendo que debo estar presente en la clase a la hora o, antes de la hora establecida para el comienzo de la misma para obtener crédito por la totalidad de la clase. Si llego después de la hora de comienzo establecida, puedo utilizar el tiempo real presente en la clase para obtener crédito para el mantenimiento de mi licencia, pero tendré que repetir las 2 horas y media de la sesión para obtener crédito para el curso de Career Ladder. Esto incluye regresar a tiempo después de los descansos y el almuerzo. La clase comienza cuando el entrenador/a determine el comienzo. Entiendo que si no estoy presente o/y atento durante todo el período de la clase, no obtendré el crédito para mi curso de Career Ladder y tendré que repetir la sesión completa para recibir crédito por el curso.

Comportamiento Desconsiderado: Seré respetuoso con el entrenador/a y hacia los participantes de la clase. No usaré lenguaje abusivo, amenazador discriminatorio, profano u obsceno. No me involucraré en ningún comportamiento que sea desconsiderado o irrespetuoso hacia el entrenador/a o los participantes de la clase. Participaré activamente en la clase. No enviaré mensajes de texto o haré llamadas telefónicas durante la clase. Entiendo que durante la clase, debo apagar o mantener en vibración mi teléfono celular y/ u otros aparatos electrónicos. Limitaré mis llamadas de teléfono a los tiempos de descanso y/o al finalizar la clase. No me involucraré en conversaciones privadas que distraen durante el tiempo de la clases. Si tengo que comer durante el tiempo de la clase, lo haré con cuidado y en silencio, y no permitiré que la comida se convierta en una distracción para el entrenador/a o los participantes de la clase.

Actividades Ilegales/Salud y Seguridad Entiendo que cualquier actividad ilegal, incluyendo cualquier comportamiento que amenace la salud o la seguridad del entrenador/a u otros participantes de la clase durante o después del tiempo de la misma, será causa de expulsión inmediata y suspensión permanente de mi participación en los programas de Career Ladder y Sistema de Desarrollo Profesional, y que ese comportamiento puede ser notificado a las autoridades. Entiendo que se me pedirá abandonar la clase si no estoy en condición de participar en la clase o si mi condición es perjudicial para el ambiente de la clase.

Niños: Entiendo que las clases de entrenamiento para adultos no es el ambiente apropiado para el desarrollo de los niños. Por favor, no traiga niños a clase.

Lista de Asistencia: Entiendo que para recibir crédito por cada sesión, debo de firmar la lista de asistencia antes de que la clase comience. Entiendo que, al no hacerlo, no recibiré crédito por la sesión. Entiendo que no puedo firmar la lista de asistencia por otra persona.

Confidencialidad: Entiendo que la confidencialidad es extremadamente importante. Entiendo que debo mantener los nombres y otra información identificadora confidencial cuando comparto una historia durante la clase o cuando necesito ayuda con ciertas situaciones. También entiendo que es mi responsabilidad mantener estas situaciones delicadas que se discuten en la clase confidenciales, y no discutir las con mi familia y amigos fuera de la clase.

Devoluciones: Entiendo que la tarifa de matriculación de las clases no es reembolsable. Entiendo que si notifico la oficina de Care About Childcare con un mínimo de tres días de antelación del comienzo de la clase, para informarles de que no puedo asistir a la misma, mi tarifa de matriculación puede ser usada para otra clase. Entiendo que es mi responsabilidad comunicarme con Care About Childcare para hacer estos arreglos.

Incumplimiento del Contrato: Entiendo que, en casos de infracciones leves (comportamientos que ha sido determinado perjudiciales pero no ilegales) será extendido/a una advertencia verbal a la primera infracción de cualquiera de las normas explicadas anteriormente. A la segunda infracción, será suspendido/a de la participación en el programa de Career Ladder y Sistema de Desarrollo Profesional durante un año desde la fecha de la infracción. Entiendo que después de la tercera infracción me será totalmente prohibido el participar en el programa de Career Ladder o Sistema de Desarrollo Profesional. Entiendo que después de la primera vez que me involucre en una actividad ilegal (incluyendo amenazas o comportamiento intimidante), me será prohibida la participación en los programas de Career Ladder y Sistema de Desarrollo Profesional para siempre, y tal acción puede ser causa de la intervención de las autoridades y/o de acción legal.

Entiendo y estoy de acuerdo con las normas expresadas en este documento.

Firma del Participante: _____ Nombre: _____ Fecha: _____

Come to our NEW Class!



The word is in! Providers have had an amazing time with our new and exciting class
It's Child's Play.

Join us as we share wonderful ideas for program's curriculum with you! When you apply them into your program, the children's lives will be enriched while helping you teach principles in innovative ways! Come share the fun with us! It's Child's Play is a 2.5 hour make & take class that focuses on ways to use different materials rather than offering ideas on specific themes. In addition to making the teaching aids in class there will be handouts on how to implement the ideas and materials you create into your program.

It's Child's Play class is only \$16.00 and space is limited so sign-up today!

Thursday November 30th, 2017 from 6:30 pm to 9:00 pm

OR

Saturday December 2nd, 2017 from 10:00 am to 12:30 pm



This quarter's theme is

Exploring and Learning with Blocks:

Extending Play to New Heights!

This is not your regular block play class! We will use different types of materials and offer new ideas to help you teach with blocks! The children will be engrossed in these activities and have so much fun that they won't even realize they are learning and developing new concepts and skills. We have done all the work for you, so just come and join us in this fun make and take class where you'll get materials and curriculum to apply into your program!

**Classes are held at Children's Service Society
655 East 4500 South Ste. 200
Salt Lake City, UT 84107**

For Family Child Care Providers: ***From Babysitter To Business Owner Class***

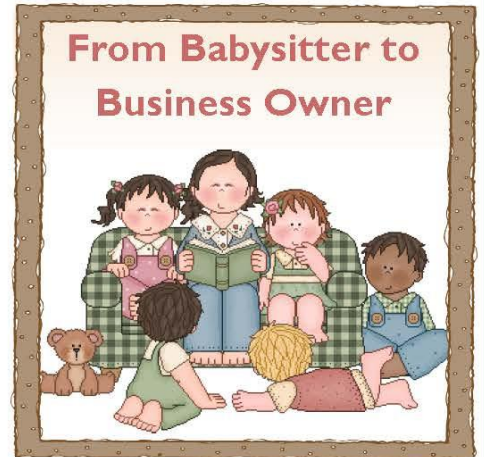
5 hours of Pre-Service, face-to-face training \$16.00

This class offers basic skills to help you develop the foundation of a quality in-home child care program.

This class is designed to give an overview of running a Family Child Care business.

Areas of focus include:

- Factors to consider when deciding if opening a Family Child Care is right for you.
- Learning necessary business skills and how to navigate the many helpful websites so you can get the most out of your home child care business.
- The importance of offering a quality program and the “Many Right Ways” of designing your home environment.
- Creating sound, family friendly contracts and policies for your business.
- Supporting families by building trusting and respectful relationships.
- Professional Growth, Personal Development and CAC Support opportunities that will help you learn how to make caring for children into a sustainable business venture.



Join us: Saturday October 28th from 9:00 am to 2:30 pm

You are welcome to take this class either before or after you receive your license.

Mail or bring your registration form with \$16.00 payment to:

Care About Child Care

Attention: Lyn or Sarah

655 East 4500 South Suite 200

Salt Lake City, UT 84107

For New Family Child Care Providers

FROM BABYSITTER TO BUSINESS OWNER

Registration Form

Name: _____ Birthdate: _____

Address: _____

City _____ State _____ Zip _____

Telephone: _____ Email: _____

Registration forms must be received by close of business 2 days prior to class

You are registering for the class on October 28th from 9:00 am to 2:30 pm

Mark your calendar as you WILL NOT receive a reminder

NEW!!



LEARN AT HOME PROGRAM

NEW options for providers to get the yearly training topics that Licensing requires!

Essentials In An Envelope

You now have the option of a Self-Study Packet to complete training at your convenience!

This packet is offered at no charge by Care About Childcare to accommodate child caregivers who choose to fulfill their yearly licensing training topics by self-study. **All** yearly required topics are covered in this one packet. Upon completion of this training you will receive 2.5 hours of Non Face-to-Face Child Care Licensing training credit.

If you are a **new** caregiver this packet will provide you with pre-service training topics but some additional topics that are "Facility Specific" are required by Child Care Licensing, and will need to be covered by an orientation training from your program.

Call us at 801-326-4377 to find out how you can get your copy.

You can pick one up or we can mail one to you...and the best part is there is no quiz like the previous FOUNDATIONS FOR SUCCESS Packet!

Core Essentials

Face-to-Face class on all of the required licensing topics

IN SPANISH Saturday October 21, 10:00 am - 12:30 pm
OR

Tuesday December 19th 6:30 pm - 9:00 pm

The cost of the class is only \$16.00 and includes incentives & lots of fun activities during class time. Remember this will help you fulfill your **Face-to-Face** Licensing training requirement. **Enroll now, spaces fill up fast! Registration forms need to reach us 3 days before the class!**

Training Modules

Care About Childcare at Children's Service Society is offering another convenient training option. Each 1 to 2 hour module is on a different topic & a wide variety of topics will be added to the Resource Lending Library for you to check out.

We have assembled training videos & materials to assist providers as they strive to improve children's health, safety, & developmental needs by providing topics required by Child Care Licensing and topics that are interesting & beneficial to all providers.

Training Modules are a valuable tool for Center Directors or Program Owners to train staff members at staff meetings, or for individuals needing a refresher on a specific topic. The certificates may be duplicated for multiple staff members.

Call us at 801-326-4377 to find out if the topic you'd like is available.

For All NEW Regulated Child Caregivers: Introduction to Basic Child Care Class

5 hours of new provider, face-to-face training \$16.00

*Are you currently working in a family child care setting or in a child care center?
If you are just entering the field of early childhood education...**this class is for you!***

*If you are reentering the field or would just like a refresher course...**this class is for you!***



This class will cover basic information on:

UNDERSTANDING THE GROWING CHILD

You will receive 2 1/2 hours of face-to-face Licensing training credit in PRINCIPLES OF CHILD GROWTH AND DEVELOPMENT & ACTIVITIES. You will explore practical ways to promote young children's physical, cognitive, language, and creative development in age-appropriate play and learning activities.

MEALS WITHOUT SQUEALS

You will receive an additional 2 1/2 hours of face-to-face Licensing training credit in CHILD NUTRITION. You will learn about the eating behaviors of children, how to build positive experiences with healthy food, we'll explore opportunities for active play and more!

**Monday, November 6th &
Wednesday, November 8th
6:30 p.m. until 9:00 p.m.**

Register online at careaboutchildcare.utah.gov

***This class helps qualify newly licensed Family Providers for
the Family Child Care Reimbursement Start-Up Grant (ask for details)***



Resource Lending Library

655 East 4500 South Suite #200
Salt Lake City, UT 84107

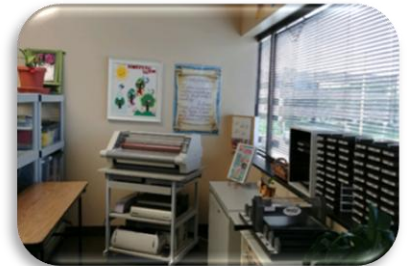
MONDAY - FRIDAY
8:30 A.M. TO 5:00 P.M.

The Resource Lending Library was developed to bring resources and ideas to providers to build quality child care experiences!



Theme Boxes & Story Stretchers are tools to support active developmentally appropriate learning while enhancing a larger theme. Use your knowledge of children's abilities and interests to select activities from these boxes for the ages of the children in your care.

Laminate for \$.50 cents a foot. Preserve the resources that you use over and over again in your child care program. In the long run, it will save you time and money!



Die Cut, Cricut and Binding machines are available to help you enhance your projects. If you need to learn how to use the machines, call Lilian and schedule an appointment.

Resource Night General Store purchase inexpensive surplus materials from the general store and use all of our Lending Library services from 5:00-6:45 pm on the 3rd Wednesday of each month!



Learn @ Home Program CAC has assembled training videos and materials that are intended to assist providers as they strive to improve children's health, safety, and developmental needs. Call for a complete list of Learn @ Home training options available to you.

IF YOU HAVE ANY QUESTIONS CONTACT

Lilian Madrid, Lending Library Specialist
801-326-4377 or lilian@cssutah.org



CAC Resource Open House & STAR Night



3rd Wednesday of every month
7:00 to 8:00 p.m.

- ★ Resource Open House from 5:00-6:45 pm. Check out materials from the Lending Library, purchase inexpensive surplus materials from the General Store, laminate materials (\$.50 cents per foot) and use the die cut, CriCut and binding machines.
- ★ STAR Night from 7:00-8:00 pm. During this time, caregivers learn how to improve the quality of their child care program and receive a one hour training certificate. Participants hear about updates and changes pertaining to the current Early Childhood governing agencies. They also have the opportunity to network and build friendships.

Wednesday, October 18th

Harmony Music Therapy

Wednesday, November 15th

Feeling Thankful

Wednesday, December 20th

Winter Celebration & Professional Development Goals

Participation is free of charge but registration to attend is required.
Enroll online at: <http://careaboutchildcare.utah.gov/provider/calenar.aspx>
or call Lilian at 801-326-4377

Provider Training & Resource Contacts

CPR & First Aid Training		
Steve Thorkalson (English & Spanish)	www.utahsafetycouncil.org	801-201-0699
Save-A-Heart (\$5.00 Discount for Providers)	http://www.saveaheartofutah.com	801-582-7114
An Act of Caring	http://www.anactofcaring.com	801-598-8370
American Red Cross	http://www.redcross.org/what-we-do/training-education	801-323-7000

Food Handlers Permit--\$30.00 fee		
West High School	1 st & 3 rd Tuesday- Bring Cash and your ID	801-578-8518
Entrada High School	1 st & 3 rd Tuesday- Bring Cash and your ID	801-826-6675
Taylorville High School	Wednesday- Bring Cash and your ID	385-646-5461
On-Line Course	http://www.statefoodsafety.com/	801-494-1416

Kitchen Inspection--\$60.00 fee		
Salt Lake County Health Department	http://slco.org/health/food-protection/child-care-facilities/	385-468-3845

New Licensee Training		
Home Provider Training	http://childcarelicensing.utah.gov/forms/All/HomeRulesTraining.pdf	801-273-6617
Center Provider Training	http://childcarelicensing.utah.gov/forms/All/CenterRulesTraining.pdf	801-273-6617

Food & Nutrition Programs		
Child Care Food Program	http://www.fns.usda.gov/cacfp/child-and-adult-care-food-program	801-538-7680
Helping Hands	http://www.helpinghandsutah.com/	801-955-6234

Fingerprints		
Care About Childcare	By appointment only	801-355-4847



Care About Childcare CDA Program

Are you interested in advancing your Professional Development?

Care About Child Care at Children's Service Society would like to assist you in achieving your CDA!

Benefits

- Great way to show Demonstrated Competency in the Early Childhood field.
- Achieve a level 4 on the Career Ladder
- Shows your ability to put what you learn into action each day.

Interested?

- Interested? Still deciding? Please register for an upcoming FREE CDA Orientation.
- The Orientation covers an overview of the process, eligibility and training requirements, what classes to register for next, how the classes you take fit into the Career Ladder system, etc.

Workshops

- The workshops cover various topics including:
 - The 6 Competency Standards and 13 Functional Areas as defined by the CDA Council
 - Organization and components of the Professional Portfolio.
 - Verification Visit, Reflective Dialogue, and the CDA Exam.
 - And much more!

Its FREE!

- The Services, and materials, we provide are FREE to providers in licensed programs and designed to assist you through each step of the process!

If you have any questions about the support available, please contact the CDA Consultant:

Sian Anderson
801.326.4383
sian@cssutah.org



PROVIDER COACHING

What is Coaching?

Coaching is a learning process based on a collaborative relationship that is intentionally designed to promote sustainable growth in the necessary attitudes, skills, and knowledge to effectively implement the best practices for the development of young children and their families.

The Child Care Provider Coaching Program (PC) is designed to provide individualized support and training to Licensed Family and Center based caregivers.

PC Materials Grant

Upon completion of PC program provider will receive \$400 worth of materials that targets the needs of young children.



Funding Provided by
Department of Workforce
Services, Office of Child

**RECEIVE FREE
ON-SITE COACHING**

**IDENTIFY
STRENGTHS AND
AREAS OF
IMPROVEMENT**

**SET MEANINGFUL
& RELEVANT
GOALS**

**INCREASE SELF
REFLECTION &
AWARENESS**

**ENHANCE THE
QUALITY OF CARE
IN YOUR**

**TO SIGN UP OR RECEIVE
MORE INFORMATION
CONTACT:**

Sonia Aguilera
sonia@cssutah.org
801-326-4397

Do You Know Someone Who Has Recently Lost Their Job?



**Kids In Care
Job Search Support Fund** is
Available To Pay Up To **150 Hours** Of
Child Care per family. **FREE** child care
for qualifying families!

The goal of the Kids in Care Job Search Fund is to ensure that recently unemployed parents have access to regulated child care at **no cost** while they engage in formal job search activities. Do you have a parent in your program that could use some help?

For Eligibility Requirements or to apply contact Tina

Phone: 801-326-4399

Email: KIC@cssutah.org

Do you know someone with an **unplanned pregnancy**? Adoption is an option.

To speak with an options counselor for free call or text 801-656-8527.

Below: A Children's Service Society birthmother and adoptive family visit

with each other at a local park.



Join us for the 2nd Annual Utah Green Schools Summit – 2017!

Join us for a fun and informative day bringing specialists, community organizations and schools together! We'll have hands-on activities and plenty of networking opportunities!

When: Saturday, October 7, 2017, 10 A.M. to 3 P.M.

Where: Rowland Hall Library, 843 Lincoln Street, Salt Lake City

Cost: FREE! Lunch will be provided.

Who:

- Previous, Current & Potential Utah Green Schools
- Partnering Organizations interested in sharing how they can support efforts for Utah Green Schools
- Anyone interested in learning more about Utah Green Schools
-

Share fair tables available for schools and organizations interested in sharing their green/sustainable efforts! We will have dedicated time for visiting staffed tables.

Tentative Schedule:

USEE/Utah Green Schools Overview & Updates

Thom Benedict, Executive Director, USEE

EE & Sustainability at Rowland Hall

Andrew Hagedorn, Sustainability Coordinator, Rowland Hall

Project Learning Tree Overview & GreenSchools Investigations Activity

Kathy McGlaughlin, Senior Vice President of Education for the Sustainable Forestry Initiative and Executive Director of Project Learning Tree (PLT)

Lunch

Share Fair - Utah Schools & EE Partners

EE Correlations to Utah Science Standards

Richard Scott, Science Specialist, Utah State Board of Education

"Reduce the Juice!"

Greg Libecchi, Energy & Resource Manager, Salt Lake City



Register at: <http://www.usee.org/events/summit>

For more information, please contact programs@usee.org



UTAH GREEN SCHOOLS | Utah Society for Environmental Education

HELP ME GROW UTAH

What is Help Me Grow Utah?

Help Me Grow Utah is a universal information and referral network connecting families and providers to community resources and child development information at **no cost**. More specifically, we offer

- **Information** on pregnancy, child development and parenting
- **Referrals** to community resources
- **Developmental screening questionnaires** (ASQ-3 & ASQ:SE-2) for children ages 0-6
- **Postpartum Depression Screening** (Edinburgh Postnatal Depression Scale) for mothers prenatally and postpartum
- **Parent Support Specialists** work with families to ensure that they successfully connect with resources

Help Me Grow Utah supports prenatal parents and families with children through age 8.

How can you connect families to us?

With parent permission, **you can easily refer** a family to Help Me Grow Utah

- Fill out a Help Me Grow referral form (available at helpmegrowutah.org)
- Fax the form to 801-374-2591

Eager to learn more?

Help Me Grow Utah has Community Liaisons throughout the state that are here to help you! Get connected with one today and they can

- **Answer** your resource questions
- **Explain** how Help Me Grow can help your agency
- **Keep you informed** of things going on in your community

Call 801-691-5322 to connect with a Community Liaison in your area today!

148 North 100 West , Provo, Utah 84601
p | 801 691 5322 f | 801 374 2591 . helpmegrowutah.org

bringing childhood to life.