



Children's Service Society

Care About Childcare

at Children's Service Society

Provider Newsletter & Community Links

Winter Quarter Newsletter

January, February and March 2018

CAC at CSS Staff

- Encarni Gallardo**- Program Director
- Sarah Hansen**- Resource & Data Coordinator
- Tina Kofford**- Referral & Community Specialist
- Kristin Jensen**- Referral Specialist
- Lyn Barker**- Quality Improvement (QI) Program Coordinator
- Aida Peñúñuri**- QI Consultant, bilingual
- Sonia Aguilera**- Family Program Coach, bilingual
- Sian Anderson**- CDA Consultant/Provider Coach
- Barbara Johnson**- Early Childhood (EC) Specialist
- Nelly Nunez** - EC Specialist, bilingual
- Lilian Madrid**- Program Assistant, bilingual
- Carolyn Ellsworth**- Professional Development Coordinator
- Denise Waagen**- Professional Development Specialist
- Mary Corpuz**- Instructor
- Carolyn Clark**- Instructor
- Lynn Curtis**- Instructor
- Ilse Wilson**- Instructor
- Aurora Howell**- Instructor
- Laura Morris**- Instructor
- Melinda Jacobson**- Instructor
- Adam Cunningham**- Instructor
- Heather Adams**- Instructor
- Molly Poirier**- Instructor
- Amy Larson**- Instructor
- Taylor Barlow**- Instructor
- Carolyn Christensen** - Instructor

TIME IS RUNNING OUT!
PREPARE
 FOR THE BIG CHANGE!
 GET YOUR DEMONSTRATED
COMPETENCY TODAY!

IF YOU ARE PARTICIPATING IN THE PROFESSIONAL DEVELOPMENT INCENTIVE (FORMALLY KNOWN AS THE PROFESSIONAL DEVELOPMENT AWARD), YOU HAVE UNTIL JULY 1, 2018 TO GET A DEMONSTRATED COMPETENCY(DC) FOR YOUR LEVEL 4, OR YOU WILL LOSE THE FINANCIAL INCENTIVE ASSOCIATED WITH YOUR CAREER LADDER LEVEL.



FOR INFORMATION ON DEMONSTRATED COMPETENCIES AND SCHOLARSHIPS, PLEASE VISIT URPD.USU.EDU

FOR HELP ACHIEVING YOUR CDA CREDENTIAL PLEASE CONTACT
 SIAN ANDERSON 801-326-4383 OR SIAN@CSSUTAH.ORG



Funding is provided by Department of Workforce Services, Office of Child Care

Important News

Care About Childcare is now accepting appointments for your **Live Scan Fingerprinting** needs. In order to use CAC services you will need to schedule an appointment. To schedule your appointment please call 801-355-4847.

Things you need to know before your appointment:

- You need to call Child Care Licensing and pay the \$37.00 FBI processing fee for each scan that needs to be completed. You can call Child Care Licensing at 801-273-6617 to determine who needs to complete fingerprints and to make a payment over the phone.
- Submit, authorize and pay for the Background Screenings which have a fee of \$15.00 per person- **for those 12 years old and older-** you can call Child Care Licensing at 801-273-6617 to make a payment over the phone.
- When scheduling your appointment with CAC, please tell us the exact name **AND LOCATION** of your program such as: "Center #1" or "Center #2" or if the city it is located in is part of the name i.e. Riverton, Sandy, Redwood etc.

When you come to your appointment you will need to bring:

- A copy of the receipt stating your fees have been paid- there are times we don't see a payment has been made even though it has. A copy from you helps expedite the process.
- State Issued I.D. such as: a Driver's License, Military I.D., or an Identification Card

Hours we are available:

- Monday - Friday 9:00 a.m. - 5:00 p.m.
- The third Wednesday of each month 7:00 p.m. - 8:30 p.m.

REMEMBER by appointment only!

If you choose to use other agencies to complete your fingerprints you may do so.
Below are the instructions and information you will need:

- **By ink:** You will need to hand deliver or mail ONE copy of each card to Child Care Licensing. You can pay the fee at that time or over the phone. There are two options for getting your ink cards to Child Care Licensing:
 - You may **hand-deliver** to 3760 S Highland Drive. **DO NOT MAIL TO THIS ADDRESS**
 - To **mail** your ink cards **send them to: PO Box 142003, Salt Lake City, Utah 84114-2003.**
- **Live Scan Site:** If you chose to go to a different location, not CAC, you will need to bring this code with you: **B2086** and give it to the agency doing your scan. This code links your prints to the Department of Health

If you have any questions feel free to give us a **call-801-355-4847**

Thank you- we look forward to hearing from you soon!

Your CAC staff

Care About Childcare at Children's Service Society Course Cancellation Due to Weather or Disaster Policy

CAC at CSS will only cancel a course due to extreme weather, disaster or other safety/emergency situations. If a course is cancelled there will be a recording on the voicemail system of the Professional Development Coordinator's line at: **801-326-4379** stating that the course has been cancelled. The decision to cancel a course due to weather conditions will occur approximately at 4:00 pm for weekdays and by 7:00 am on Saturdays. The instructor will be notified of the decision and an attempt to notify the course participants that a course is cancelled will be made by the PD Department by telephone and email.

The decision will not be made before 4:00 pm for weather reasons. Cancelled sessions of courses will be rescheduled as soon as possible. Participants will be notified when the make-up session for a cancelled course has been scheduled.

Do You Know Someone Who Has Recently Lost Their Job?



**Kids In Care
Job Search Support Fund** is
Available To Pay Up To **150 Hours** Of
Child Care per family. **FREE child care**
for qualifying families!

The goal of the Kids in Care Job Search Fund is to ensure that recently unemployed parents have access to regulated child care at **no cost** while they engage in formal job search activities. Do you have a parent in your program that could use some help?

For Eligibility Requirements or to apply contact Tina

Phone: 801-326-4399

Email: KIC@cssutah.org

Congratulations to the following providers for receiving their Professional Development Incentives! July – September 2017

Career Ladder Recipients

<p>Angeli, Courtnie – Level 6 Araujo Marquez, Lexy – Levels 4-6 Barnes, Arie – Level 1 Blanchard, Wendy – Level 1 Brinkerhoff, Carrie – Level 1 Clements, Katelyn – Level 6 Dakhil, Muna – Levels 1-3 De Alba, Maria – Levels 1-5 Espinoza, Laura – Level 3 Fisher, Maria – Level 2 Gange, LeaRose – Level 10 Hanzon, Michelle – Level 8 Hayes, Sharnae – Levels 4-5 Jerez-Flores, Ana – Levels 1-2 Jessup, Mercedes – Levels 4-5</p>	<p>Kiggins, Kathryn – Level 1 Kingston, Sara – Level 9 Knappenberger, Ceajay – Level 4 Korth, Kimberly – Level 1 Laturno, Ashley – Level 1 Madsen, Tawni – Level 9 Medina, Christine – Level 9 Mendez, Rosario – Level 4 Najera, Tina – Level 3 Nehring, Daniel – Level 8 Paul, Sarah – Levels 4-8 Perez, Sandra – Level 8 Powell, Megan – Level 1 Pulido, Dayna – Level 1 Quintanilla, Ana – Levels 4-6</p>	<p>Reading, Danielle – Level 1 Renteria, Lidia – Level 3 Rigby, Marquelle – Level 1 Rivas, Joanna – Level 1 Root, Olesya – Level 2 Rose, Sheena – Level 6 Santos Ibarra, Evelia – Levels 4-6 Serrano-Ramos, Nayeli – Levels 2-3 Tebo, Shanceline – Level 1 Turley, Sonia – Level 2 Webb, Hope – Level 8 Wyckoff, Annalysia – Level 1 Zuniga, Abigail – Level 1</p>
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Career Ladder Endorsement Recipients

<p>Araujo Marquez, Lexy – IT Clements, Katelyn – TBP Fawson, Jennifer – IT Jessup, Mercedes – IT Lang, Elizabeth - IT</p>	<p>Marrero, Aurora – RT Masters, Rashelle – SN Nehring, Daniel – GEW Norlund, Rita – RT Webb, Hope - TBP</p>
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Professional Development Incentive Recipients

Alamos, Carmen
 Albrecht, JoAnne
 Alvarado, Lia
 Anderson, Lindsey
 Angeles, Amsi
 Angeli, Courtnie
 Babalis, Marie
 Barber, Sharlie
 Bardin, Heather
 Barnes, Arie
 Barney, Taylor
 Bartmanowicz, Zoe
 Blanchard, Wendy
 Boman, Kerstine
 Brinkerhoff, Carrie
 Brown, Ada
 Burnham, Sandee
 Carrero, Yolanda
 Chase, Kristeen
 Christensen, Amy
 Christofferson, Barbra
 Clark, Carolyn
 Cox, Shirley
 Cummins, Denise
 Dakhil, Muna

De Alba, Maria
 Espinoza, Laura
 Fuell, Natalie
 Galvan, Maria
 Gehrke, Kimberly
 Godfrey, Kristine
 Hamilton, Elizabeth
 Hanzon, Michelle
 Harris, Peggy
 Hayes, Sharnae
 Henriquez, Yamile
 Higgs, Marjorie
 Jerez-Florez, Ana
 Jessup, Mercedes
 Jorgensen, Lea
 Josipovic, Nermana
 Kelsey, LeeAnne
 Kiggins, Kathryn
 Knappenberger, Ceajay
 Korth, Kimberly
 Lackovic, Dobrisava
 Landolfi-Crosby, Amanda
 Lang, Elizabeth
 Laturno, Ashley
 LeClaire, Kathrine

Leindl, Tiffany
 Macias Rodriguez, Veronica
 Madsen, Tawni
 McClure, Lana
 Mendez, Rosario
 Miller, Emily
 Najera, Tina
 Nelson, Angela
 Norlund, Rita
 Olson, Kayleen
 Orton, Mary
 Paul, Sarah
 Perez, Sandra
 Powell, Megan
 Pulido, Dayna
 Quintanilla, Ana
 Rai, Renuka
 Ramos, Andrea
 Reading, Danielle
 Rigby, Marquelle
 Rivas, Joanna
 Rollins, Cheryl
 Romero Lamas, Claudia
 Ruiz, Ana
 Santistevan, Tasha

Schiwal-Huerta, Tammy
 Scott, Miranda
 Scow, Janet
 Shafer, Korianne
 Silver, Tiffany
 Sisson, Jessica
 Soliz, Lynn
 Sua'ava, Tiana
 Tayler, Suzanne
 Taylor, Helena
 Tebo, Shanceline
 Vaccaro Tapia, Leticia
 Van Horn, Megan
 Whyte-Frederickson, Jennifer
 Wicks, Jade
 Widdowson, Devini
 Wilcox, Shelby
 Wilson, Ilse
 Wood, Carol
 Wyckoff, Annalysia



We would like to thank those that have updated their information! Your updates help parents have accurate information about your child care program. Remember to continue to update your rate and vacancy information on a monthly basis!

**Updating your vacancies for parents is simple and benefits your program.
Here are a few ways you can update your program's information:**

- Go online to Care About Childcare and do it yourself:
[CAC Facility Update](#)
- Call to speak with a Referral Specialist:
801-355-4947 or 1-866-438-4847
- Leave a message on our Provider Update Hotline:
Call 801-783-5566

MAXIMIZE YOUR REFERRALS

Having your **updated** information in our database **may** assist you in receiving additional referrals. Referrals are matched based on your availability and the parents' needs including:



- Transportation to and from schools in your area
- Ages of children accepted and vacancies
- Extended hours and weekend care
- Special Needs care



Don't miss out on referrals. Call us today to update.
801-355-4847 or 1-866-438-4847

Queremos agradecer a las personas que han actualizado su información! Su información actualizada ayuda a padres tener información precisa. Recuerde actualizar sus vacantes mensualmente.

Actualizar su información es fácil y su programa se beneficia. Aquí es como puede actualizar su información:

- Actualice su información usted mismo en nuestra página de la red www.careaboautchilcare.utah.gov
- Llame al **801-326-4393** o **801-355-4847** para hablar con una Especialista de Referencias.
- Llame al **801-783-5566** para dejar un mensaje.

APROVECHE AL MÁXIMO EL PROGRAMA DE REFERENCIAS

El tener información actualizada en la oficina de referencias le ayudará a que su programa reciba más referencias. Las referencias se envían basadas en su disponibilidad y las necesidades de los padres que incluyen:

- Transporte a/o desde la escuela
- Programa preescolar
- Edades de los niños aceptados y puestos vacantes.
- Horas extendidas y fines de semana
- Cuidado de necesidades especiales
- No pierda la oportunidad de recibir más referencias!
- Llame ahora al **801-355-4847** y en Español **801-326-4393**



South Redwood Public Health Center
7971 South 1825 West
West Jordan Ut 84088

WHAT IS TOP STAR?

TOP Star helps childcare providers improve their nutrition and physical activity environments for their kids AND employees!

WHY TOP STAR ENDORSEMENT?

Parents look for childcare providers dedicated to the health and well being of their kids; TOP Star endorsement can make your center stand out.

HOW TO BECOME ENDORSED?



HOW DO I GET STARTED?

Call or e-mail your local TOP Star consultant at 385-468-5341 or TOPStarslco.org



Training Opportunities from the Child Care Licensing Program

All classes are free. Child Care Licensing offers several different types of trainings. There are no costs for attending any of the classes offered. However, pre-registration is required. If no one is registered within 48 hours, the class will be cancelled. Participants may register by contacting any of the following persons:

- Call or text Kathleen Sanders 801-698-3244 or email at ksanders@utah.gov.
- Call or text Charlotte Woodward 801-828-8497 or email at cwoodward@utah.gov
- Call the North Region Office 801-273-6617.
- Call the South Region Office 801-374-7688.

Classes are held at venues independent of the Child Care Licensing Program. If you have any questions about the class, please contact the trainer rather than the venue.

New providers are required to attend a New Provider Training. These classes review the application process and the steps required to obtain a license. These classes are general classes that can be attended by any provider seeking a license.

New center directors are required to attend a New Center Director Training. This class reviews what the expectations are for compliance with the rules and the responsibilities of the directors.

No children are allowed in classes. These trainings are not conducive to children and are geared for adult learners. Children may be disruptive and make it hard for others to listen. Please make other arrangements for your children.

For more information on training and requirements please go to <http://health.utah.gov/licensing/Trainings.html>

New Provider Training Classes

Beginning January 2018- All New Provider Trainings will be offered as an online class only.

If you have questions or need assistance please contact:

Kathleen Saunders at 801-698-3244 or email at ksaunders@utah.gov

Charlotte Woodward at 801-828-8497 or email cwood@utah.gov

New Center Director Classes

January 4 – Salt Lake City—9:00 a.m. to 12:00 p.m.—

Highland Plaza – Room 140

3760 South Highland Drive

Salt Lake City, UT 84106

Trainer – Kathleen Sanders

To register online go to: <https://gl/forms/A4DTmSOOf1xvqjx1>

Information for classes offered in January, February and March will be available soon at

<http://health.utah.gov/licensing/Trainings.html>

If you have questions, please contact Kathleen Saunders at 801-698-3244 or email at ksaunders@utah.gov

CAC Online Training Registration Instructions

To register for courses online you must first log-in to the Care About Childcare website at <https://www.careaboutchildcare.utah.gov>. If you need assistance please call 801-326-4403

- Once you are logged-in, choose the Training Calendar link from the menu on the left side of the screen. Each course you see with a shopping cart next to it is available for online registration. Clicking on that cart adds that class to your list. When you are done adding the classes you wish to register for, you must click on the cart in the green box on the top right of the screen. Choose complete registration and follow the instructions to checkout.
- Online registration can only be completed for one person at a time by each person logging-in with their own username and password.
- Be sure to view and/or print your class schedule. **Please Note:** Online registrations will not receive a confirmation in the mail. Schedules can be viewed by clicking on *My Class Registration* on the menu to the left of the screen.
- **Be sure to print your receipt. It is your only option to get a receipt.**
- Once logged in you can also view other things such as your transcript of previous classes taken, your progress on the Career Ladder and your Annual Award eligibility date. This is also where family providers and center directors can view and update their CAC Marketing Page and view and submit verification for quality criteria.

If you have any questions about the Care About Childcare website, contact Denise or Carolyn at 801-326-4403, denise@cssutah.org or carolyn@cssutah.org



CAC - CSS Winter 2018 Course Schedule

View training schedule online at <http://www.cssutah.org/providers/training>

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Child Development: Healthy Care	Jan 6, 8 & 10 Sat 9 am – 2:30 pm Mon & Wed 7-9:30 pm	SLCC South City 1575 South State St. (84115) Sessions 1 & 2 – RM 1-158 Sessions 3 & 4 – RM 3-145	\$16	10 Lic 10 CDA	Level 1
Child Development: Learning in the Early Years	Jan 6 & 13 Sat 9 am – 2:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA	Level 1
Special Needs, Course 3: Setting up the Environment	Jan 8, 10 & 13 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Neighborhood House 1050 West 500 South (84104)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Ages & Stages	Jan 8, 11, 15 & 18 Mon & Thurs 7-9:30 pm	Boys & Girls Club of Sugarhouse 968 E. Sugarmont Dr (2225 S) (84106)	\$16	10 Lic 10 CDA	Level 1
Learning to Get Along: Supporting Young Children's Social & Emotional Development	Jan 9, 11 & 13 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside(800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids Building	\$16	10 Lic 10 CDA	Levels 2-3
Infant & Toddler Care, Course 1: Infants & Toddlers in Child Care Settings	Jan 9, 13 & 16 Tuesdays 7-9:30 pm Sat 9 am – 2:30 pm	St. John's Child Development Center @ Redeemer Lutheran 1955 E. Stratford Ave. (about 2560 S) (84106)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Relationship Touchpoints, Course 1: The First Year-Prenatal to 12 Months	Jan 13 & 27 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	Jan 17 Wed 5-8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE
From Babysitter to Business Owner- NEW! A Basic/Pre-Service training. Is opening a Family Child Care right for you? Includes business skills, contracts & policies training.	Jan 20 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE
Creating Good Child Care: Effective Program Management	Jan 22, 24 & 27 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA	Levels 2-3
School Readiness, Course 3: Social Emotional	Jan 29, 31 & Feb 3 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Infant & Toddler Care, Course 2: Social-Emotional Growth & Development	Jan 29, 31, Feb 5 & 7 Mon & Wed 7-9:30 pm	Millcreek Activity Center 4405 S. 1025 E. 84124 **Enter from 4500 S ONLY	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Intro to Basic Child Care- NEW! For new Family & Center providers . Principles of child growth & development, best practices for positive guidance, physical activity & nutrition.	Feb 3 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE
Desarrollo Infantil: Edades y Etapas equivalente a Child Development: Ages & Stages	Feb 5, 12, 19 & 26 Mondays 7-9:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA	Level 1

CAC - CSS Winter 2018 Course Schedule

View training schedule online at <http://www.cssutah.org/providers/training>

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Advanced Child Development: Theories of Development	Feb 6, 8 & 10 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	Boys & Girls Club of Sugarhouse 968 E. Sugarmont Dr (2225 S) (84106)	\$16	10 Lic 10 CDA	Levels 2-3
Diving into Developmental Screening: ASQ-3	Feb 6, 8, 13 & 15 Tues & Thurs 7-9:30 pm	St. John's Child Development Center @ Redeemer Lutheran 1955 E. Stratford Ave. (about 2560 S) (84106)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
CDA Orientation: A Great Place to Start!	Feb 7 Wed 6:30 – 9 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	2.5 CDA	NONE
Theory & Best Practices, Course 1: Maslow & Attachment Theory	Feb 10 & 17 Sat 9 am – 2:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Relationship Touchpoints, Course 2: Toddlers 1-2 Years	Feb 10 & 24 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Professionalism in Child Care: More Than Babysitting	Feb 13, 15 & 17 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	SLCC South City 1575 South State St. (84115) Sessions 1 & 2 – RM 3-145 Sessions 3 & 4 – RM 1-158	\$16	10 Lic 10 CDA	Levels 2-3
Child Development: Healthy Care	Feb 13, 15 & 17 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	Neighborhood House 1050 West 500 South (84104)	\$16	10 Lic 10 CDA	Level 1
Core Essentials- Covers all CCDF & Childcare Licensing required topics. This class is open to all providers.	Feb 15 Thurs 6:30 - 9 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
Strong & Smart: Promoting Young Children's Physical & Intellectual Development	Feb 17 & 24 Sat 9 am – 2:30 pm	Kids Kampus 232 West 800 South (84101)	\$16	10 Lic 10 CDA	Levels 2-3
Pilot Course: Building a Thriving Business: Best Practices in Family Child Care <i>(**For Family Child Care Providers only)</i>	Feb 17 & 24 Sat 9 am – 1:30 pm Sat 9 am – 3:30 pm	CAC-CSS 655 East 4500 South #200 (84107) – South Conference Room	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Guidance & Emotional Wellness, Course 1: Healthy Caregivers	Feb 20, 22 & 24 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside(800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids Building	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	Feb 21 Wed 5-8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE
Infant & Toddler Care, Course 4: Working with Families of Infants & Toddlers	Feb 21, 26, 28 & Mar 5 Wed & Mon 7-9:30 pm	St. John's Child Development Center @ Redeemer Lutheran 1955 E. Stratford Ave. (about 2560 S) (84106)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
School Age, Course 3: Relationships & Management	Mar 5, 7 & 10 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Looking to Learn: Observing & Recording Children's Behavior	Mar 5, 8 & 10 Mon & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	SLCC South City 1575 South State St. (84115) Sessions 1 & 2 – RM 3-145 Sessions 3 & 4 – RM 1-158	\$16	10 Lic 10 CDA	Levels 2-3

CAC - CSS Winter 2018 Course Schedule

View training schedule online at <http://www.cssutah.org/providers/training>

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Child Development: Learning in the Early Years	Mar 5, 12, 19 & 26 Mondays 7-9:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA	Level 1
Guidance & Emotional Wellness, Course 2: Foundations of Emotional Wellness	Mar 6, 8 & 10 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	Millcreek Activity Center 4405 S. 1025 E. 84124 **Enter from 4500 S ONLY	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
It's Child's Play – "Music Here, Music There, Music, Music Everywhere" A Make and Take Class	Mar 8 Thurs 6:30 – 9 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
It's Child's Play – "Music Here, Music There, Music, Music Everywhere" A Make and Take Class	Mar 10 Sat 10 am – 12:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
A Great Place for Kids: Creating Positive Learning Environments for Young Children	Mar 10 & 17 Sat 9 am – 2:30 pm	Kids Kampus 232 West 800 South (84101)	\$16	10 Lic 10 CDA	Levels 2-3
Pilot Course: Building a Thriving Business: Best Practices in Center Based Child Care (**For Center Directors Only)	Mar 10 & 17 Sat 9 am – 1:30 pm Sat 9 am – 3:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
TOP Star: Targeting Obesity in Preschool & Child Care Settings	Mar 12, 14 & 17 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Neighborhood House 1050 West 500 South (84104)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
The Director's Toolbox, Course 3: A Great Place to Work & Inspiring Peak Performance (**For Center Director's Only)	Mar 19, 21 & 24 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Boys & Girls Club of Sugarhouse 968 E. Sugarmont Dr (2225 S) (84106)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Working Together: Productive Relationships with Families	Mar 19, 21, 26 & 28 Mon & Wed 7-9:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA	Levels 2-3
Child Development: Ages & Stages	Mar 20, 22, 27 & 29 Tues & Thurs 7-9:30 pm	SLCC South City 1575 South State St. (84115) Room 3-145	\$16	10 Lic 10 CDA	Level 1
Theory & Best Practices, Course 2: Erikson & Bronfenbrenner	Mar 20, 22, 27 & 29 Tues & Thurs 7-9:30 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside(800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids Building	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	Mar 21 Wed 5-8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE
Sailing into Social Emotional Screening: ASQ-SE: Prerequisite Required: ASQ-3	Mar 24, 27 & 29 Sat 9 am – 2:30 pm Tues & Thurs 7-9:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16 without voucher	10 Lic 10 CDA 1 CEU	Levels 5-8
Family Child Care, Course 1: Relationships: (**For Family Child Care Providers Only)	Mar 24 & 31 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107) – South Conference Room	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Infant & Toddler Care, Course 3: Learning in Infancy & Toddlerhood	Mar 24 & 31 Sat 9 am – 2:30 pm	Kids Park of Stansbury 199 Millpond (Stansbury Pkwy) (84074)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8

CAC - CSS Registration & Course Policies

- Fill out **all** information on the registration form. **Email addresses are now required** to use the system. **Only one person per form.** Registration form may be copied or download a copy from the CSS web site at www.cssutah.org or call 801-326-4403 to have a form mailed to you. **Care About Childcare at Children's Service Society only accepts pre-registration and payment through the mail, no telephone registration.**
- Mail Registration form with check or money order made payable to Children's Service Society to:

CHILDREN'S SERVICE SOCIETY
Attn: Denise Waagen
655 East 4500 South, Suite 200
Salt Lake City, Utah 84107

- Approximately one week after mailing a registration form you will be able to go to the Utah's Caregiver Registry <http://careaboutchildcare.utah.gov> to check your course schedule or call Carolyn or Denise at 801-326-4403. If your email address is current you will receive a reminder email 24 hours before the first session of course(s) you have registered for (Email may go to SPAM (Junk Mail) folder so check there.
- **IMPORTANT:** *Care About Childcare at Children's Service Society (CAC - CSS) does not refund course fees for full classes when paid for with one check.*
- **EXAMPLE:** If you send in payment and registration for 4 courses and one is full you will receive a Credit Voucher for the full course. If you send payment and registration for just one course and it is full, we will return your check. If you do not wish to receive a Credit Voucher, you must write a separate check for each course you want to register for.
- Pre-paid course fees are non-refundable
- All returned checks will be assessed a fee of \$15.00
- ****** Please be aware that **several course schedules overlap** with each other. CAC - CSS will not be responsible for overlapping courses in your schedule. Please double check your schedule to ensure you are not enrolled in two courses that will be taught on the same dates.
- Make-up slots are limited. You may register for two make-ups per quarter.
- **ATTENTION CHILD CARE CENTER DIRECTORS:** CAC - CSS will not be responsible for informing staff regarding the courses their director registered them to attend. If you are filling out a registration form for staff, make sure you make a copy **BEFORE** mailing it to CAC - CSS and give your staff a copy.
- The **Participant Code of Conduct must be read, signed, and mailed in with each registration form.**
- In an effort to help minimize delays with Professional Development Incentive Applications at URPD, all information requested on this registration form is **required** to register for courses at Care About Child Care at Children's Service Society. If all of the information is not complete you will not be enrolled into courses until we are able to contact you.



Course Registration Form

To register by mail, fill out this form, and include your payment (check or money order payable to Children's Service Society), and send to:

Children's Service Society
Attn: Denise Waagen
655 East 4500 South, Suite #200
Salt Lake City, UT 84107

Registration is done by pre-payment only. The registration form must be received in our office two business days before the course begins. **Please remember registration is accepted only by mail or online.** Only one person per form. Make as many copies of this form as you need, be sure to include all three pages. One-page forms will not be accepted. The Participant Code of Conduct must be read signed and mailed in with each form, for each person.

Your full legal name:		Your birthdate:	
(REQUIRED) Email Address:		Home phone:	
		Work phone:	
Home Address:		City, State Zip:	
Please circle which type of child care you work in: Licensed Family Residential Certificate Licensed Center Exempt Center Other		Name of Child Care program/center you work in: (REQUIRED) Position: (REQUIRED) Age Group: (REQUIRED) Start Date (date hired):	
<input type="checkbox"/> I have read, and included a signed copy of the Statewide Training Participant Code of Conduct with this registration form. (The Code of Conduct can be found on page three of this form.)			

✓	Course Title		Date	Course Fee	Amount Enclosed
<input type="checkbox"/>	Child Development: Healthy Care	MU	Jan 6, 8 & 10	\$16	
<input type="checkbox"/>	Child Development: Learning in the Early Years	MU	Jan 6 & 13	\$16	
<input type="checkbox"/>	Special Needs, Course 3	MU	Jan 8, 10 & 13	\$16	
<input type="checkbox"/>	Child Development: Ages & Stages	MU	Jan 8, 11, 15 & 18	\$16	
<input type="checkbox"/>	Learning to Get Along	MU	Jan 9, 11 & 13	\$16	
<input type="checkbox"/>	Infant & Toddler Care, Course 1	MU	Jan 9, 13 & 16	\$16	
<input type="checkbox"/>	Relationship Touchpoints, Course 1	MU	Jan 13 & 27	\$16	
<input type="checkbox"/>	STAR Night		Jan 17	NONE	
<input type="checkbox"/>	From Babysitter to Business Owner		Jan 20	\$16	
<input type="checkbox"/>	Creating Good Child Care	MU	Jan 22, 24 & 27	\$16	
<input type="checkbox"/>	School Readiness, Course 3	MU	Jan 29, 31 & Feb 3	\$16	
<input type="checkbox"/>	Infant & Toddler Care, Course 2	MU	Jan 29, 31, Feb 5 & 7	\$16	
<input type="checkbox"/>	Intro to Basic Child Care		Feb 3	\$16	
<input type="checkbox"/>	Desarrollo Infantil: Edades y Etapas	MU	Feb 5, 12, 19 & 26	\$16	
<input type="checkbox"/>	Advanced Child Development	MU	Feb 6, 8 & 10	\$16	
<input type="checkbox"/>	Diving into Developmental Screening: ASQ-3	MU	Feb 6, 8, 13 & 15	\$16	
<input type="checkbox"/>	CDA Orientation		Feb 7	NONE	
<input type="checkbox"/>	Theory & Best Practices, Course 1	MU	Feb 10 & 17	\$16	
<input type="checkbox"/>	Relationship Touchpoints, Course 2	MU	Feb 10 & 24	\$16	
<input type="checkbox"/>	Professionalism in Child Care, More Than Babysitting	MU	Feb 13, 15 & 17	\$16	
<input type="checkbox"/>	Child Development: Healthy Care	MU	Feb 13, 15 & 17	\$16	
<input type="checkbox"/>	Core Essentials		Feb 15	\$16	
<input type="checkbox"/>	Strong & Smart	MU	Feb 17 & 24	\$16	

<input type="checkbox"/>	Building a Thriving Business: Family Child Care PILOT Course (**For Family Child Care Providers only)		Feb 17 & 24	\$16
<input type="checkbox"/>	Guidance & Emotional Wellness, Course 1	MU	Feb 20, 22 & 24	\$16
<input type="checkbox"/>	STAR Night		Feb 21	NONE
<input type="checkbox"/>	Infant & Toddler Care, Course 4	MU	Feb 21, 26, 28 & Mar 5	\$16
<input type="checkbox"/>	School Age, Course 3	MU	Mar 5, 7 & 10	\$16
<input type="checkbox"/>	Looking To Learn	MU	Mar 5, 8 & 10	\$16
<input type="checkbox"/>	Child Development: Learning in the Early Years	MU	Mar 5, 12, 19 & 26	\$16
<input type="checkbox"/>	Guidance & Emotional Wellness, Course 2	MU	Mar 6, 8 & 10	\$16
<input type="checkbox"/>	It's Child's Play – "Music Here, Music There, Music, Music Everywhere" A Make and Take Class		Mar 8	\$16
<input type="checkbox"/>	It's Child's Play – "Music Here, Music There, Music, Music Everywhere" A Make and Take Class		Mar 10	\$16
<input type="checkbox"/>	A Great Place for Kids	MU	Mar 10 & 17	\$16
<input type="checkbox"/>	Building a Thriving Business: Center Child Care PILOT Course (** For Center Directors only)		Mar 10 & 17	\$16
<input type="checkbox"/>	TOP Star	MU	Mar 12, 14 & 17	\$16
<input type="checkbox"/>	The Director's Toolbox, Course 3 **NEW for Center Directors**		Mar 19, 21 & 24	\$16
<input type="checkbox"/>	Working Together	MU	Mar 19, 21, 26 & 28	\$16
<input type="checkbox"/>	Child Development: Ages & Stages	MU	Mar 20, 22, 27 & 29	\$16
<input type="checkbox"/>	Theory & Best Practices, Course 2	MU	Mar 20, 22, 27 & 29	\$16
<input type="checkbox"/>	STAR Night		Mar 21	NONE
<input type="checkbox"/>	Sailing into Social Emotional Screening: ASQ-SE	MU	Mar 24, 27 & 29	\$16
<input type="checkbox"/>	Family Child Care, Course 1 **For Family Child Care Providers**	MU	Mar 24 & 31	\$16
<input type="checkbox"/>	Infant & Toddler Care, Course 3	MU	Mar 24 & 31	\$16
Office Use Only (Please DO NOT write in this space) Date Received: <input type="checkbox"/> Voucher <input type="checkbox"/> MO <input type="checkbox"/> Check <input type="checkbox"/> Ctr. pd. #			Total Amount Enclosed:	

The course fees collected from participants is a registration fee and does not offset the actual cost of training.

All Care About Childcare programs are funded by the Federal Child Care and Development Fund, the Department of Workforce Services, and the Office of Child Care.

No refunds are available, credit vouchers will be issued to those who cancel at least two days before the class starts.

****PLEASE DO NOT FORGET to Read, Sign & Mail
the Participant Code of Conduct**
with each Registration Form (see next page)**





Professional Development System Participant Code of Conduct

- 1. Punctuality / Attendance:** I understand that I must be in class at or before the time scheduled for class to begin in order to obtain credit for the class. If I arrive after the time that class is scheduled to begin, I can use the time that I was actually in attendance for licensing credit, but I will have to repeat the full 2 1/2 hour session to get Career Ladder credit for the course. This includes returning on time from breaks and lunch. Class will begin when the instructor determines that it is time to start. I understand that if I am not present during the entire class period, I will not receive Career Ladder credit for the session, and will have to repeat the full 2 1/2 hour session in order to receive credit for the course.
- 2. Disruptive Behavior:** I will be respectful to all personnel that support the Professional Development System (ie: Care About Childcare/CCR&R staff, URPD/CCPDI staff, OCC staff, etc.). I will not use obscene, profane, threatening, discriminatory, harassing or abusive language. During class, I will be respectful to the instructor and others in attendance during each class session. I will not engage in any conversation or behavior that is disruptive or disrespectful to the instructor or other participants in the class. I will attentively participate in class. I will not text message or make cell phone calls during class time. I understand that I am required to turn my cell phone and/or other electronic devices off or turn them to vibrate during class time. I will limit all cell phone calls to break time or after class time. I will not engage in disruptive private conversations during class time. If I must bring food or drink to class, I will eat quietly and will not allow food or drink to become disruptive or distracting to the instructor or other class participants.
- 3. Illegal Activity/Health & Safety:** I understand that any illegal activity, including behavior that threatens the health or safety of the instructor or another class participant before, during or after class will be cause for my immediate expulsion from class and permanent suspension from participation in the Career Ladder and the Professional Development Incentive, and that such behavior may be reported to law enforcement. I understand that I may be asked to leave a class if my condition prevents me from participating or is disruptive to the class environment.
- 4. Children:** I understand that adult training classes are not a developmentally appropriate environment for children of any age. I will not bring children to class.
- 5. Class Roll:** I understand that in order to receive credit for each class session, I must sign my full legal name on the roll before class begins. I understand that failure to do so will result in my not receiving credit for the class session. I understand that I may not sign the roll for someone else.
- 6. Confidentiality:** I understand that confidentiality is extremely important. I understand that I must keep all names and other identifying information confidential when I am relating a story during class or asking for guidance regarding certain issues. I also understand that it is my responsibility to keep sensitive issues discussed during class in confidence, and not discuss it with family or friends outside of that classroom setting.
- 7. Refunds:** I understand that class registration fees are non-refundable. I understand that if I notify CAC/CCR&R a minimum of three days in advance that I am unable to attend a course for which I am registered, that my registration fee may be able to be credited toward another class. I understand that it is my responsibility to contact CAC/CCR&R to make these arrangements.
- 8. Non-Compliance:** I understand that, in cases of infractions of a minor severity (behavior that has been determined to be disruptive but not illegal), that I will be allowed one issued verbal warning upon the first violation of the above listed rules. I understand that upon the second such infraction, I will be suspended from participation in the Career Ladder and Training and Professional Development Incentive for one year from that infraction date. I understand that upon the third such infraction I will be permanently barred from participation in the Career Ladder and Professional Development Incentive System. I understand that upon the first incident of any violation in which I engage in illegal activity (including threatening or intimidating behavior), that I will be permanently banned from participation in the Career Ladder and Training and the Professional Development Incentive System, and that such action may be cause for intervention by law enforcement and/or other legal action.

Print Name _____

Signature _____

Date _____

Instrucciones para Registrarse

Cada persona que se matricule en una clase debe firmar el Código de Conducta del Participante y enviarlo conjuntamente con la hoja de registro. Este documento se encuentra en el centro del boletín con la hoja de registro. Usted deberá hacer esto cada vez que se inscriba en una clase.

1. Use la página de la red www.cssutah.org o llame al 801-326-4373, pregunte por Aída, para comprobar las plazas disponibles en cada clase que desea asistir antes de enviar su matrícula y su dinero. La matrículas y pagos se aceptarán solo por correo. La matrícula y pago deben recibirse en la oficina 2 días antes de la fecha de comienzo de la clase tanto para asistir a una clase completa como para recuperar alguna sesión. Solo los participantes que se han matriculado con anterioridad podrán asistir a las clases de entrenamiento. No se admiten niños o acompañantes. Si usted tiene un bebé que todavía toma el pecho, por favor llame antes de la clase para hacer los arreglos necesarios.
2. Complete toda la información en su hoja de matrícula. Solo una persona por hoja. Usted puede hacer fotocopias si necesita más hojas o puede bajar una copia de la página de Care About Childcare, www.cssutah.org Guarde un registro de las fechas y clases en las que se matriculó. Aproximadamente una semana después de haber enviado por correo una forma de registración, podrá ir al Registro de Utah para Cuidadores: <http://careaboutchildcare.utah.gov> para revisar su calendario de clases.
3. Envíe su matrícula con su cheque o giro postal al siguiente nombre y dirección:

Children's Service Society
Attn: Denise Waagen
655 East 4500 South, Suite 200
Salt Lake City, Utah 84107

- Las clases se pagan por adelantado y la tarifa no es reembolsable
- Todos los cheques devueltos tendrán una tarifa añadida de \$15.00

De acuerdo con el Acta de Americanos con Minusvalías:

Se proveerán la acomodaciones razonables (incluyendo ayudas para la comunicación y otros servicios) a aquellos individuos que lo soliciten con cinco días de antelación al comienzo de la clase. **Por favor llame a Aída 801-326-4373**

CAC at CSS Clases en Español

Vea nuestro calendario de entrenamiento en línea <http://www.cssutah.org/providers/training>

Course Title & Description	Location	Date & Time	Cost	Credit	Career Ladder
Desarrollo Infantil: Edades y Etapas: equivalente a Child Development: Ages & Stages	CAC-CSS 655 E. 4500 S. #200 (84107)	Feb 5, 12, 19 & 26	\$16	10 Lic 10 CDA	Level 1

Clases en Español

Care About Childcare at Children's Service Society

Nombre Legal:		Fecha de Nacimiento:		
(REQUERIDA):Correo Electrónica:		Teléfonos: Casa:		
		Trabajo:		
Dirección:		Ciudad, Código Postal:		
Por favor marque uno: <input type="checkbox"/> Licencia Familiar <input type="checkbox"/> Certificado Residencial <input type="checkbox"/> Licencia Centro <input type="checkbox"/> Head Start <input type="checkbox"/> No es regulada		Nombre de la guardería donde trabaja: (REQUERIDA) Posición: (REQUERIDA) Edad del grupo: (REQUERIDA) Fecha en que comenzó su empleo vigente:		
Por favor, firme el contrato de Código de Conducta en la pagina siguiente				
<input checked="" type="checkbox"/>	Course Title	Date	Course Fee	Amount Enclosed
<input type="checkbox"/>	Desarrollo Infantil: Edades y Etapas: equivalente a Child Development: Ages & Stages	Feb 5, 12, 19 & 26	\$16	
		MU		
Date received:		<i>Office use only (Please DO NOT WRITE IN THIS SPACE)</i>		Total Amount Enclosed:
		<input type="checkbox"/> Voucher <input type="checkbox"/> MO <input type="checkbox"/> Check <input type="checkbox"/> Center Paid # _____		



**Contrato de Código de Conducta
para Participantes durante las Sesiones de Entrenamiento
de Care About Childcare at Children's Service Society**

Puntualidad/ Asistencia: Entiendo que debo estar presente en la clase a la hora o, antes de la hora establecida para el comienzo de la misma para obtener crédito por la totalidad de la clase. Si llego después de la hora de comienzo establecida, puedo utilizar el tiempo real presente en la clase para obtener crédito para el mantenimiento de mi licencia, pero tendré que repetir las 2 horas y media de la sesión para obtener crédito para el curso de Career Ladder. Esto incluye regresar a tiempo después de los descansos y el almuerzo. La clase comienza cuando el entrenador/a determine el comienzo. Entiendo que si no estoy presente o/y atento durante todo el período de la clase, no obtendré el crédito para mi curso de Career Ladder y tendré que repetir la sesión completa para recibir crédito por el curso.

Comportamiento Desconsiderado: Seré respetuoso con el entrenador/a y hacia los participantes de la clase. No usaré lenguaje abusivo, amenazador discriminatorio, profano u obsceno. No me involucraré en ningún comportamiento que sea desconsiderado o irrespetuoso hacia el entrenador/a o los participantes de la clase. Participaré activamente en la clase. No enviaré mensajes de texto o haré llamadas telefónicas durante la clase. Entiendo que durante la clase, debo apagar o mantener en vibración mi teléfono celular y/ u otros aparatos electrónicos. Limitaré mis llamadas de teléfono a los tiempos de descanso y/o al finalizar la clase. No me involucraré en conversaciones privadas que distraen durante el tiempo de la clases. Si tengo que comer durante el tiempo de la clase, lo haré con cuidado y en silencio, y no permitiré que la comida se convierta en una distracción para el entrenador/a o los participantes de la clase.

Actividades Ilegales/Salud y Seguridad Entiendo que cualquier actividad ilegal, incluyendo cualquier comportamiento que amenace la salud o la seguridad del entrenador/a u otros participantes de la clase durante o después del tiempo de la misma, será causa de expulsión inmediata y suspensión permanente de mi participación en los programas de Career Ladder y Sistema de Desarrollo Profesional, y que ese comportamiento puede ser notificado a las autoridades. Entiendo que se me pedirá abandonar la clase si no estoy en condición de participar en la clase o si mi condición es perjudicial para el ambiente de la clase.

Niños: Entiendo que las clases de entrenamiento para adultos no es el ambiente apropiado para el desarrollo de los niños. Por favor, no traiga niños a clase.

Lista de Asistencia: Entiendo que para recibir crédito por cada sesión, debo de firmar la lista de asistencia antes de que la clase comience. Entiendo que, al no hacerlo, no recibiré crédito por la sesión. Entiendo que no puedo firmar la lista de asistencia por otra persona.

Confidencialidad: Entiendo que la confidencialidad es extremadamente importante. Entiendo que debo mantener los nombres y otra información identificadora confidencial cuando comparto una historia durante la clase o cuando necesito ayuda con ciertas situaciones. También entiendo que es mi responsabilidad mantener estas situaciones delicadas que se discuten en la clase confidenciales, y no discutir las con mi familia y amigos fuera de la clase.

Devoluciones: Entiendo que la tarifa de matriculación de las clases no es reembolsable. Entiendo que si notifico la oficina de Care About Childcare con un mínimo de tres días de antelación del comienzo de la clase, para informarles de que no puedo asistir a la misma, mi tarifa de matriculación puede ser usada para otra clase. Entiendo que es mi responsabilidad comunicarme con Care About Childcare para hacer estos arreglos.

Incumplimiento del Contrato: Entiendo que, en casos de infracciones leves (comportamientos que ha sido determinado perjudiciales pero no ilegales) será extendido/a una advertencia verbal a la primera infracción de cualquiera de las normas explicadas anteriormente. A la segunda infracción, será suspendido/a de la participación en el programa de Career Ladder y Sistema de Desarrollo Profesional durante un año desde la fecha de la infracción. Entiendo que después de la tercera infracción me será totalmente prohibido el participar en el programa de Career Ladder o Sistema de Desarrollo Profesional. Entiendo que después de la primera vez que me involucre en una actividad ilegal (incluyendo amenazas o comportamiento intimidante), me será prohibida la participación en los programas de Career Ladder y Sistema de Desarrollo Profesional para siempre, y tal acción puede ser causa de la intervención de las autoridades y/o de acción legal.

Entiendo y estoy de acuerdo con las normas expresadas en este documento.

Firma del Participante: _____ Nombre: _____ Fecha: _____

Come to our NEW



The word is in! Providers have had an amazing time with our new and exciting class
It's Child's Play.

Join us as we share wonderful ideas for program's curriculum with you! When you apply them into your program, the children's lives will be enriched while helping you teach principles in innovative ways! Come share the fun with us! It's Child's Play is a 2.5 hour make & take class that focuses on ways to use different materials rather than offering ideas on specific themes. In addition to making the teaching aids in class there will be handouts on how to implement the ideas and materials you create into your program.

It's Child's Play class is only \$16.00 and space is limited so sign-up today!

Thursday March 8th, 2018 from 6:30 pm to 9:00 pm

or

Saturday March 10th, 2018 from 10:00 am to 12:30 pm



This quarter's theme is
**Music here, music there, music,
music, everywhere**



Help my brain Develop

Have you ever wonder how you can nurture children's brains? Would you like to learn what you can do to enhance their development and strengthen their cognitive skills? Do you want to rejoice knowing you've brought joy to children through music? If you answered yes to any of these questions, this class is for you! Come join us in learning and creating ways to incorporate music into your program! This course provides the curriculum and materials. Simply come, make them and take them home with you!

**Classes are held at Children's Service Society
655 East 4500 South Ste. 200
Salt Lake City, UT 84107**

For Family Child Care Providers: From Babysitter To Business Owner Class

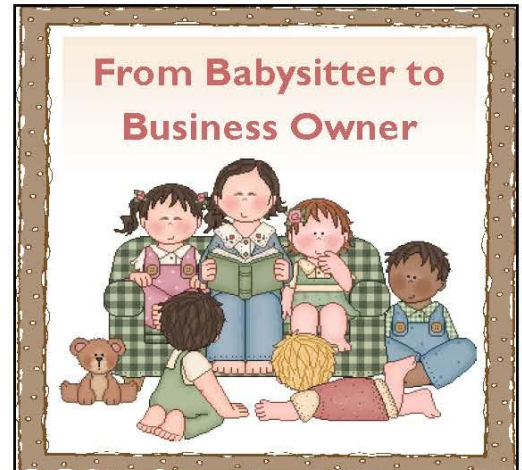
5 hours of face-to-face training \$16.00

This class offers basic skills to help you develop the foundation of a quality in-home child care program.

This class is designed to give an overview of running a Family Child Care business.

Areas of focus include:

- Factors to consider when deciding if opening a Family Child Care is right for you.
- Learning necessary business skills and how to navigate the many helpful websites so you can get the most out of your home child care business.
- The importance of a quality program you and the "Many Right Ways" of designing your home environment.
- Creating sound, family friendly contracts and policies for your business.
- Supporting families by building trusting and respectful relationships.
- Professional Growth, Personal Development and CAC Support opportunities that will help you learn how to make caring for children into a sustainable business venture.



Join us: Saturday January 20th from 9:00 am to 2:30 pm

You are welcome to take this class either before or after you receive your license.

Mail or bring Your registration form with \$16.00 payment to:

Care About Child Care

Attention: Lyn or Sarah

655 East 4500 South Suite 200

Salt Lake City, UT 84107

FROM BABYSITTER TO BUSINESS OWNER

Registration Form

Name: _____ Birthdate: _____

Address: _____

City _____ State _____ Zip _____

Telephone: _____ Email: _____

Registration forms must be received by close of business 2 days prior to class

You are registering for the class on January 20th from 9:00 am to 2:30 pm

Mark your calendar as you WILL NOT receive a reminder



CORE ESSENTIALS

We are happy to offer this training to child care providers from Care About Childcare at Children's Service Society (CAC-CSS). This 2.5 hour face to face class has been designed specifically to help you comply with the Office of Child Care Licensing training requirements. It can also be used by new caregivers who need training hours when beginning employment with a new program or when opening their own business. The classes are offered at 655 East 4500 South, Salt Lake City 84107 (second floor).



Core Essentials class will be offered Thursday, February 15th 2018 from 6:30 pm to 9:00 p.m.

The cost of the class is only \$16.00 and includes incentives and lots of fun activities during class time. Remember this will help you fulfill your **Face to Face** Licensing training requirement

Enroll now as spaces fill up fast! Registration forms need to reach us by February 13th, 2018

LEARN AT HOME PROGRAM

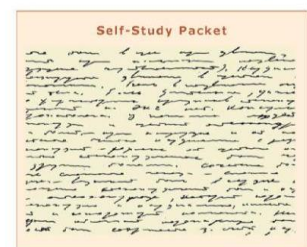
Self-Study Packet

Just like attending the **Core Essentials** class, the **Essentials In An Envelope** self-study packet covers all of the topics that are required yearly by Child Care Licensing. Whether you choose to attend the class or learn on your own at home with the self-study packet, completing either training is "one stop shopping" and gets your training on the required topics completed quickly and easily leaving you free to attend other classes on topics of your choosing.

This packet is offered by Care About Childcare to accommodate child caregivers who choose to fulfill their yearly licensing training topics by self-study. **All** yearly required CCDF and Child Care Licensing topics are covered in this packet. Upon completion of this training, you will receive 2.5 hours of **Non Face-to-Face** Child Care Licensing training credit.

To pick up a packet or have one mailed to you, contact **Lilian** at 801-326-4377 or lilian@cssutah.org

Essentials In An Envelope



Basic Child Care

Introduction to Basic Child Care is designed for all new child care providers from Center, Family, Residential Certificate or FFN programs. This 5-hour introductory course covers information that is important for all caregivers working with children. If you are a Licensed Family Provider this class is required before you qualify to apply for the Family Child Care Start-Up Reimbursement Grant.

Session I UNDERSTANDING THE GROWING CHILD

COVERS

Development of The Brain: Guidelines to promoting young children's healthy development
Developmental Milestones: Nurturing developmental stages
Setting The Stage: Setting up your environment
How Play Contributes to Children's Development: Play and learning go hand in hand
Promoting Developmentally Appropriate Curriculum: The value of hands on experiences

Session 2 MEALS WITHOUT SQUEALS

COVERS

Overcoming Obesity: Positive changes in eating
Healthy Food Choices: Providing healthy food choices
Child Nutrition: Healthy foods and techniques that work
Menu Planning: Principles that will help you provide nutritious meals
Eating Smart: What every child should learn about food, menu planning
The Importance of Outdoor Play: Overcoming barriers to outdoor play
Playing Hard: Encourage active play and participate with children

Mail registration form and \$16.00 payment to:

Please keep this portion of the form

I have registered for: Saturday February 3rd 2018 class
Mark your calendar as you WILL NOT receive a reminder.

Care About Child Care
Attention: Lyn
655 East 4500 South Suite 200
Salt Lake City, UT 84107

- Weekday classes are held from 6:30 pm to 9:00pm
- Weekend classes are from 9:00 am to 2:30 pm with 1/2 hour lunch break (on your own)

Cut here and keep the top portion for your records submit the bottom portion as the registration form

BASIC CHILD CARE Registration Form

(Complete this portion of the form and mail with payment. Registration closes 2 business days before the first session of class)

PLEASE PRINT CLEARLY

Name: _____ Birthdate: _____

Address: _____ City _____ Zip _____

Telephone: _____ Email: _____

Name of Program: _____

Position Title: **Home:** _____ Family Provider _____ Second Caregiver _____ FFN Provider _____ R.C. Provider
Center: _____ Office Staff _____ Assistant Teacher _____ Lead Teacher _____ Cook



February 3rd 2018

(Saturday from 9:00 am to 2:30 pm)

Registration forms must be received by close of business 2 days before the session begins (Wednesday before 6:00 pm)

All Care About Childcare programs are funded by the Federal Child Care and Development Fund, the Department of Workforce Services, and the Office of Child Care.



Resource Lending Library

655 East 4500 South Suite #200
Salt Lake City, UT 84107

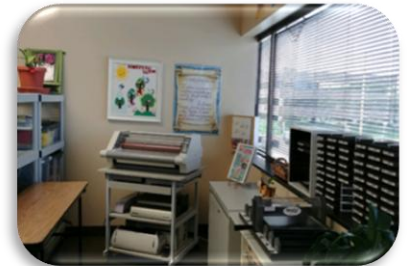
MONDAY - FRIDAY
8:30 A.M. TO 5:00 P.M.

The Resource Lending Library was developed to bring resources and ideas to providers to build quality child care experiences!



Theme Boxes & Story Stretchers are tools to support active developmentally appropriate learning while enhancing a larger theme. Use your knowledge of children's abilities and interests to select activities from these boxes for the ages of the children in your care.

Laminate for \$.50 cents a foot. Preserve the resources that you use over and over again in your child care program. In the long run, it will save you time and money!



Die Cut, Cricut and Binding machines are available to help you enhance your projects. If you need to learn how to use the machines, call Lilian and schedule an appointment.

Resource Night General Store purchase inexpensive surplus materials from the general store and use all of our Lending Library services from 5:00-6:45 pm on the 3rd Wednesday of each month!



Learn @ Home Program CAC has assembled training videos and materials that are intended to assist providers as they strive to improve children's health, safety, and developmental needs. Call for a complete list of Learn @ Home training options available to you.

IF YOU HAVE ANY QUESTIONS CONTACT

Lilian Madrid, Lending Library Specialist
801-326-4377 or lilian@cssutah.org



CAC Resource Open House & STAR Night



3rd Wednesday of every month
7:00 to 8:00 p.m.

- ★ Resource Open House from 5:00-6:45 pm. Check out materials from the Lending Library, purchase inexpensive surplus materials from the General Store, laminate materials (\$.50 cents per foot) and use the die cut, CriCut and binding machines.
- ★ STAR Night from 7:00-8:00 pm. During this time, caregivers learn how to improve the quality of their child care program and receive a one hour training certificate. Participants hear about updates and changes pertaining to the current Early Childhood governing agencies. They also have the opportunity to network and build friendships.

Wednesday, January 17

Wednesday, February 21

Wednesday, March 21

Participation is free of charge but registration to attend is required.
Enroll online at: <http://careaboutchildcare.utah.gov/provider/calenar.aspx>
or call Lilian at 801-326-4377

Provider Training & Resource Contacts

CPR & First Aid Training		
Steve Thorkalson (English & Spanish)	www.utahsafetycouncil.org	801-201-0699
Save-A-Heart (\$5.00 Discount for Providers)	http://www.saveaheartofutah.com	801-582-7114
An Act of Caring	http://www.anactofcaring.com	801-598-8370
American Red Cross	http://www.redcross.org/what-we-do/training-education	801-323-7000

Food Handlers Permit--\$30.00 fee		
West High School	1 st & 3 rd Tuesday- Bring Cash and your ID	801-578-8518
Entrada High School	1 st & 3 rd Tuesday- Bring Cash and your ID	801-826-6675
Taylorville High School	Wednesday- Bring Cash and your ID	385-646-5461
On-Line Course	http://www.statefoodsafety.com/	801-494-1416

Kitchen Inspection--\$60.00 fee		
Salt Lake County Health Department	http://slco.org/health/food-protection/child-care-facilities/	385-468-3845

New Licensee Training		
Home Provider Training	https://childcarelicensing.utah.gov/Trainings.html	801-273-6617
Center Provider Training	https://childcarelicensing.utah.gov/Trainings.html	801-273-6617

Food & Nutrition Programs		
Child Care Food Program	http://www.fns.usda.gov/cacfp/child-and-adult-care-food-program	801-538-7680
Helping Hands	http://www.helpinghandsutah.com/	801-955-6234

Fingerprints		
Care About Childcare	By appointment only	801-355-4847
Department of Public Safety	http://bci.utah.gov/	801-965-4445



Care About Childcare CDA Program

Are you interested in advancing your Professional Development?

Care About Child Care at Children's Service Society would like to assist you in achieving your CDA!

Benefits

- Great way to show Demonstrated Competency in the Early Childhood field.
- Achieve a level 4 on the Career Ladder
- Shows your ability to put what you learn into action each day.

Interested?

- Interested? Still deciding? Please register for an upcoming FREE CDA Orientation.
- The Orientation covers an overview of the process, eligibility and training requirements, what classes to register for next, how the classes you take fit into the Career Ladder system, etc.

Workshops

- The workshops cover various topics including:
 - The 6 Competency Standards and 13 Functional Areas as defined by the CDA Council
 - Organization and components of the Professional Portfolio.
 - Verification Visit, Reflective Dialogue, and the CDA Exam.
 - And much more!

Its FREE!

- The Services, and materials, we provide are FREE to providers in licensed programs and designed to assist you through each step of the process!

If you have any questions about the support available, please contact the CDA Consultant:

Sian Anderson
801.326.4383
sian@cssutah.org



Funding is provided by Department of Workforce Services, Office of Child Care



PROVIDER COACHING

What is Coaching?

Coaching is a learning process based on a collaborative relationship that is intentionally designed to promote sustainable growth in the necessary attitudes, skills, and knowledge to effectively implement the best practices for the development of young children and their families.

The Child Care Provider Coaching Program (PC) is designed to provide individualized support and training to Licensed Family and Center based caregivers.

PC Materials Grant

Upon completion of PC program provider will receive \$400 worth of materials that targets the needs of young children.



Funding Provided by
Department of Workforce
Services, Office of Child

**RECEIVE FREE
ON-SITE COACHING**

**IDENTIFY
STRENGTHS AND
AREAS OF
IMPROVEMENT**

**SET MEANINGFUL
& RELEVANT
GOALS**

**INCREASE SELF
REFLECTION &
AWARENESS**

**ENHANCE THE
QUALITY OF CARE
IN YOUR**

**TO SIGN UP OR RECEIVE
MORE INFORMATION
CONTACT:**

Sonia Aguilera
sonia@cssutah.org
801-326-4397



The Professional Family Childcare Association of Utah (PFCCA) provides support and benefits to Family Child Care providers all over the state. We'd love to have you join us!

♥ Congratulations to our PFCCA Provider of the Year 2017 Sylvia Valli Abalos! Thank you for your years of service to Utah children and parents. She is truly an example of quality and excellence in the industry.

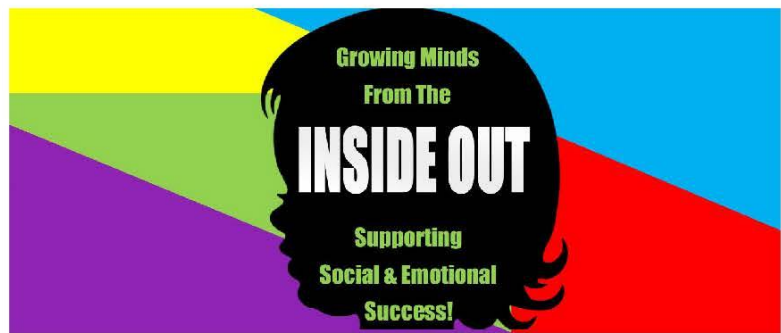
♥ Save the date! The PFCCA board is excited to assist with and attend the UAEYC Spring Conference March 3rd. Registration is now open!

♥ At our PFCCA Fall Conference, the board recognized and thanked Ana Cuenca Perkins for her years of service in PFCCA as both a member and a leader. We appreciate you Ana!

♥ PFCCA Board Openings - there are a few board positions opening in the new year. There will be an email coming out in January with more details. Have you thought about getting more involved? We would love to have you!

♥ Chapter Meetings - We continue to provide quality and fun trainings every month at chapters throughout Utah. These trainings count as face-to-face trainings for licensing purposes. For more information about your local chapter visit our website at pfcca.org. Can't find a local chapter? We are always looking for motivated chapter directors! Contact Sunny at sunnyledding@gmail.com for more information on starting a chapter in your area.

Contact us: PO Box 57931 SLC, UT 84157, 1-800-430-6026



2018 marks the 43rd year of the Utah Early Childhood Conference

For 42 years The Utah Early Childhood Conference has been the largest gathering of early childhood professionals in the state.

This annual conference engages and inspires participants through excellent training presented by local and national early childhood experts, networking opportunities, and experiences with early childhood exhibitors. This event is for ALL in the early childhood field!

Join us on Saturday as we present Dr. Becky Bailey, founder of Conscious Discipline and Loving Guidance as our keynote speaker.

Becky A. Bailey, Ph.D., is an award-winning author, renowned teacher and internationally recognized expert in childhood education and developmental psychology. Her workshops touch thousands of lives each year, and her top selling book titles have over 1,000,000 copies in circulation.

Dr. Bailey is the founder of Loving Guidance, Inc., a company dedicated to creating positive environments for children, families, schools and businesses. She is also the developer of the Conscious Discipline program.

In her passion to empower all people, especially those working with our youngest citizens, Dr. Bailey has established the first Early Childhood Education four-year university degree program in the state of Florida. She was also instrumental in establishing a teacher certification program for Native Americans in New Mexico.



Interested in volunteering for the 2018 Conference?

Volunteers receive free conference registration in exchange for help the day of the event.

Go to <http://www.uaeyc.org/2018-early-childhood-conference.html> for more information.



BIRTH PARENT SUPPORT GROUP

TUESDAY
JANUARY 9TH
7:00-8:30 PM

Come join Children's Service Society for a free process support group! All birth parents (both mothers and fathers) are encouraged to come, regardless of time of placement, or agency you placed through.



Food Provided

Please feel free to
bring a support
person or friend

RSVP preferred:
(801)541-0266
allison@cssutah.org

“Being able to
share my story was
really helpful.”

- Birthmother

CHILDREN'S
SERVICE SOCIETY
655 E. 4500 S. Ste 200
SLC, UT 84107

www.cssutah.org

May 8, August 14,
November 13

ADULT ADOPTEE SUPPORT GROUP

WHEN
Tuesday March 13th
6:30pm-8pm

WHERE
Children's Service Society
655 East 4500 South Suite 200
Salt Lake City UT 84107

RSVP Preferred - 801-541-0266 - allison@cssutah.org ·

WWW.CSSUTAH.ORG



FOOD PROVIDED

Please feel free to bring a support person or friend

MANY ADOPTEEES STRUGGLE WITH ISSUES RELATING TO THEIR ADOPTION
You are not alone.

"Lots of people want to know about where their produce comes from and how it was grown... so why is it so hard to understand that lots of adopted people want to know the same things about them selves."
-Dahlquist

ADOPTIVE PARENT SUPPORT GROUP ADOPTEE PANEL

WHEN
Tuesday February 13th
6:30pm-8:00pm

WHERE
Children's Service Society
655 East 4500 South Suite 200
Salt Lake City UT 84107

RSVP please- 801-541-0266 · allison@cssutah.org ·

WWW.CSSUTAH.ORG



JOIN US FOR OUR QUARTERLY ADOPTIVE PARENT SUPPORT GROUP

Come hear from a group of adoptees on their perspectives of adoption. They are all at different stages of post placement and are willing to answer your questions about adoption.

PLEASE FEEL FREE TO BRING A SNACK TO SHARE OR YOU CAN BRING YOUR DINNER TO EAT DURING THE GROUP.



HELP ME GROW UTAH

What is Help Me Grow Utah?

Help Me Grow Utah is a universal information and referral network connecting families and providers to community resources and child development information at **no cost**. More specifically, we offer

- **Information** on pregnancy, child development and parenting
- **Referrals** to community resources
- **Developmental screening questionnaires** (ASQ-3 & ASQ:SE-2) for children ages 0-6
- **Postpartum Depression Screening** (Edinburgh Postnatal Depression Scale) for mothers prenatally and postpartum
- **Parent Support Specialists** work with families to ensure that they successfully connect with resources

Help Me Grow Utah supports prenatal parents and families with children through age 8.

How can you connect families to us?

With parent permission, **you can easily refer** a family to Help Me Grow Utah

- Fill out a Help Me Grow referral form (available at helpmegrowutah.org)
- Fax the form to 801-374-2591

Eager to learn more?

Help Me Grow Utah has Community Liaisons throughout the state that are here to help you! Get connected with one today and they can

- **Answer** your resource questions
- **Explain** how Help Me Grow can help your agency
- **Keep you informed** of things going on in your community

Call 801-691-5322 to connect with a Community Liaison in your area today!

148 North 100 West , Provo, Utah 84601
p | 801 691 5322 f | 801 374 2591 . helpmegrowutah.org

bringing childhood to life.