





at Children's Service Society Provider Newsletter & Community Links

Care About Childcare

Spring Quarter Newsletter

April, May, and June 2018

CAC at CSS Staff

Encarni Gallardo-Program Director Sarah Hansen- Resource & Data Coordinator Tina Kofford- Referral & Community Specialist Kristin Jensen- Referral Specialist Lyn Barker- Quality

Kristin Jensen- Referral Specialist Lyn Barker- Quality Improvement (QI) Program Coordinator Aida Peñúñuri- QI Consultant, bilingual Sonia Aguilera- Family Program Coach, bilingual Barbara Johnson- Early Childhood (EC) Specialist Nelly Nunez - EC Specialist, bilingual Lilian Madrid- Program Assistant, bilingual Carolyn Ellsworth — Professional Development

Coordinator

Denise Waagen –

Professional Development
Specialist

Sian Anderson- CDA Consultant

Mary Corpuz- Instructor Carolyn Clark- Instructor Lynn Curtis- Instructor Ilse Wilson- Instructor Aurora Howell- Instructor Laura Morris- Instructor Melinda Jacobson-Instructor

Adam Cunningham-Instructor

Heather Adams- Instructor Molly Poirier- Instructor Amy Larson- Instructor Taylor Barlow- Instructor Carolyn Christensen — Instructor

Mary Ogan-Instructor



Important News

Care About Childcare is now accepting appointments for your **Live Scan Fingerprinting** needs. In order to use CAC services you will need to schedule an appointment. To schedule your appointment please call 801-355-4847.

Things you need to know before your appointment:

- You need to call Child Care Licensing and pay the \$37.00 **FBI** processing fee for each scan that needs to be completed. You can call Child Care Licensing at 801-273-6617 to determine who needs to complete fingerprints and to make a payment over the phone.
- Submit, authorize and pay for the Background Screenings which have a fee of \$15.00 per person- for those 12 years old and older- you can call Child Care Licensing at 801-273-6617 to make a payment over the phone.
- When scheduling your appointment with CAC, please tell us the exact name AND LOCATION of your program such as: "Center #1" or "Center #2" or if the city it is located in is part of the name i.e. Riverton, Sandy, Redwood etc.

When you come to your appointment you will need to bring:

- A copy of the receipt stating your fees have been paid- there are times we don't see a payment has been made even though it has. A copy from you helps expedite the process.
- State Issued I.D. such as: a Driver's License, Military I.D., or an Identification Card

Hours we are available:

- Monday Thursday 9:00 a.m. 4:30 p.m.
 - Friday 9:00 a.m. 1:00 p.m. REMEMBER by appointment only!

If you choose to use other agencies to complete your fingerprints you may do so.

Below are the instructions and information you will need:

- **By ink:** You will need to hand deliver or mail ONE copy of each card to Child Care Licensing. You can pay the fee at that time or over the phone. There are two options for getting your ink cards to Child Care Licensing:
 - You may hand-deliver to 3760 S Highland Drive. DO NOT MAIL TO THIS ADDRESS
 - To mail your ink cards send them to: PO Box 142003, Salt Lake City, Utah 84114-2003.
- Live Scan Site: If you chose to go to a different location, not CAC, you will need to bring
 this code with you: B2086 and give it to the agency doing your scan. This code links your
 prints to the Department of Health

If you have any questions feel free to give us a call-801-355-4847

Thank you- we look forward to hearing from you soon!

Your CAC staff

Care About Childcare at Children's Service Society Course Cancellation Due to Weather or Disaster Policy

CAC at CSS will only cancel a course due to extreme weather, disaster or other safety/emergency situations. If a course is cancelled there will be a recording on the voicemail system of the Professional Development Coordinator's line at: **801-326-4379** stating that the course has been cancelled. The decision to cancel a course due to weather conditions will occur approximately at 4:00 pm for weekdays and by 7:00 am on Saturdays. The instructor will be notified of the decision and an attempt to notify the course participants that a course is cancelled will be made by the PD Department by telephone and email.

The decision will not be made before 4:00 pm for weather reasons. Cancelled sessions of courses will be rescheduled as soon as possible. Participants will be notified when the make-up session for a cancelled course has been scheduled.

Do You Know Someone Who Has Recently Lost Their Job?



Kids In Care
Job Search Support Fund is
Available To Pay Up To 150 Hours Of
Child Care per family. FREE child care
for qualifying families!

The goal of the Kids in Care Job Search Fund is to ensure that recently unemployed parents have access to regulated child care at **no cost** while they engage in formal job search activities. Do you have a parent in your program that could use some help?

For Eligibility Requirements or to apply contact Tina

Phone: 801-326-4399 Email: KIC@cssutah.org

Congratulations to the following providers for receiving their Professional Development Incentives! October - December 2017

Career Ladder Recipients

Ambrosio, Jennifer – Level 4 Angeles, Amsi – Levels 1-4 Araujo-Marquez, Lexy - Levels 7-8 Archuleta, Taishia – Level 5 Arneson, Karina – Level 8 Avila, Nora – Level 8 Avila, Shauna - Level 8 Beebe, Shawn - Level 1 Bernal, MadeLaLuz – Levels 4-5 Bird, Jenifer – Level 3-5 Borror, Barbara – Level 7 Bowers, Tannia – Levels 2-3 Carrillo, Rosa – Level 7 Castro, Lori – Level 4 Castro, Mildred – Level 5 Chase, Kristeen – Level 9 Coleman, Holly - Level 2 Cowley, Claudia - Level 2 Cuenca, Maria - Level 2 DeOllos, Jillian - Level 4 Diaz, Mahalia – Levels 6-7 Dinse, Christie – Levels 1-3 Dominguez, Stephanie – Level 1 Duque, Jacqueline - Level 2 Durfee, Lacie - Level 1 Ellis, Marcela – Levels 8-9 Erickson, Jessica – Level 4 Featherstone, Betty – Level 10 Fisher, Nicole – Level 2

Garcia Alarcon, Erika – Level 1 Hancev, Amanda – Level 7 Helmsin, Chantel – Level 8 Henriquez, Yamile - Level 1 Hernandez, Daniela – Levels 2-4 Herrin Dunfield, Heidimarie – Level 6 Hiorth, Leslie – Level 9 Johnson, Ariana – Level 1 Jones, Scott – Level 1 Jones, Wendy – Level 6 Kelly, Megan – Levels 2-3 Kingston, Holly – Levels 5-6 Kingston, Jolene – Levels 4-6 Knappenberger, Ceajay – Level 1 Korth, Kimberly – Level 2 Laforett, Patricia – Level 5 Lang, Berkeley - Level 4 Lang, Emiree - Level 4 Lemus, Velinda – Levels 2-3 Lopez, Rosa – Level 1 Lopez, Tessa – Level 2 Lozano, Sergio - Level 7 Mafi, Nicole – Level 2 Maldonado, Dioceline – Level 4 Martinez, Giovana – Level 8 Medina, Marielys – Level 1 Miller, Emily - Level 8 Milne, Alyssa – Level 1 Nelson, Susan – Level 2 Nuttall, Traci – Level 9 Olson, Shea – Level 4

Ortega, Sandra – Level 6 Perea, Rebecca - Level 3 Perez, Adriana - Level 8 Peterson, Amanda – Level 1 Polina, Jenna – Level 10 Ramirez, Daniela - Level 4 Ramirez, Monica - Level 1 Reed, Sinsemillia – Level 2 Reid, Taylor – Levels 1-2 Rincon, Catherine – Levels 1-2 Rivas, Deysi – Level 2 Rusk, Kelli – Level 7 Sanchez, Maria - Level 4 Santos Ibarra, Evelia – Level 7 Serrano-Ramos, Naveli – Level 4 Settles, Sabrina – Level 4 Sisson, Jessica – Level 6 Smith, Marisol - Level 1 Sosa, Wendy - Level 3 Stevenson, Cheryl - Level 4 Stevenson, Debbie – Level 1 Tonge, Adrienne – Level 4 Uzal, Marisol – Levels 4-5 Valiente, Emily - Level 4 Wadsworth, Beth – Levels 1-7 Whyte, Jessica – Level 8 Whyte-Frederickson, Jennifer – Levels 8-9 Wicks, Jade - Level 7 Wilcox, Shelby - Level 1 Winder, Helen – Level 3 Yussuf, Fatuma – Levels 1-2 Zuniga, Abigail – Level 2

Career Ladder Endorsement Recipients

Araujo Marquez, Lexy – GEW Caro Martinez, Yaritza – IT Diaz, Mahalia – IT, RT Duenas, Jennifer – IT Frehner, Patty – SN Griego, Christina – IT Johnson, Stacie – SN, SA Kingston, Holly – FCC, IT

Garabedian, Veronica – Level 7

Garay, Patricia – Level 2

Krogstad, Malia – GEW Laudenback, Misty – GEW Lawrence, Debra – RT Locher, Deborah – TBP Marble, Marleen – IT Marin, Judith – IT

Kingston, Jolene – DT

Martinez, Giovana – TBP Martinez, Lina – RT Mendez, Enriqueta – IT Morby, Evelyn – RT Nugent, Sara – TBP Pendleton, Wendy – RT Perez, Adriana – RT Ramirez, Monica — IT Rincon, Catherine — IT Smith, Marisol — IT Turner, Mackenzie — IT Valenzuela, Rocio — IT Vatani, Akram — SN Yanez, Ma. Del —IT Zuniga, Abigail - IT



Professional Development Incentive Recipients

Abalos, Sylvia Adams, Heather Aguayo, Ana Aliaga, Luisa Ambrosio, Jennifer Archuleta, Taishja Avila, Shauna Beebe, Shawn Bernal, MadeLaLuz Bonilla, Katia Bowers, Tannia Brown, Dorothy Camp, Danielle Caplinger, Barbara Carney, Katelyn Carrillo, Rosa Case, Kristine Casselman, Caroline Castro, Lori Castro, Mildred Cedeno, Lizka Cisneros, Veronica Clements, Katelyn Coleman, Holly Colwell, Valerie Connole, Missy Coppers, Narda Cuenca, Ana Dagsen, Trudy Dastrup, Stacy Davis, Arlene De Los Angeles, Maria DeOllos, Jillian Diaz, Mahalia

Dinse, Christie Domingo, Kim Dominguez, Stephanie Durfee, Lacie Ellis, Marcela Elmer, Debbie Erickson, Jessica Featherstone, Betty Ferre, Bernice Frehner, Patty Garabedian, Veronica Garcia, Norma Garcia Alarcon, Erika Garrett, Sherry Giolas, Tabitha Griffin, Sheena Hamberlin, Deborah Hancey, Amanda Harrison, Corina Hausman, Sarah Helmsin, Chantel Hernandez, Daniela Herrin, Carrie Hessheimer, Julie Holbrook, Aimee Holm, Christy Homer, Cassie Jamali, Morgan Jones, Scott Juarez, Maria Kingston, Jolene Kinaston, Sara Krogstad, Malia Kunz, Feliza

Laforett, Patirica Lang, Berkeley Lang, Emiree Ledding, Sunny Locher, Deborah Lopez, Rosa Lozano, Maria Lunt, Corilynn Malouf, Anna Marble, Marleen Marrero, Aurora Medina, Marielys Milne, Alyssa Mitchell, Brittaney Mondragon, Christie Montgomery, Denise Moss, Maria Nehring, Daniel Nehring, Heather Nelson, Patty Nikanpour, Nika Nugent, Sara Nuttall, Traci Ortega, Sandra Ortiz, Helia Parker, Tiffany Pendleton, Wendy Perez. Adriana Peterson, Amanda Peterson, Candice Poling, Jenna Quintana, Isabel Ramirez, Monica Reese, Heather

Reid, Taylor Riddle, Lori Rincon, Catherine Rivas, Deysi Robb, Evelyn Romine, Sue Rusk, Kelli Sandoval, Terri Santos de Navarrete, Elide Settles, Sabrina Smith, Marisol Sosa, Wendy Stevenson, Debbie Taylor, Brooke Teran, April Tompkins, Patricia Tonge, Adrienne Turley, Sonia Uzal, Marisol Vatani, Akram Wadsworth, Beth Wardle, Catherine Waters, Deborah Webb, Hope Whyte, Jessica Whyte, Katherine Williams, Amy Winder, Helen Young, Jessica Yussuf, Fatuma Zander, Nancy Zuniga, Abigail

Reeves, Miranda

















We would like to thank those that have updated their information! Your updates help parents have accurate information about your child care program. Remember to continue to update your rate and vacancy information on a monthly basis!

Updating your vacancies for parents is simple and benefits your program. Here are a few ways you can update your program's information:

• Go online to Care About Childcare and do it yourself:

CAC Facility Update

Call to speak with a Referral Specialist:

801-355-4947 or 1-866-438-4847

Leave a message on our Provider Update Hotline:

Call 801-783-5566

MAXIMIZE YOUR REFERRALS

Having your **updated** information in our database **may** assist you in receiving additional referrals. Referrals are matched based on your availability and the parents' needs including:



- Transportation to and from schools in your area
 - Ages of children accepted and vacancies
 - Extended hours and weekend care
 - Special Needs care



Don't miss out on referrals. Call us today to update.

801-355-4847 or 1-866-438-4847

Queremos agradecer a las personas que han actualizado su información! Su información actualizada ayuda a padres tener información precisa. Recuerde actualizar sus vacantes mensualmente.

Actualizar su información es fácil y su programa se beneficia. Aquí es como puede actualizar su información:

- Actualice su información usted mismo en nuestra página de la red www.careaboautchilcare.utah.gov
- Llame al 801-326-4393 o 801-355-4847
 para hablar con una Especialista de
 Referencias.
- **Llame al 801-783-5566** para dejar un mensaje.

APROVECHE AL MÁXIMO EL PROGRAMA DE REFERENCIAS

El tener información actualizada en la oficina de referencias le ayudará a que su programa reciba más referencias. Las referencias se envían basadas en su disponibilidad y las necesidades de los padres que incluyen:

- Transporte a/o desde la escuela
- Programa preescolar
- Edades de los niños aceptados y puestos vacantes.
- Horas extendidas y fines de semana
- Cuidado de necesidades especiales
- No pierda la oportunidad de recibir más referencias!
- Llame ahora al 801-355-4847 y en Español 801-326-4393



South Redwood Public Health Center 7971 South 1825 West West Jordan Ut 84088

WHAT IS TOP STAR?

TOP Star helps childcare providers improve their nutrition and physical activity environments for their kids AND employees!

WHY TOP STAR ENDORSEMENT?

Parents looks for childcare providers dedicated to the health and well being of their kids; TOP Star endorsement can make your center stand out.

HOW TO BECOME ENDORSED?



HOW DO I GET STARTED?

Call or e-mail your local TOP Star consultant at 385-468-5341 or TOPStarslco.org

The CDC will be Co-facilitating the Stakeholders Workshop!



April 27-28, 2018, Salt Lake City

More Than Child's Play

Physical Activity in Early Learning Settings

Diane is an exceptional national speaker that provides an interactive and informative training on ways to easily & inexpensively incorporate more physical activity for toddlers and preschoolers, with or without disabilities.

Using inexpensive equipment, in small places, discover fun in home or center based child care settings.

Friday - Stakeholders Luncheon w/CDC Speaker 10 am-1pm UDOH Cannon Bldg.

<u>Saturday</u> - Staff Workshop w/Lunch 9am-4pm LDS Hospital Auditorium

FREE

- ~ Active Play Books
- Continuing Education Credits (Sat 6 hrs)
- ~ Physical Activity and Nutrition Resources
- ~ Drawings (e.g., Puppet sets)
- ~ \$100 hotel reimbursement (>50 miles)
- ~ Luncheons (Friday and Saturday)
- CDC Representative Speaker



Consultant & content expert for the CDC!



Diane Craft, Ph. D.

Contact: JudyHarris@utah.gov



Training Opportunities from the Child Care Licensing Program

All classes are free. Child Care Licensing offers several different types of trainings. There are no costs for attending any of the classes offered. However, pre-registration is required. If no one is registered within 48 hours, the class will be cancelled. Participants may register by contacting any of the following persons:

- Call or text Charlotte Woodward 801-828-8497 or email at cwoodward@utah.gov
- Call the North Region Office 801-273-6617.
- Call the South Region Office 801-374-7688.

Classes are held at venues independent of the Child Care Licensing Program. If you have any questions about the class, please contact the trainer rather than the venue.

New providers are required to complete a New Provider Training. These classes review the application process and the steps required to obtain a license. These classes are general classes that can be attended by any provider seeking a license.

New center directors are required to attend a New Center Director Training. This class reviews what the expectations are for compliance with the rules and the responsibilities of the directors.

No children are allowed in classes. These trainings are not conducive to children and are geared for adult learners. Children may be disruptive and make it hard for others to listen. Please make other arrangements for your children.

For more information on training and requirements please go to http://health.utah.gov/licensing/Trainings.html

New Provider Training Classes

Beginning January 2018- All New Provider Trainings will be offered as an online class only.

If you have questions or need assistance please contact:
Kat Martinez at 801-698-3244 or email at kmartinez@utah.gov
Charlotte Woodward at 801-828-8497 or email cwood@utah.gov

New Center Director Classes

March 15 – Salt Lake City—1:00 p.m. to 4:00 p.m.— Highland Plaza – Room 140 3760 South Highland Drive Salt Lake City, UT 84106

<u>Trainer – Charlotte</u>

To register online go to: https://goo.gl/forms/zchfsNdnlATLj3oC2

Information for classes offered in April, May and June will be available soon at http://health.utah.gov/licensing/Trainings.html

If you have questions, please contact Charlotte Woodward at 801-828-8497 or email at cwoodward@utah.

Child Care Licensing Center and Home Rules Training Schedule

Training Sessions: Sessions 1 & 2 are 2.5 hours each. The "All Rules" sessions are 5 hours & cover rules 6-24 and all topics.

- Session 1
 - Rules sections covered:
 - 6 Administration and Children's Records
 - 7 Personnel and Training Requirements
 - 8 Background Screenings
 - 9 Facility
 - 10 Ratios and Group Size
 - 11 Child Supervision and Security
 - 12 Child Guidance and Interaction
 - 14 Emergency Preparedness and Response
 - 15 Health and Infection Control
 - 16 Food and Nutrition
 - Additional Topics: Principles of child growth and development, including brain development.
- Session 2
 - Rules sections covered:
 - 13 Child Safety and Injury Prevention
 - 17 Medications
 - 18 Activities
 - 19 Play Equipment
 - 20 Transportation
 - 21 Animals
 - 22 Rest and Sleep
 - 23 Diapering
 - 24 Infant and Toddler Care
 - Additional Topics: SIDS and safe sleeping, preventing shaken baby syndrome and coping with crying babies, homelessness, signs and symptoms of child abuse and neglect, child abuse and neglect reporting.

HOME RULES Training

April 9 - Salt Lake City

6:30 p.m. to 9:00 p.m.

Highland Plaza - Room 140

3760 Highland Drive

Salt Lake City, UT 84106

To register online, go to:

https://goo.gl/forms/BuDYIYMGyblydlNg2

Home Rules Session 1

Trainer - Charlotte Woodward

CENTER RULES Training

April 10 - Salt Lake City

6:30 p.m. to 9:00 p.m.

Highland Plaza - Room 140

3760 Highland Drive

Salt Lake City, UT 84106

To register online, go to:

https://goo.gl/forms/ZbD1OFGR6QaEcELI2

Center Rules Session 1

Trainer - Charlotte Woodward

HOME RULES Training

April 11 - Salt Lake City

6:30 p.m. to 9:00 p.m.

Highland Plaza - Room 140

3760 Highland Drive

Salt Lake City, UT 84106

To register online, go to:

https://goo.gl/forms/cbD3SUCaPmi4I2oF3

Home Rules Session 2

Trainer – Charlotte Woodward

CENTER RULES Training

April 12 - Salt Lake City

6:30 p.m. to 9:00 p.m.

Highland Plaza - Room 140

3760 Highland Drive

3700 Highland Drive

Salt Lake City, UT 84106

To register online, go to:

https://goo.gl/forms/JKYBeFTcbq0Y1dnw1

Center Rules Session 2

Trainer - Charlotte Woodward

CAC Online Training Registration Instructions

To register for courses online you must first log-in to the Care About Childcare website at https://www.careaboutchildcare.utah.gov. If you need assistance, please call 801-326-4403

- Once you are logged-in, choose the Training Calendar link from the menu on the left side of the screen. Each course you see with a shopping cart next to it is available for online registration. Clicking on that cart adds that class to your list. When you are done adding the classes you wish to register for, you must click on the cart in the green box on the top right of the screen. Choose complete registration and follow the instructions to checkout.
- Online registration can only be completed for one person at a time by each person logging-in with their own username and password.
- Be sure to view and/or print your class schedule. **Please Note:** Online registrations will not receive a confirmation in the mail. Schedules can be viewed by clicking on My Class Registration on the menu to the left of the screen.
- Be sure to print your receipt. It is your only option to get a receipt.
- Once logged in you can also view other things such as your transcript of previous classes taken, your progress on the Career Ladder and your Annual Award eligibility date. This is also where family providers and center directors can view and update their CAC Marketing Page and view and submit verification for quality criteria.

If you have any questions about the Care About Childcare website, contact

Denise or Carolyn at 801-326-4403, denise@cssutah.org or carolyn@cssutah.org



CAC - CSS Spring 2018 Course Schedule

View training schedule online at http://www.cssutah.org/providers/training

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Child Development: Learning in the Early Years	April 3, 5, 10 & 12 Tues & Thurs 7-9:30 pm	SLCC South City 1575 S. State St. 84115 RM #2-167 *PARKING IN LOTS 6 & 8 ONLY*	\$16	10 Lic 10 CDA	Level 1
Special Needs, Course 4: Teaching Techniques	April 3, 5 & 7 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	Neighborhood House 1050 West 500 South (84104)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Relationship Touchpoints, Course 3: Preschoolers 3-4 Years	April 5, 7 & 10 Thurs & Tues 7-9:30 pm Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107) Ses. 1 -3 – South Conf. Room	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Currículo Esencial	April 7 Sat 10 am – 12:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
Guidance & Emotional Wellness, Course 3: Promoting Social Emotional Competence	April 7 & 14 Sat 9 am – 2:30 pm	ABC Great Beginnings – West Valley 3424 South 3600 West (84119)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Infant & Toddler Care, Course 1: Infants & Toddlers in Child Care Settings	April 9, 11, 16 & 18 Mon & Wed 7-9:30 pm	Salt Lake County Building 2001 S. State St. (84190) Room # S1-950 *Security check-in NORTH building*	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Creating Good Child Care: Effective Program Management	April 9, 12, 16 & 19 Mon & Thurs 7-9:30 pm	ABC Great Beginnings – West Valley 3424 South 3600 West (84119)	\$16	10 Lic 10 CDA	Levels 2-3
CDA Orientation: A Great Place to Start	April 11 Wed 6:30-9 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	2.5 CDA	NONE
Theory & Best Practices, Course 3: Piaget & Brain Development	April 14, 17 & 19 Sat 9 am – 2:30 pm Tues & Thurs 7-9:30 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside (800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
School Age, Course 4: Expanded Learning Opportunities	April 16, 18 & 21 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Healthy Care	April 17, 19 & 21 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	SLCC South City 1575 S. State St. 84115 RM #2-167 *PARKING IN LOTS 6 & 8 ONLY*	\$16	10 Lic 10 CDA	Level 1
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	April 18 Wed 5-8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE
From Babysitter to Business Owner- This class walks you through the 3 websites important to your business. It also includes how to set up your space, write contracts and create policies to be successful.	April 21 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE
Working Together: Productive Relationships with Families	April 24, 26, May 1 & 3 Tues & Thurs 7-9:30 pm	Kid Care Co. 475 South Redwood Rd. (84104)	\$16	10 Lic 10 CDA	Levels 2-3
Infant & Toddler Care, Course 3: Learning in Infancy & Toddlerhood	April 28, 30 & May 2 Sat 9 am – 2:30 pm Mon & Wed 7-9:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8

CAC - CSS Spring 2018 Course Schedule

View training schedule online at http://www.cssutah.org/providers/training

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
Professionalism in Childcare: More Than Babysitting	April 28 & May 5 Sat 9 am – 2:30 pm	Kids Kampus 232 West 800 South (84101)	\$16	10 Lic 10 CDA	Levels 2-3
Child Development: Ages & Stages	May 1, 3 & 5 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	Neighborhood House 1050 West 500 South (84104)	\$16	10 Lic 10 CDA	Level 1
Guidance & Emotional Wellness, Course 4: Social Emotional Teaching Strategies	May 1, 3 & 5 Tues & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside (800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Refugee Child Development & Nutrition: During this 6 hour introductory class Refugees will get information on Child Development "Understanding the Growing Child" & Nutrition "Food & Fitness Matter.	May 5 Sat 9 am – 3:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	6 Lic	NONE
Infant & Toddler Care, Course 2: Social-Emotional Growth & Development	May 12 & 19 Sat 9 am – 2:30 pm	Salt Lake County Building 2001 S. State St. (84190) Room # N4-850 *Security check-in NORTH building*	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Healthy Care	May 14, 16 & 19 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA	Level 1
Learning to Get Along: Supporting Young Children's Social & Emotional Development	May 14, 16, 21 & 23 Mon & Wed 7-9:30 pm	SLCC South City 1575 S. State St. 84115 RM #2-167 *PARKING IN LOTS 6 & 8 ONLY*	\$16	10 Lic 10 CDA	Levels 2-3
Family Child Care, Course 2: The Home Child Care Environment **For Family Child Care Providers**	May 15, 22, 24 & 29 Tues & Thurs 7-9:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	May 16 Wed 5-8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE
Intro to Basic Child Care- For new Family & Center providers. Principles of child growth & development, best practices for positive guidance, physical activity & nutrition.	May 19 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE
Looking to Learn: Observing & Recording Children's Behavior	May 19, 22 & 24 Sat 9 am – 2:30 pm Tues & Thurs 7-9:30 pm	Kid Care Co. 475 South Redwood Rd. (84104)	\$16	10 Lic 10 CDA	Levels 2-3
Advanced Child Development: Theories of Development	May 21, 23 & 26 Mon & Wed 7-9:30 pm Sat 9 am – 2:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA	Levels 2-3
From Babysitter to Business Owner- This class walks you through the 3 websites important to your business. It also includes how to set up your space, write contracts and create policies to be successful.	June 2 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	NONE
Child Development: Learning in the Early Years	June 2, 5 & 7 Sat 9 am – 2:30 pm Tues & Thurs 7-9:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA	Level 1

CAC - CSS Spring 2018 Course Schedule

View training schedule online at http://www.cssutah.org/providers/training

Course Title & Description	Date & Time	Location	Cost	Credit	Career Ladder
School Readiness, Course 4: Additional Core Standards	June 2 & 9 Sat 9 am – 2:30 pm	Kids Park of Stansbury 199 Millpond (Stansbury Pkwy) (84074)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Child Development: Ages & Stages	June 4, 7 & 9 Mon & Thurs 7-9:30 pm Sat 9 am – 2:30 pm	SLCC South City 1575 S. State St. 84115 RM #2-167 *PARKING IN LOTS 6 & 8 ONLY*	\$16	10 Lic 10 CDA	Level 1
Infant & Toddler Care, Course 4: Working with Families of Infants & Toddlers	June 4, 6, 11 & 13 Mon & Wed 7-9:30 pm	Salt Lake County Building 2001 S. State St. (84190) Sessions 1, 3 & 4 – Room # N4-850 Session 2 – Room # S1-120 *Security check-in NORTH building*	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Desarrollo Infantil: Los Primeros Años de Aprendizaje	June 5, 12, 19 & 26 Tuesdays 7-9:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA	Level 1
NEW! Emergency Preparedness in Childcare Settings: Prepare for, survive during, and recover after an emergency situation. Please bring a copy of your program's CCL Health and Safety Plan for reference.	June 9 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	5 Lic	Levels 1-3 & 5-8
Strong & Smart: Promoting Young Children's Physical & Intellectual Development	June 9 & 16 Sat 9 am – 2:30 pm	Kid Care Co. 475 South Redwood Rd. (84104)	\$16	10 Lic 10 CDA	Levels 2-3
Theory & Best Practices, Course 4: Gardner, Moral Development, Vygotsky & Montessori	June 12, 14, 19 & 21 Tues & Thurs 7-9:30 pm	UKids - Guardsman 545 Guardsman Way (1580 E) Sunnyside (800 S) to Guardsman (84108) *PARKING IN FRONT OF UKids	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
Growing Up Wild! Learn best practices in nature education for children ages 3-7. Understand the importance of outdoor/nature education, activities, & safety.	June 16 Sat 9 am – 2:30 pm	Fairyland Family Child Care 8645 South 910 East (84094)	\$40	5 Lic 5 CDA	Levels 1-3 & 5-8
Relationship Touchpoints, Course 4: School Age 5-6 Years	June 16 & 30 Sat 9 am – 2:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
<u>NEW!</u> The Director's Toolbox, Course 4: Circle of Influence & Managing Legal Risks **For Center Directors**	June 18, 20, 25 & 27 Mon & Wed 7-9:30 pm	Children's Academy 6910 S Highland Dr. (84121) (Located behind Whole Foods)	\$16	10 Lic 10 CDA 1 CEU	Levels 5-8
A Great Place for Kids: Creating Positive Learning Environments for Young Children	June 19, 21, 26 & 28 Tues & Thurs 7-9:30 pm	SLCC South City 1575 S. State St. 84115 RM #2-167 *PARKING IN LOTS 6 & 8 ONLY*	\$16	10 Lic 10 CDA	Levels 2-3
STAR Night - Divided into 3 sessions: You can participate in any or all 3; Resource & General Store, Technical Assistance, & Training	June 20 Wed 5-8 pm	CAC-CSS 655 East 4500 South #200 (84107)	NONE	1 Lic (only for 7-8 pm training)	NONE
It's Child's Play – Creating Art – A fun, exciting 2.5 hour make & take class that provides curriculum & materials that you can start implementing the very next day.	June 21 Thurs 6:30-9 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE
It's Child's Play – Creating Art – A fun, exciting 2.5 hour make & take class that provides curriculum & materials that you can start implementing the very next day.	June 23 Sat 10 am – 12:30 pm	CAC-CSS 655 East 4500 South #200 (84107)	\$16	2.5 Lic	NONE

CAC - CSS Registration & Course Policies

- Fill out all information on the registration form. Email addresses are now required to use the system. Only one person per form. Registration form may be copied or download a copy from the CSS web site at www.cssutah.org or call 801-326-4403 to have a form mailed to you. Care About Childcare at Children's Service Society only accepts pre-registration and payment through the mail, no telephone registration.
- Mail Registration form with check or money order made payable to Children's Service Society to:

CHILDREN'S SERVICE SOCIETY
Attn: Denise Waagen
655 East 4500 South, Suite 200
Salt Lake City, Utah 84107

- Approximately one week after mailing a registration form you will be able to go to the Utah's Caregiver Registry
 http://careaboutchildcare.utah.gov to check your course schedule or call Carolyn or Denise at 801-326-4403. If
 your email address is current you will receive a reminder email 24 hours before the first session of course(s) you
 have registered for (Email may go to SPAM (Junk Mail) folder so check there.
- **IMPORTANT**: Care About Childcare at Children's Service Society (CAC CSS) does not refund course fees for full classes when paid for with one check.
- EXAMPLE: If you send in payment and registration for 4 courses and one is full you will receive a Credit Voucher for the full course. If you send payment and registration for just one course and it is full, we will return your check. If you do not wish to receive a Credit Voucher, you must write a separate check for each course you want to register for.
- Pre-paid course fees are non-refundable
- All returned checks will be assessed a fee of \$15.00
- ** Please be aware that several course schedules overlap with each other. CAC CSS will not be responsible for overlapping courses in your schedule. Please double check your schedule to ensure you are not enrolled in two courses that will be taught on the same dates.
- <u>Make-up slots are limited</u>. You may register for two make-ups per quarter.
- ATTENTION CHILD CARE CENTER DIRECTORS: CAC CSS will not be responsible for informing staff regarding the courses their director registered them to attend. If you are filling out a registration form for staff, make sure you make a copy BEFORE mailing it to CAC CSS and give your staff a copy.
- The <u>Participant Code of Conduct must be read, signed, and mailed in with each registration form.</u>
- In an effort to help minimize delays with Professional Development Incentive Applications at URPD, all information requested on this registration form is <u>required</u> to register for courses at Care About Child Care at Children's Service Society. If all of the information is not complete you will not be enrolled into courses until we are able to contact you.



Course Registration Form

To register by mail, fill out this form, and include your payment (check or money order payable to Children's Service Society), and send to:

Children's Service Society Attn: Denise Waagen 655 East 4500 South, Suite #200 Salt Lake City, UT 84107 Registration is done by pre-payment only. The registration form must be received in our office two business days before the course begins. **Please remember registration is accepted only by mail or online.** Only one person per form. Make as many copies of this form as you need, be sure to include all three pages. One-page forms will not be accepted. The Participant Code of Conduct must be read signed and mailed in with each form, for each person.

Your full legal name:	Your birthdate:
(REQUIRED) Email Address:	Home phone:
(kEQUIKED) Email Address:	Work phone:
Home Address:	City, State Zip:
Please circle which type of child care you work in:	Name of Child Care program/center you work in:
Licensed Family Residential Certificate Licensed Center Exempt	(ILE GOINED) I COMON.
Other	(REQUIRED) Age Group: (REQUIRED) Start Date (date hired):

☐ I have <u>read, and included a signed copy</u> of the Statewide Training Participant Code of Conduct with this registration form. (The Code of Conduct can be found on page three of this form.)

✓	Course Title		Date	Course Fee	Amount Enclosed
	Child Development: Learning in the Early Years	MU	Apr 3, 5, 10 & 12	\$16	
	Special Needs, Course 4	MU	Apr 3, 5 & 7	\$16	
	Relationship Touchpoints, Course 3	MU	Apr 5, 7 & 10	\$16	
	Currículo Esencial		Apr 7	\$16	
	Guidance & Emotional Wellness, Course 3	MU	Apr 7 & 14	\$16	
	Infant & Toddler Care, Course 1	MU	Apr 9, 11, 16 & 18	\$16	
	Creating Good Child Care	MU	Apr 9, 12, 16 & 19	\$16	
	CDA Orientation		Apr 11	NONE	
	Theory & Best Practices, Course 3	MU	Apr 14, 17 & 19	\$16	
	School Age, Course 4	MU	Apr 16, 18 & 21	\$16	
	Child Development: Healthy Care	MU	Apr 17, 19 & 21	\$16	
	STAR Night		Apr 18	NONE	
	From Babysitter to Business Owner		Apr 21	\$16	
	Working Together	MU	Apr 24, 26, May 1 & 3	\$16	
	Infant & Toddler Care, Course 3	MU	Apr 28, 30 & May 2	\$16	
	Professionalism in Child Care	MU	Apr 28 & May 5	\$16	
	Child Development: Ages & Stages	MU	May 1, 3 & 5	\$16	
	Guidance & Emotional Wellness, Course 4	MU	May 1, 3 & 5	\$16	
	Refugee Child Development & Nutrition		May 5	\$16	
	Infant & Toddler Care, Course 2	MU	May 12 & 19	\$16	
	Child Development: Healthy Care	MU	May 14, 16 & 19	\$16	
	Learning to Get Along	MU	May 14, 16, 21 & 23	\$16	
	Family Child Care, Course 2 **For Family Child Care Providers**	MU	May 15, 22, 24 & 29	\$16	

□ STAR Night		May 16	NONE	
□ Intro to Basic Child Care		May 19	\$16	
□ Looking to Learn	MU	May 19, 22 & 24	\$16	
□ Advanced Child Development	MU	May 21, 23 & 26	\$16	
□ From Babysitter to Business Owner		June 2	\$16	
□ Child Development: Learning in the Early Years	MU	June 2, 5 & 7	\$16	
□ School Readiness, Course 4	MU	June 2 & 9	\$16	
□ Child Development: Ages & Stages	MU	June 4, 7 & 9	\$16	
□ Infant & Toddler Care, Course 4	MU	June 4, 6, 11 & 13	\$16	
□ Desarrollo Infantil: Los Primeros Años de Aprendizaje	MU	June 5, 12, 19 & 26	\$16	
☐ Emergency Preparedness **NEW for all providers!**		June 9	\$16	
□ Strong & Smart	MU	June 9 & 16	\$16	
□ Theory & Best Practices, Course 4	MU	June 12, 14, 19 & 21	\$16	
□ Growing Up Wild		June 16	\$40	
□ Relationship Touchpoints, Course 4	MU	June 16 & 30	\$16	
☐ The Director's Toolbox, Course 4 **NEW for Center Directors**		June 18, 20, 25 & 27	\$16	
□ A Great Place for Kids	MU	June 19, 21, 26 & 28	\$16	
□ STAR Night		June 20	NONE	
☐ It's Child's Play – Creating Art		June 21	\$16	
☐ It's Child's Play – Creating Art		June 23	\$16	
Office Use Only (Please DO NOT write in this space) Date Received: □ Voucher □ MO □ Check □ Ctr. pd. #		Total Amount Enclosed:		

The course fees collected from participants is a registration fee and does not offset the actual cost of training.

All Care About Childcare programs are funded by the Federal Child Care and Development Fund, the Department of Workforce Services, and the Office of Child Care.

No refunds are available; credit vouchers will be issued to those who cancel at least two days before the class starts.

PLEASE DO NOT FORGET to Read, Sign & Mail the Participant Code of Conduct

with each Registration Form (see next page)





Professional Development System Participant Code of Conduct

- 1. Punctuality I Attendance: I understand that I must be in class at or before the time scheduled for class to begin in order to obtain credit for the class. If I arrive after the time that class is scheduled to begin, I can use the time that I was actually in attendance for licensing credit, but I will have to repeat the full 2 1/2-hour session to get Career Ladder credit for the course. This includes returning on time from breaks and lunch. Class will begin when the instructor determines that it is time to start. I understand that if I am not present during the entire class period, I will not receive Career Ladder credit for the session, and will have to repeat the full 2 1/2 hour session in order to receive credit for the course.
- **2.** Disruptive Behavior: I will be respectful to all personnel that support the Professional Development System (ie: Care About Childcare/CCR&R staff, URPD/CCPDI staff, OCC staff, etc.). I will not use obscene, profane, threatening, discriminatory, harassing or abusive language. During class, I will be respectful to the instructor and others in attendance during each class session. I will not engage in any conversation or behavior that is disruptive or disrespectful to the instructor or other participants in the class. I will attentively participate in class. I will not text message or make cell phone calls during class time. I understand that I am required to turn my cell phone and/or other electronic devices off or turn them to vibrate during class time. I will limit all cell phone calls to break time or after class time. I will not engage in disruptive private conversations during class time. If I must bring food or drink to class, I will eat quietly and will not allow food or drink to become disruptive or distracting to the instructor or other class participants.
- **3.** Illegal Activity/Health & Safety: I understand that any illegal activity, including behavior that threatens the health or safety of the instructor or another class participant before, during or after class will be cause for my immediate expulsion from class and permanent suspension from participation in the Career Ladder and the Professional Development Incentive, and that such behavior may be reported to law enforcement. I understand that I may be asked to leave a class if my condition prevents me from participating or is disruptive to the class environment.
- **4.** Children: I understand that adult training classes are not a developmentally appropriate environment for children of any age. I will not bring children to class.
- **5.** Class Roll: I understand that in order to receive credit for each class session, I must sign my full legal name on the roll before class begins. I understand that failure to do so will result in my not receiving credit for the class session. I understand that I may not sign the roll for someone else.
- **6.** Confidentiality: I understand that confidentiality is extremely important. I understand that I must keep all names and other identifying information confidential when I am relating a story during class or asking for guidance regarding certain issues. I also understand that it is my responsibility to keep sensitive issues discussed during class in confidence, and not discuss it with family or friends outside of that classroom setting.
- **7. Refunds**: I understand that class registration fees are non-refundable. I understand that if I notify CAC/CCR&R a minimum of three days in advance that I am unable to attend a course for which I am registered, that my registration fee may be able to be credited toward another class. I understand that it is my responsibility to contact CAC/CCR&R to make these arrangements.
- **8.** Non-Compliance: I understand that, in cases of infractions of a minor severity (behavior that has been determined to be disruptive but not illegal), that I will be allowed one issued verbal warning upon the first violation of the above listed rules. I understand that upon the second such infraction, I will be suspended from participation in the Career Ladder and Training and Professional Development Incentive for one year from that infraction date. I understand that upon the third such infraction I will be permanently barred from participation in the Career Ladder and Professional Development Incentive System. I understand that upon the first incident of any violation in which I engage in illegal activity (including threatening or intimidating behavior), that I will be permanently banned from participation in the Career Ladder and Training and the Professional Development Incentive System, and that such action may be cause for intervention by law enforcement and/or other legal action.

Print Name	-	
Signature	Date	
Last Revised: 3 August 2017		

Instrucciones para Registrarse

<u>Cada persona</u> que se matricule en una clase debe <u>firmar el Código de Conducta del Participante y enviarlo</u> <u>conjuntamente con la hoja de registro</u>. Este documento se encuentra en el centro del boletín con la hoja de registro. <u>Usted deberá hacer esto cada vez que se inscriba en una clase.</u>

- 1. Use la página de la red <u>www.cssutah.org</u> o llame al 801-326-4373, pregunte por Aída, para comprobar las plazas disponibles en cada clase que desea asistir <u>antes</u> de enviar su matrícula y su dinero. La matrículas y pagos se aceptarán <u>solo</u> por correo. La matrícula y pago deben recibirse en la oficina <u>2 días antes</u> de la fecha de comienzo de la clase tanto para asistir a una clase completa como para recuperar alguna sesión. Solo los participantes que se han matriculado con anterioridad podrán asistir a las clases de entrenamiento. No se admiten niños o acompañantes. Si usted tiene un bebé que todavía toma el pecho, por favor llame antes de la clase para hacer los arreglos necesarios.
- 2. Complete toda la información en su hoja de matrícula. Solo una persona por hoja. Usted puede hacer fotocopias si necesita más hojas o puede bajar una copia de la página de Care About Childcare, www.cssutah.org Guarde un registro de las fechas y clases en las que se matriculó. Aproximadamente una semana después de haber enviado por correo una forma de registración, podrá ir al Registro de Utah para Cuidadores: http://careaboutchildcere.utah.gov para revisar su calendario de clases.
- 3. Envíe su matrícula con su cheque o giro postal al siguiente nombre y dirección:

Children's Service Society
Attn: <u>Denise Waagen</u>
655 East 4500 South, Suite 200
Salt Lake City, Utah 84107

- •Las clases se pagan por adelantado y la tarifa no es reembolsable
- Todos los cheques devueltos tendrán una tarifa añadida de \$15.00

De acuerdo con el Acta de Americanos con Minusvalías:

Se proveerán la acomodaciones razonables (incluyendo ayudas para la comunicación y otros servicios) a aquellos individuos que lo soliciten con cinco días de antelación al comienzo de la clase. **Por favor llame a Aída 801-326-4373**

CAC at CSS Clases en Español

Vea nuestro calendario de entrenamiento en línea http://www.cssutah.org/providers/training

Course Title & Description	Location	Date & Time	Cost	Credit	Career Ladder
Desarrollo Infantil: Los Primeros Años de Aprendizaje: equivalente a Child Development: Learning in the Early Years	CAC-CSS 655 E. 4500 S. #200 (84107)	Juno 5, 12, 19 & 26	\$16	10 Lic 10 CDA	Level 1

Clases en Español

Care About Childcare at Children's Service Society

Nombre Legal:		Fecha de Nacimien	ito:		
		Teléfonos: Casa:			
(REQUERIDA):Correo Electr ó nica:		Trabajo:			
Dirección: Ciudad, Có		ódigo Postal:			
Por favor marque uno:		Nombre de la guarde	eria donde trab	oaja:	
·		(REQUERIDA) Posició			
Lisonala Commodus Nosasinia Lisonala Commo	J. G.	(REQUERIDA) Edad del grupo: (REQUERIDA) Fecha en que comezó			
No es regulada			en que comezo bleo vigente:	0	
**Por favor, firme el contr	acto de	e Código de	Condu	ıcta	
en la pagin		•			
	a sigui	Circo			
✓ Course Title		Date		Course Fee	Amount Enclosed
Desarrollo Infantil: Los Primeros Años de Aprendizaje: equiva Child Development: Learning in the Early Years		Juno 5, 12, 19 & 2 //U	6	\$16	
Office use only (Please		•	Total Amo	unt Enclose	nd:
Date received: □ Voucher □ MO □ Check □	1 Center Pa	id #	TOTAL ALTO	UIII LIICIOSE	eu.

















Contrato de Código de Conducta para Participantes durante las Sesiones de Entrenamiento de Care About Childcare at Children's Service Society

Puntualidad/ Asistencia: Entiendo que debo estar presente en la clase a la hora o, antes de la hora establecida para el comienzo de la misma para obtener crédito por la totalidad de la clase. Si llego después de la hora de comienzo establecida, puedo utilizar el tiempo real presente en la clase para obtener crédito para el mantenimiento de mi licencia, pero tendré que repetir las 2 horas y media de la sesión para obtener crédito para el curso de Career Ladder. Esto incluye regresar a tiempo después de los descansos y el almuerzo. La clase comienza cuando el entrenador/a determine el comienzo. Entiendo que si no estoy presente o/y atento durante todo el período de la clase, no obtendré el crédito para mi curso de Career Ladder y tendré que repetir la sesión completa para recibir crédito por el curso.

Comportamiento Desconsiderado: Seré respetuoso con el entrenador/a y hacia los participantes de la clase. No usaré lenguaje abusivo, amenazador discriminatorio, profano u obsceno. No me involucraré en ningún comportamiento que sea desconsiderado o irrespetuoso hacia el entrenador/a o los participantes de la clase. Participaré activamente en la clase. No enviaré mensajes de texto o haré llamadas telefónicas durante la clase. Entiendo que durante la clase, debo apagar o mantener en vibración mi teléfono celular y/ u otros aparatos electrónicos. Limitaré mis llamadas de teléfono a los tiempos de descanso y/o al finalizar la clase. No me involucraré en conversaciones privadas que distraen durante el tiempo de la clases. Si tengo que comer durante el tiempo de la clase, lo haré con cuidado y en silencio, y no permitiré que la comida se convierta en una distracción para el entrenador/a o los participantes de la clase.

Actividades llegales/Salud y Seguridad Entiendo que cualquier actividad ilegal, incluyendo cualquier comportamiento que amenace la salud o la seguridad del entrenador/a u otros participantes de la clase durante o después del tiempo de la misma, será causa de expulsión inmediata y suspensión permanente de mi participación en los programas de Career Ladder y Sistema de Desarrollo Profesional, y que ese comportamiento puede ser notificado a las autoridades. Entiendo que se me pedirá abandonar la clase si no estoy en condición de participar en la clase o si mi condición es perjudicial para el ambiente de la clase.

Niños: Entiendo que las clases de entrenamiento para adultos no es el ambiente apropiado para el desarrollo de los niños. Por favor, no traiga niños a clase.

Lista de Asistencia: Entiendo que para recibir crédito por cada sesión, debo de firmar la lista de asistencia antes de que la clase comience. Entiendo que, al no hacerlo, no recibiré crédito por la sesión. Entiendo que no puedo firmar la lista de asistencia por otra persona.

Confidencialidad: Entiendo que la confidencialidad es extremadamente importante. Entiendo que debo mantener los nombres y otra información identificadora confidencial cuando comparto una historia durante la clase o cuando necesito ayuda con ciertas situaciones. Tambien entiendo que es mi responsabilidad mantener estas situaciones delicadas que se discuten en la clase confidenciales, y no discutirlas con mi familia y amigos fuera de la clase.

Devoluciones: Entiendo que la tarifa de matriculación de las clases no es reembolsable. Entiendo que si notifico la oficina de Care About Childcare con un mínimo de tres días de antelación del comienzo de la clase, para informarles de que no puedo asistir a la misma, mi tarifa de matriculación puede ser usada para otra clase. Entiendo que es mi responsabilidad comunicarme con Care About Childcare para hacer estos arreglos.

Incumplimiento del Contracto: Entiendo que, en casos de infracciones leves (comportamientos que ha sido determinado perjudiciales pero no ilegales) seré extendido/a una advertencia verbal a la primera infracción de cualquiera de las normas explicadas anteriormente. A la segunda infracción, seré suspendido/a de la participación en el programa de Career Ladder y Sistema de Desarrollo Profesional durante un año desde la fecha de la infracción. Entiendo que después de la tercera infracción me será totalmente prohibido el participar en el programa de Career Ladder o Sistema de Desarrollo Profesional. Entiendo que después de la primera vez que me involucre en una actividad ilegal (incluyendo amenazas o comportamiento intimidante), me será prohibida la participación en los programas de Career Ladder y Sistema de Desarrollo Profesional para siempre, y tal acción puede ser causa de la intervención de las autoridades y/o de acción legal.

Firma del Participante:	Nombre:	Fecha:

Entiendo y estoy de acuerdo con las normas expresadas en este documento.

Earn One (1) Career Ladder Training Hour Through

Childcare Providers Introduction to Shaken Baby Syndrome Online Training

Developed by experts at the



Training Includes the Latest Information on:

- Basics of Shaken Baby Syndrome
 - The Period of PURPLE Crying
 - Soothing a Crying Baby
 - Coping with a Crying Baby



Register at http://training.dontshake.org



Child Care Providers
and Pre-Schools have
unique roles during
disasters,
and when they are well
prepared all Utahns benefit

The Great Utah ShakeOut will take place April 19th 2018

Care About Childcare and Child Care Licensing will be conducting a statewide system drill as a part of this year's event.

You may be contacted by text or phone soon after the event as Child Care Licensing and Care About Childcare test the state system.

We encourage you to start by planning your drill

Today you can:

Register your organization or school to be counted in the ShakeOut Drill, to get email updates, and more.
https://www.shakeout.org/utah/rrregister/

Between now and April 19th:

Consider what may happen in a major earthquake and plan what your organization will do now to get prepared, so that when it happens you will be able to recover quickly.

On April 19th at 10:15 am:

Conduct your drill including:

- 1. Drop, Cover, and Hold On: Have your children, staff, and others present at the time Drop to the ground, take Cover under a table or desk, and Hold On to it as if a major earthquake were happening (stay down for at least 60 seconds). Practice now so they will immediately protect themselves during earthquakes!
- 2. While still under the table, or wherever they are, have them look around and imagine what would happen in a major earthquake. What would fall on them or others? What would be damaged? What would life be like after? What will your organization do before the actual earthquake happens to reduce losses and quickly recover?
- 3. Practice what your staff will do after the shaking stops.

After your drill is complete, have discussions about what was learned and incorporate these lessons into your disaster plan.

For more information on evaluation and preparation visit www.shakeout.org/utah







Come to our Fun and Exciting







Our course has been a huge success, come see why It's Child's Play Is so popular!

Join us as we share wonderful ideas for program's curriculum with you! When you apply them into your program, the children's lives will be enriched while helping you teach principles in innovative ways! Come share the fun with us! It's Child's Play is a 2.5 hour make & take class that focuses on ways to use different materials. In addition to making the teaching aids in class there will be handouts on how to implement the ideas and materials you create.

It's Child's Play class is only \$16.00 space is limited so register online today!



Thursday June 21st, 2018 from 6:30 pm to 9:00 pm

Or

Saturday June 23rd, 2018 from 10:00 am to 12:30 pm

This quarter's theme is

Children and the wonderful world

of art



Expressing themselves

Why is art beneficial for children? How can you incorporate it in your program? Is having paint brushes and paper enough or is there more to it? We have answers and lots of ideas to help you deal with the guess work! Even if you got this, remember there's always more to learn! Come join us in learning and creating ways to incorporate art into your program! This course provides the curriculum and materials. Simply come, make them and take them home with you!

Classes are held at Children's Service Society 655 East 4500 South Ste. 200 Salt Lake City, UT 84107



Nos alegra el ofrecer este entrenamiento a proveedores de cuidado infantil de Care About Childcare at Children's Service Society (CAC-CSS). Esta clase en persona de 2.5 horas ha sido diseñada específicamente para ayudarle a cumplir con los requisitos de entrenamiento de the Office of Child Care Licensing. También puede ser usada por nuevos proveedores que necesiten horas de entrenamiento cuando comienzan a trabajar en un programa nuevo o cuando abran su propio negocio. Las clases se ofrecen en at 655 East 4500 South, Salt Lake City 84107 (segundo piso).

La clase de Currículo Esencial se ofrecerá el sábado 7 de abril del 2018 de 10:00 am a 12:30 p.m.



El costo de la clase es solo de \$16.00 e incluye incentivos y muchas actividades divertidas. Recuerde que esto le ayudará a cumplir con el requisito de entrenamiento **En Persona** de Licencias.

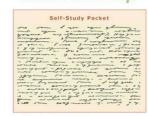
i Inscríbase ahora ya que los espacios se llenan rápido! El formulario de registración necesita ser recibido para el 5 de abril del 2018.

PROGRAMA PARA APRENDER EN CASA Paquete de Estudio Personal

Al igual que el asistir a la clase de *Currículo Esencial*, el paquete de estudio personal *Esenciales en un Sobre*, cubre todos los temas que son requeridos anualmente por Child Care Licensing. Ya sea que escoja asistir a la clase o aprender por sí mismo en casa con el paquete de estudio personal, el completar cualquiera de los entrenamientos es como "comprar todo en un viaje" y le completa su entrenamiento en los temas requeridos de manera rápida y fácil dejándole tiempo para asistir a otras clases con temas que usted escoja.

Este paquete es ofrecido por Care About Childcare para adaptarse a proveedores de cuidado infantil que escojan cumplir su entrenamiento anual de temas de licencias por medio de estudio personal. En este paquete se cubren <u>Todos</u> los temas requeridos anualmente por CCDF y Child Care Licensing.

Para obtener un paquete o que se le envíe uno por correos, contacte a **Lilian** a 801-326-4377 o lilian@cssutah.org





For All NEW Regulated Child Caregivers: Introduction to Basic Child Care Class

5 hours of new provider, face-to-face training \$16.00

Are you currently working in a family child care setting or in a child care center? If you are just entering the field of early childhood education...this class is for you!

If you are reentering the field or would just like a refresher course...this class is for you!



This class will cover basic information on:

UNDERSTANDING THE GROWING CHILD

You will receive 2 1/2 hours of face-to-face Licensing training credit in PRINCIPLES OF CHILD GROWTH AND DEVELOPMENT & ACTIVITIES. You will explore practical ways to promote young children's physical, cognitive, language, and creative development in age-appropriate play and learning activities.

MEALS WITHOUT SQUEALS

You will receive an additional 2 1/2 hours of face-to-face Licensing training credit in CHILD NUTRITION. You will learn about the eating behaviors of children, how to build positive experiences with healthy food, we'll explore opportunities for active play and more!

Saturday, May 19th 9:00 a.m. until 2:30 p.m.

(we will take a lunch break so please bring your own lunch or you can plan to go purchase something nearby.)

Register online at careaboutchildcare.utah.gov

This class helps qualify newly licensed Family Providers for the Family Child Care Reimbursement Start-Up Grant (ask for details)



Resource Lending Library

655 East 4500 South Suite #200 Salt Lake City, UT 84107

MONDAY - FRIDAY 8:30 A.M. TO 5:00 P.M.

The Resource Lending Library was developed to bring resources and ideas to providers to build quality child care experiences!



Theme Boxes & Story Stretchers are tools to support active developmentally appropriate learning while enhancing a larger theme. Use your knowledge of children's abilities and interests to select activities from these boxes for the ages of the children in your care.

Laminate for \$.50 cents a foot. Preserve the resources that you use over and over again in your child care program. In the long run, it will save you time and money!





Die Cut, CriCut and Binding machines are available to help you enhance your projects. If you need to learn how to use the machines, call Lilian and schedule an appointment.

Resource Night General Store purchase inexpensive surplus materials from the general store and use all of our Lending Library services from 5:00-6:45 pm on the 3rd Wednesday of each month!





Learn @ **Home Program** CAC has assembled training videos and materials that are intended to assist providers as they strive to improve children's health, safety, and developmental needs. Call for a complete list of Learn @ Home training options available to you.

IF YOU HAVE ANY QUESTIONS CONTACT

Lilian Madrid, Lending Library Specialist 801-326-4377 or lilian@cssutah.org



CAC Resource Open House & STAR Night

3rd Wednesday of every month 7:00 to 8:00 p.m.

- Resource Open House from 5:00-6:45 pm. Check out materials from the Lending Library, purchase inexpensive surplus materials from the General Store, laminate materials (\$.50 cents per foot) and use the die cut, CriCut and binding machines.
- ★ STAR Night from 7:00-8:00 pm. During this time, caregivers learn how to improve the quality of their child care program and receive a one hour training certificate. Participants hear about updates and changes pertaining to the current Early Childhood governing agencies. They also have the opportunity to network and build friendships.

Wednesday, April 18th

Wednesday, May 16th

Wednesday, June 20th

Participation is free of charge but registration to attend is required. Enroll online at: http://careaboutchildcare.utah.gov/provider/calenar.aspx or call Lilian at 801-326-4377

Provider Training & Resource Contacts

CPR & First Aid Training				
Steve Thorkalson (English & Spanish)	www.utahsafetycouncil.org	801-201-0699		
Save-A-Heart (\$5.00 Discount for Providers)	http://www.saveaheartofutah.com	801-582-7114		
An Act of Caring	http://www.anactofcaring.com	801-598-8370		
American Red Cross	http://www.redcross.org/what-we-do/training-education	801-323-7000		

Food Handlers Permit—\$30.00 fee				
West High School	1st & 3rd Tuesday- Bring Cash and your ID	801-578-8518		
Entrada High School	1st & 3rd Tuesday- Bring Cash and your ID	801-826-6675		
Taylorsville High School	Wednesday- Bring Cash and your ID	385-646-5461		
On-Line Course	http://www.statefoodsafety.com/	801-494-1416		

Kitchen Inspection-\$60.00 fee				
Salt Lake County Health Department	http://slco.org/health/food-protection/child-care-facilities/	385-468-3845		

New Licensee Training				
Home Provider Training	https://childcarelicensing.utah.gov/Trainings.html	801-273-6617		
Center Provider Training	https://childcarelicensing.utah.gov/Trainings.html	801-273-6617		

Food & Nutrition Programs				
Child Care Food Program	http://www.fns.usda.gov/cacfp/child-and-adult-	801-538-7680		
	<u>care-food-program</u>			
Helping Hands	http://www.helpinghandsutah.com/	801-955-6234		

Fingerprints				
Care About Childcare	By appointment only	801-355-4847		
Department of Public Safety	http://bci.utah.gov/	801-965-4445		



Care About Childcare CDA Program

Are you interested in advancing your Professional Development?

Care About Child Care at Children's Service Society would like to assist you in achieving your CDA!

Benefits

- Great way to show Demonstrated Competency in the Early Childhood field.
- Achieve a level 4 on the Career Ladder
- Shows your ability to put what you learn into action each day.

Interested?

- Interested? Still deciding? Please register for an upcoming FREE CDA Orientation.
- The Orientation covers an overview of the process, eligibility and training requirements, what classes to register for next, how the classes you take fit into the Career Ladder system, etc.

Workshops

- The workshops cover various topics including:
- The 6 Competency Standards and 13 Functional Areas as defined by the CDA Council
- Organization and components of the Professional Portfolio.
- Verification Visit, Reflective Dialogue, and the CDA Exam.
- And much more!

Its FREE!

• The Services, and materials, we provide are FREE to providers in licensed programs and designed to assist you through each step of the process!

If you have any questions about the support available, please contact the CDA Consultant:

Sian Anderson 801.326.4383 sian@cssutah.org





CAC - CSS would like to congratulate the following people and facilities for winning the Whole Record Update Drawing!

Licensed Family and Centers Gift Card Winners:

Forever Children Children's Academy

Ashley Forrest

Liz Hamilton

Lina Martinez

Family, Friends, and Neighbors Gift Card Winners:

Khadro Ali

Angela Rees

Casey England

Exempt Programs Gift Card Winners:

US Dream Academy

Magna Library

Summit Academy Preschool

Nikon Camera Winner:

Carrin Bloomfield







The Professional Family Childcare Association of Utah (PFCCA) provides support and benefits to Family Child Care providers all over the state. We'd love to have you join us!

Have you read the new rules and interpretation manual? If you are feeling confused or overwhelmed your provider family is here to support you! Reach out on FB or attend a chapter meeting near you. Find one at pfcca.org, or email Sunny at sunnyledding@gmail.com. Also, never hesitate to email your licensing specialist for clarification or to ask questions specific to your facility or program.

Save the date! The PFCCA Spring Conference will be May 19th!

Thank you Sunny for leading an informative and fun Chapter Directors

Training Feb 17th!

PFCCA Board Openings - there are a few board positions opening this spring. We need a new Head of Communications to send quarterly newsletters and post on social media. Contact Liz Hamilton at President@pfcca.org for more info.

PFCCA is looking forward to seeing you at UAEYC March 3rd! We have board members presenting and will be leading a bus tour of several providers' homes. We look forward to seeing you there.

Contact us: PO Box 57931 SLC, UT 84157, 1-800-430-6026

EMPOWERED

TO CONNECT

CONFERENCE

PRESENTED BY SHOW HOPE

SIMULCAST | APRIL 13-14, 2018

Come experience practical teaching in a safe and supportive community as we work to equip families, churches, and professionals to better serve children impacted by adoption and foster care.

Featuring Trust-Based Relational Intervention® methods developed by Dr. Karyn Purvis and Dr. David Cross from the Karyn Purvis Institute of Child Development at TCU to help bring attachment and connection in families

Hosted by: Children's Service Society of Utah Adoption Program
10 am - 6 pm, Register by March 10 for early bird rate of \$60 per person.
\$70 per person after March 11. Seats are limited.

Great for kinship caregivers, foster parents, adoptive parents, professionals, teachers, social workers, and anyone working with children from hard places. *CEU's will be offered for an additional cost.

*Qualifies for foster care continuing education credits.

Register at: eventbrite.com (search for Empowered to Connect Simulcast)
Questions? Email: liesl@cssutah.org Phone: 801-326-4391

PRESENTED BY







ADULT ADOPTEE SUPPORT GROUP

WHEN **Tuesday March 13th** 6:30pm-8pm

WHERE

Children's Service Society 655 East 4500 South Suite 200 **Salt Lake City UT 84107**

RSVP Preferred · 801-541-0266 · allison@cssutah.org ·



FOOD PROVIDED

Please feel free to bring a support person or friend

MANY ADOPTEES ELATING TO ADOPTION You are not alone.

'Lots of people want to know about where their produce comes from and how it was grown... so why is it so hard to understand that lots of adopted people want to know the same things about themselves."

-Dahlquist

WWW.CSSUTAH.ORG

UNDERSTANDING DEVELOPMENTAL SCREENING AS A CHILD CARE PROVIDER

As a child care provider, understanding child development can help make your daily care of children easier. Here are a few reasons why you should consider developmental screening:

Milestone knowledge. There are a lot of milestones throughout childhood. Regularly reviewing a developmental screening helps you remember what children can and should do at different ages.

Developmental activities. Having a variety of activities isn't easy. By using milestone activities from a screening you not only have more ideas, but promote the progress of the kids you care for.

Individualize care of children. A screening allows you and parents to share how each child is uniquely reaching milestones, which allows you to provide better individualized care.

Improves family partnerships. Developmental screening makes it easy for parents to share their child(ren)'s strengths and areas of concern with you, which helps you improve your relationship.

There are developmental screening tools available for you!

Ages & Stages Questionnaire (ASQ)

For children from birth through age five. A quick check on milestones in:

- Communication Personal-Social
- Gross Motor Problem Solving
 - Fine Motor

Ages & Stages Questionnaire: Social-Emotional (ASQ:SE)

Looks specifically at behavioral and emotional development in children from birth to age six.

WANT TO IMPLEMENT THE TOOLS?

If you would like to learn more or partner to offer free developmental screenings to your families, participate in the Care About Childcare training offered on the ASQ-3 and/or ASQ:SE.

Learn more on how the ASQ is useful in your work from the publisher: http://agesandstages.com/about-asg/who-uses-asg/child-care-programs/



Help Me Grow Utah also works in partnership with Child Care Providers throughout the state to provide parents with direct access to developmental screeners at no cost. Visit

helpmegrowutah.org or call 801-691-5322 to learn more!





What is Help Me Grow Utah?

Help Me Grow Utah is a universal information and referral network connecting families and providers to community resources and child development information at **no cost**. More specifically, we offer

- Information on pregnancy, child development and parenting
- Referrals to community resources
- Developmental screening questionnaires (ASQ-3 & ASQ:SE-2) for children ages 0-6
- Postpartum Depression Screening (Edinburgh Postnatal Depression Scale) for mothers prenatally and postpartum
- Parent Support Specialists work with families to ensure that they successfully connect with resources

Help Me Grow Utah supports prenatal parents and families with children through age 8.

How can you connect families to us?

With parent permission, you can easily refer a family to Help Me Grow Utah

- Fill out a Help Me Grow referral form (available at helpmegrowutah.org)
- Fax the form to 801-374-2591

Eager to learn more?

Help Me Grow Utah has Community Liaisons throughout the state that are here to help you! Get connected with one today and they can

- Answer your resource questions
- Explain how Help Me Grow can help your agency
- Keep you informed of things going on in your community

Call 801-691-5322 to connect with a Community Liaison in your area today!







Child Care Provider Appreciation Day

This is a special day to recognize child care providers, teachers and other educators of young children everywhere. Started in 1996 by a group of volunteers in New Jersey, National Provider Appreciation Day is appropriately celebrated each year on the Friday before Mother's Day.

The founding organizers saw the need to recognize the tireless efforts of providers who care for children of working parents. Momentum and national support for this event has grown each year.

Care About Childcare at Children's Service Society would like to show our appreciation for child care providers' hard work this past year by inviting you to our 13th annual Provider Appreciation Event!

Care About Childcare Annual Childcare Provider Appreciation Day

Watch the mail towards the beginning of May for your CERTIFICATE OF APPRECIATION and your invitation to a <u>free</u>, fun packed day for you and the children you care for!

We're looking forward to seeing you this year at *This Is the Place Heritage Park*!



Save the Date: Thursday, June 14th, 2018

- SPLASH PAD •TRAIN RIDES PETTING CORRAL CRAFTS •
- PONY RIDES BLACKSMITH PRIZES REFRESHMENTS •